

COMMITTEE OF THE WHOLE REPORT

Friday, October 19, 2007

Report respectfully presented to council from the Committee of the Whole meeting held on Friday, October 19, 2007, in Council Chambers at 13:55h.

The following were present:

Chairperson - Reeve-Tammy-Lea Sonnenburg

Councillor – Ed Aiston

Councillor - Jim Gibson

Councillor – Robert Reid

Absent: Councillor – Dave Foote
Road Superintendent – Wilfred Lamure

Reports

- a. Roads
 - i. Mackey Creek Bridge – follow up with Terry
- b. CBO - no unusual items
- c. Disposal Sites – **Action** – have Pat place rocks/boulders to block the entrance to the Deux Rivieres disposal site as close to the roadway as possible – purchase and erect signage notifying of site closure;
- d. Recycling – conversation with contractor questioning the amount of small electronics, computers, toasters etc. still going to landfill – **Action**: Clerk look towards a segregated area for recycling and/or reuse at both sites- post signage – contact recycler to pick up from that area; **Action** – Newsletters include pleas to recycle – strongly worded article imploring people to extend the life of our disposal sites and participate in recycling – advertise the accepted items – appliances and annual pick up for large items in spring – **Action** - research options/costs for container for use at disposal sites to provide for a covered area for recycling and reuse items;
- e. Fire Training – reports from September 19 and October 17, 2007
 - i. The recommendations of October 17 for the purchase of supplies, equipment, parts, body work and painting was discussed. It was decided that specific parts are purchased from this year's budget but equipment or supplies would be deferred.
 - ii. **Action** – Verify that emergency vehicles do not need to be re-licensed each year, make sure that we are compliant with HTA.
 - iii. **Action** – Councillor Gibson to check with Reggie to safety the new fire vehicle.
 - iv. Decided – that the current fire budget be used to fund part of the upgrades to the new fire vehicle; that the remainder of the items on the list be deferred to a future meeting.
 - v. The recommendation to purchase the “sprinklers” from September 19 was discussed. It was recalled that the purchase of the sprinklers was an item of discussion at the spring budget meeting and that at that time the purchase of 1 sprinkler was approved pending proof that they were a necessary item that fell within the confines of our operations.
- f. Fire – no fires during this period
- g. Working Document – no unusual items, posting error to Fire section will be amended as explained

Unfinished Business

- a. County levy information – Our Townships' share of expenses - information
- b. Roads
 - i. Municipal Obligations & Clerk's Report on Level of Service Document reviewed
 - ii. Old LOS & Draft New LOS – decided that the new LOS document will be accepted on principal; **Action** - Clerk will further research details - specifically the method of determining AADT, requirements for temporarily closing seasonally maintained sections of our roads. Will present the document as amended during today's discussion to our lawyer for review and possible amendment.
 - iii. Draft Routine Patrol Record – recommend that it be accepted
 - iv. Draft Winter Patrol Record – recommend that it be accepted
 - v. Road Super responsibilities, winter duties and compensation – report accepted in principal. That the role be changed to reflect the true

activities performed with a possible name change to Maintenance (Road) Supervisor with a corresponding change to permanent part time position of 208 days per year, details to be determined. **Action** – Clerk to work on updating the current Job Description and roads policies; to create a policy for winter weather maintenance and to confer with Wilfred to ensure that our new proposal is acceptable to him.

- vi. Electrical upgrades, Trillium grant, and hall renovations. Decided that we will not proceed with installing a second generator connection to current electrical set up until after it can be determined if funding will be provided by Trillium to renovate the hall. **Action** – Clerk to prepare a Trillium grant application for hall upgrades and renovations specifically: ceiling, electrical, plumbing and fixtures, insulation ceiling, kitchen and bathroom. Application deadline March 2008.
- c. Fire vehicle – as discussed

New Business

- a. Request for stop sign – Pine Valley Road at Morning Mist drive – have speed limit signs posted. – discussed – it is private property, we have no authority
- b. “Fire News” email from Dan Koroscil – agreed to forward to Fire volunteers
- c. Township Garbage to Papineau/Cameron – information in next newsletter re: legality of transferring waste from one municipality to another; message that Papineau/Cameron will be monitoring use of their facilities and charges will be laid.

RECOMMENDATIONS

1. That equipment listed in the fire training recommendation numbers 1, 2, 3, 4, 14, 15, 17, 19, 20, 21, and 22 be purchased within the confines of the current budget with the remaining requests deferred to a later meeting.
2. That the decision on the purchase of sprinkler kits be deferred to a later meeting.
3. That the draft Level Of Service document for roads be amended as discussed and noted, using the accepted engineering method of house count as a determination of the Annual Average Daily Traffic volume, and the Minimum Maintenance Standards for Class 5 roads be applied to all our roads. That our lawyer reviews the document prior to bringing back to Council.
4. That the new routine and winter patrol forms be accepted pending approval by our lawyer.
5. That the current work schedule for our Road Superintendent be changed to a permanent part-time position of 208 days per year.
6. That the Clerk not proceed with the generator installation but to complete an application for a Trillium grant to renovate and make the Township Hall more energy efficient.

Meeting adjourned at 16:45 h.

Reeve – Tammy-Lea Sonnenburg

Clerk – Melinda Reith