

COMMITTEE OF THE WHOLE REPORT

Friday, September 14, 2007

Report respectfully presented to council from the Committee of the Whole meeting held on Friday, September 14, 2007, in Council Chambers at 14:00h.

The following were present:

Chairperson- Reeve - Tammy-Lea Sonnenburg
Councillor – Ed Aiston Councillor – Dave Foote
Councillor - Jim Gibson Councillor – Robert Reid
Road Superintendent – Wilfred Lamure

1. Reports

a. Roads

- i. Pine Valley possibility of ditching required for 2008
- ii. Culvert on Yates Road – runoff into building – driveway – who’s responsibility? Up to us to replace it. Schedule for this fall.
- iii. Signage on Mackey Creek Road – responsibility of logger.
- iv. Brushing and brush piles along roads – leave it and deal with it later. Length of season and brushing not completed. Sections that are left tree sizes get quite large. **Action** - Councillor Reid to obtain cost of brushing equipment.

Road Superintendent excused.

- b. CBO – no report, CBO away this week
- c. Disposal Sites –reports accepted; Clerk explained situation with MOE and not being able to place large C& D material anywhere but within our landfill site. MOE rep explained recent changes to CofA expansion process for small municipalities. Recommended that we apply as soon as possible.
- d. Recycling – reports accepted
- e. Fire Training – no reports
- f. Fire – no reports
- g. Working Document – question about policing costs – discrepancies with statements and invoices received, Treasurer working to resolve

2. Unfinished Business

- a. Recycling and reports update – minimal material diverted to flea market;
- b. Veteran’s Plaque Committee – recommendation to change organization; reporting; accounting and authorization for purchases process; to terminate current structure; and to finalize funding promises of Council for 2007. **Action:** Clerk to request a report of activities as of September 30, 2007 and to forward a letter to the Memorial Committee laying out options of organizing on their own or having Council formally appoint them a committee in order to continue operations explaining that any past commitments of Council have now been realized.

3. New Business

- a. Regulating Deux Rivieres Cemetery – **Action:** Clerk to have a sign produced and erected “Cemetery Closed ‘effective date’. Should Council become aware of future burials, Council will disinter with any costs to be borne by those responsible for burial.” Letters to be forwarded to all funeral homes and churches in Deep River, Mattawa, and Pembroke.
- b. Disposal Sites Useful Life – discussed in reports – apply for expansion
- c. Winter Work Schedule for Road Superintendent – **Action** - Clerk to prepare a report laying out recommendations and amendments to current policy following a review of liability, work hours, snow plow contract, LOS document.
- d. October meeting schedule – amended as below; Clerk to forward via email.
- e. Procedural changes – report from Fred Dean, Municipal Solicitor
 - i. Prioritize list – discussed issues; **Action** – Clerk to work on updating policies, by-laws and procedures for all issues including:
 - Roads policy; Bill 130 requirements; By-law enforcement; employees and compensation for outside training; records retention; procedure by-law; fire service reporting and procurement; and budget reports and journal entries;

- f. Letter from Jeff Juby – Committee discussed issues – some are Fire policy, some are Township policy. **Action:** Clerk to research questions and provide a reply to Jeff.
- g. North Bay Fire Truck – Councillor Gibson spoke with the purchasing manager for City of North Bay – had a discussion with Fire Chief – decision next week as to equipment left on vehicle – will email Jim after the 17th. Could the City please treat us as best as they possibly can? Could they tell us what price is needed for the truck? Jim to bring quote back to Council, Council will make decision.

RECOMMENDATIONS

1. That a culvert be installed in Yates General Store driveway on Yates Road as soon as possible. Permission to proceed immediately given to Road Superintendent due to logistics.
2. That an air compressor be purchased for Roads use, permission to proceed immediately.
3. That we contact Jp2g to apply for an expansion of our existing disposal sites once the MNR buffer zone land transfer has been completed.
4. That a letter be presented to Veteran's Committee requesting a final report as of September 30, 2007 explaining options for future organization and continuation of the committee.
5. That a sign be produced and erected outside of the Deux Rivieres Cemetery explaining that the cemetery is closed to further interments and consequences of defying that law.
6. That the next meetings of Council and Committee be changed to October 12, 19 and 26 and November 9, 16 and 23.
7. That funds from the volunteer fire members' bank account be removed, that the account be closed and that any separate fundraising activities be discontinued. That all future fundraising activities be approved through council.

Meeting adjourned at 16:37 h.

Reeve – Tammy-Lea Sonnenburg

Clerk – Melinda Reith