

**CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA**

**March 20, 2008**

Minutes of a regular meeting of Council held on Thursday, March 20, 2008 at 13:56 h. in Council Chambers.

The following were present: Reeve Tammy Lea Sonnenburg, Councillors: Dave Foote, Jim Gibson & Robert Reid  
Also In Attendance: Members of the Veteran's Memorial Committee Marlene Gibson, Ernie Boudreau and Joan Charbonneau  
Regrets: Councillor Aiston

**PECUNIARY INTEREST** -None

**MINUTES of PREVIOUS MEETINGS** – (Resolution Prepared)

Resolution # 1

Moved by Councillor Reid and seconded by Councillor Gibson **BE IT RESOLVED THAT** the minutes of the regular meeting of Friday, March 7, 2008 be accepted as presented.

Carried

**DEPUTATIONS** – Veteran's Memorial Committee

Report Submitted by Committee (included in Council packages)

**By:** Head, Clara & Maria Veterans' Memorial Committee

**To:** Council of the United Townships of Head, Clara, & Maria

**Date:** Thursday, March 20, 2008

**Purpose: To seek Council's support in underwriting our expenses for:** the purchase and installation of the second plaque on the Veteran's Memorial Rock the Unveiling Ceremony to be held Saturday August 16, 2008 the completion of a permanent record of the event i.e. scrapbook, pictures, CDs, DVDs **with the agreement that any other funding received will offset the expenses.**

**History:**

The total cost for 2007 - **\$7815.66** (excluding the tent rental of \$1877.00) was raised by the Head, Clara & Maria Veterans' Memorial Committee.

We presently have **\$1128.11** set aside for this year's event.

The attendance for last year's event was approximately 325 people.

We presently have 31 confirmed and 3 unconfirmed names for this year's plaque.

We do not expect the same number of people.

We do not expect the same amount in monetary, time, or food donations.

We feel that it is important to present an event similar to last year as these veterans' and their families are no less deserving of a special event.

**Committee Fund Raising Ideas:**

Operate the concession stand at May Madness

Operate a yard sale table at May Madness

Canvas for donations (many have already donated)

Purchase at cost, an item to be drawn for at the Unveiling Event – same method as the cooker

Notes from meeting- Change – 1<sup>st</sup> page 1<sup>st</sup> item – plaque – 30 x12 - \$1,927 increase total cost to budget by \$1,000 for total of \$4,105.00 Presentation made and request for funds. No additional information. Based on 150 people.

**Action:** Information will be added to the budget meeting of April 4/08.

**CLERK'S REPORT**

- Board horses overnight – Council approved – suggest options, let them decide.
- Elected Officials Workshop – register 3 people – Reeve Sonnenburg, Councillor Foote and Councillor Reid
- Late Report – Education

Resolution # 2

Moved by Councillor Reid and seconded by Councillor Foote

**WHEREAS** overseeing the operation and administration of a municipality requires knowledge and expertise in a wide variety of areas including organizational performance management, financial management, and personnel/human resources management;

**AND WHEREAS** the municipal arena is one of constantly changing demands placed on staff and Council by outside entities including the province through changing legislation and regulations;

**AND WHEREAS** continued education is required to keep abreast of this continuing change;

**AND WHEREAS** any education obtained by staff will ultimately benefit the ratepayers of the municipality although the student also receives personal benefit;

**AND WHEREAS** AMCTO is offering, in conjunction with the County of Renfrew, a Municipal Management Diploma Program over the next 2 ½ years beginning in the fall of 2008;

**AND WHEREAS** the program content is specific to municipal operations and management;

**AND WHEREAS** the location will save on travel and accommodation costs to the municipality as per current policy;

**AND WHEREAS** the Clerk is willing to personally cover ½ of the tuition fees;

**AND WHEREAS** there is an opportunity to have up to 80% of the 2008 costs covered under the Eastern Ontario Development Program (EODP) Skills Development Fund;

**THEREFORE BE IT RESOLVED** that the Council of the United Townships of Head, Clara & Maria agrees to provide as a component of the annual education budget, ½ of the required tuition for the Clerk to complete AMCTO's Municipal Management Diploma Program to be offered in Pembroke from 2008-2010 as well as compensation for time spent at the workshops and mileage as per existing municipal policy;

**AND FURTHER** that the Clerk is authorized to apply to the EODP Skills Development Fund for support for the 2008 registration and transportation costs with an application deadline of March 26/08.

