



Townships of Head, Clara & Maria  
Schedule "A" to By-Law Number 2011-20  
Fees and Charges

<b>FIRE</b>	
Daily Fire Permit	\$2.00
Campground inspections	\$25.00
<b>ZONING/COMPLIANCE CERTIFICATES</b>	
Basic fee	\$40.00
Site Visit – basic fee plus	\$12.00/hour plus .52 per kilometre
<b>DISPOSAL SITES – Tipping Fees</b>	See Schedule to By-Law 2011-21
<b>BUILDING PERMITS</b>	See Schedule to By-Law 2007-06
<b>PLANNING AND ZONING</b>	See By-Law 2007-05 & By-Law 2007-10
<b>ADMINISTRATION</b>	
Photocopy	.25 per single sheet .35 double sided
Laminating	1.00 per sheet - .50 for card size
Fax – transmission - local	\$1.50 for 1 <sup>st</sup> page plus \$1.00 per add. page
Fax 10 – 20 pages - local	\$10.00 flat rate
Fax over 20 pages - local	\$15.00 flat rate
Fax – transmission – long distance/Canada	\$2.50 for 1 <sup>st</sup> page plus \$1.00 per add. page
Fax – transmission – outside Canada	\$3.50 for 1 <sup>st</sup> page plus \$1.00 per add. page
Certify authenticity of Documents	\$5.00
Affidavits or swearing of oaths	\$5.00
Guarantor	\$5.00
Guarantor – passport applications	No charge
Tax Certificates	\$25.00
Faxed Info to Real Estate Agents	\$20.00
N.S. F. cheques	\$30.00
Late payment fees (all municipal invoices)	2% per month after 60 days
<b>ROADS</b>	
Culverts	Cost of all materials, installation plus a 10% administration fee.
<b>HALL RENTAL</b>	
Licensed function (use of bar and/or kitchen)	\$375.00 (includes \$75 refundable deposit)
Meeting – over 4 hours	\$50.00
Meeting – less than 4 hours	\$35.00
Wake	\$25.00 per day
Funeral meal	\$35.00
CWL Fund Raiser	\$25.00
<b>LOTTERY LICENSING</b>	Charitable Organizations Only
Bingo or Tickets	\$15.00
Nevada Tickets	\$15.00 per box
<b>CIVIC ADDRESSING</b>	
911 Signs – replacement (of sign only)	\$35.00
Provision and installation of new sign (with post and measuring)	\$65.00
<b>ALARM RESPONSE</b>	
Weekdays – 4pm – 10pm	\$25.00/hour
Weekdays – 10pm – 8:30am	\$40.00/hour
Weekends/holidays	\$40.00/hour

Schedule "A" to By-Law 2007 – 06  
Building Permits

<b>Class of Permit</b>	<b>Description</b>	<b>Fees</b>
Residential - New Buildings	New buildings	.22/ square foot
Residential - Additions, repairs, renovations or alterations	Additions, interior renovations	.10/ square foot
Residential - Decks		.10/ square foot to a maximum of \$30
Residential - Accessory Buildings	Sheds, garages etc.	.12/ square foot
Residential – Wood Shed	Only for fire wood – open on 2 sides or more (not for storage)	\$15.00 For sheds from 110 square feet to 1500 square feet only
Re-Roofing		\$30.00
Minor Alterations, repairs or renovations	Patch a roof, replace door, window etc.	\$20.00
Commercial/Industrial/Institutional	New Build	.30/ square foot
Commercial/Industrial/Institutional	Additions, repairs, renovations or alterations	.30/ square foot
Commercial/Industrial/Institutional	Accessory Buildings - Sheds, garages etc.	.18/ square foot
Woodstoves, Chimneys, & Fireplaces	Any solid fuel burning appliance and chimney	WETT certification is the responsibility of the home owner
Demolition Permit		\$40.00
Renewal of lapsed Permit	New in section 8	\$25.00
Change in Use Permit		\$100.00
Deferral or Revocation of Permit		\$10.00 - \$30.00
Septic System Fees	Class 1 (pit privy)	No fee – permit required
	Class 2 (grey water)	\$150.00
	Class 3 (cess pool)	\$150.00
	Class 4	\$300.00

<b>Refunds (Building Permits)</b>	
<b>Status of Permit Application</b>	<b>% of Fees Eligible for Refund</b>
Application Filed. No processing or review Of plans submitted.	80%
Application Filed. Plans reviewed and permit issued.	60%
Additional deduction for each field inspection performed.	10%
Permits valued at less than \$20.00	0%
Septic System Permit	0%