Carried

- Fred Dean – Committee of Adjustments – Can appoint members of Council when needed. Currently no need to establish. When required Fred Dean will provide a teleconference to train all members.

**FINANCIAL REPORTS** – (Resolution Prepared)

Resolution # 3

Moved by Councillor Reid and seconded by Councillor Gibson **BE IT RESOLVED THAT** the Income Statement as of March 17, 2008 be accepted as presented.

Carried

**CORRESPONDENCE** (Report and resolutions Prepared)

1. City of Pembroke – re: Physician Recruitment Incentives

Resolution #4

Moved by Councillor Reid and seconded by Councillor Foote

**WHEREAS** the County of Renfrew is identified as an under-serviced area by the Ministry of Health and Long Term Care in the province of Ontario for public access to family physicians;

**AND WHEREAS** a large percentage of the population of the province is in the same predicament;

**AND WHEREAS** the province has an aging population that will increase the demand placed on family physicians in the years to come;

**THEREFORE, BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria supports the enclosed resolution of the City of Pembroke in their request to the Ministry of Health to review the availability of family practices in Ontario and offer effective incentives to family physicians to continue to practice community-based family medicine, and to provide comprehensive incentives to newly graduating physicians to encourage them to practice family medicine in designated under-serviced areas across the province;

**AND BE IT FURTHER RESOLVED THAT** this resolution be forwarded to the Premier of Ontario, the Minister of Health and Long Term Care, John Yakabuski – MPP, Cheryl Gallant - MP, the College of Physicians and Surgeons of Ontario, the City of Pembroke, and Renfrew County Council.

Carried

2. Town of Arnprior – re: 4 laning of Highway # 17

Resolution #5

Moved by Councillor Gibson and seconded by Councillor Reid

**WHEREAS** Highway # 17 is the section of the Trans Canada Highway system that runs through Ontario, Renfrew County and our municipality;

**AND WHEREAS** the current state of that highway is poor and provides a negative impression of our County and municipality to users of that highway;

**AND WHEREAS** our residents rely heavily on Highway #17 for everyday existence and improvements to that highway will benefit all of our ratepayers;

**AND SINCE** the next phase of the Highway #17 expansion is engineered, ready for construction and will reduce travel times for our residents as well as encourage travel from Ottawa to our area for tourism purposes;

**THEREFORE, BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria supports the enclosed resolution of the Town of Arnprior in their request for the Federal and Provincial governments to work together to commence the next and subsequent phases of the four-laning of Highway #17;

**AND BE IT FURTHER RESOLVED** that the Federal and Provincial governments work together to resurface and upgrade the remaining sections of Highway # 17 within the County of Renfrew;

**AND FURTHER** that this resolution be forwarded to; the Federal and Provincial Transportation Ministers; John Yakabuski – MPP; Cheryl Gallant – MP; the Town of Arnprior, and the County of Renfrew.

Carried

**CORRESPONDENCE** - (Information Only - Please advise if you feel any item warrants further consideration)

1. County of Renfrew – re: Workshop for Elected Officials
2. Rapides des Joachims – re: Dumoine River National Park – **Action** – prepare resolution of support for this proposal
3. St. Catharines – re: representation in House of Commons
4. Ontario Property and Environmental Rights Alliance – re: Greenbelt Act
5. City of Kingston – re: World Malaria Day
6. Township of Laurentian Valley – re: CAO search
7. FCM Members Advisory – re: Budget 2008
8. AMO Alert – re: Long Term Care Homes
9. AMO Alert – re: Provincial Budget surplus to Municipal Infrastructure
10. Town of Tecumseh – re: COMRIF funding and phase 4
11. Deep River Summerfest – re: request for sponsorship
12. Ontario Parks – re: Algonquin Park Forest Management Plan
13. L1 – Ministry of Natural Resources – re: Potential Flooding Bulletin
14. L2 – Solid Waste Magazine – re: fines for site fires
15. L3 – Federation of Canadian Municipalities – re: Honour roll
16. L4 – Science and Technology Fair – request for attendance
17. L5 – Ministry of Finance – re: OMPF allocation for 2008

**NEW BUSINESS** - none

**REPORTS OF COMMITTEES**

1. Committee of the Whole

Resolution #6

Moved by Councillor Gibson and seconded by Councillor Reid **BE IT RESOLVED THAT** the minutes and recommendations of the Committee of the Whole from the meeting of March 14, 2008 be accepted as presented.

Carried

**UNFINISHED BUSINESS**

1. Missing Link Request for Free Hall Use

Resolution #7

Moved by Councillor Gibson and seconded by Councillor Foote

**WHEREAS** the Missing Link Snowmobile Club has requested the Council waive the rental fee for the Township Hall for the Silent Auction Fundraiser that was held on March 8, 2008 on the basis that it is an event that relies heavily on volunteers and brings business into the municipality;

**AND WHEREAS** previous requests, aside from one, have been refused by Council based on the costs involved in cleaning the facility;

**AND WHEREAS** the use of the hall for this type of event results in an expense for the municipality in the form of wages, cleaning supplies, beverage cups, paper products, heat and hydro, garbage and lost opportunity costs;

**AND WHEREAS** the Missing Link Snowmobile Club is a private club that mainly benefits those who are members of the Club;

**AND WHEREAS** the Municipality contributes to and acknowledges the volunteers and the benefits to the community derived by the existence of the Missing Link through free use of the facility for the Missing Link's Volunteer Appreciation Dinner;

**BE IT HEREBY RESOLVED** that the Council of the United Townships of Head, Clara & Maria does request that the normal fee be paid for the use of the hall for all events other than the Volunteer Appreciation Dinner.

Call for Recorded Vote

Councillor Reid – yes

Councillor Foote – yes

Councillor Gibson – yes

Reeve Sonnenburg – yes

Carried

2. Local Area Calling Expression of Interest

Resolution #8

Moved by Councillor Foote and seconded by Councillor Gibson

**WHEREAS** the County of Renfrew's Development and Property Department is considering applying to the CRTC and Telco to establish the majority of the County a Local Calling Area to eliminate long-distance telephone charges;

**AND WHEREAS** they have requested that each municipality provide an expression of interest;

**AND WHEREAS** a portion of our ratepayers have to dial long-distance to contact the rest of the municipality and would benefit from this change;

**THEREFORE, BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria supports the idea of further exploring the costs and processes involved in obtaining a Local Calling Area for the County;

**AND FURTHER** that the Clerk is hereby authorized to forward Council's decision to the County's Development and Property Department;  
Carried

**BY-LAWS** (Reports and Resolutions Prepared)

1. 2008-07

Resolution #9

Moved by Councillor Reid and seconded by Councillor Gibson

**BE IT RESOLVED THAT** By-Law Number 2008-07 being a by-law governing the procurement of goods and services for the municipality be read a 3<sup>rd</sup> time short and passed.

Carried

2. 2008-08

Resolution #10

Moved by Councillor Reid and seconded by Councillor Foote

**BE IT RESOLVED THAT** By-Law Number 2008-08 being a by-law adopting a Municipal Roads Level of Service policy be read a 1<sup>st</sup> and 2<sup>nd</sup> time.

Carried

3. 2008-08

Resolution #11

Moved by Councillor Gibson and seconded by Councillor Reid

**BE IT RESOLVED THAT** By-Law Number 2008-08 being a by-law adopting a Municipal Roads Level of Service policy be read a 3<sup>rd</sup> time short and passed.

Carried

**QUESTIONS AND ANSWERS**

1. Information - Mattawa ATV club want to talk to Snowmobile club or other interested members to establish trails from Mattawa to Pembroke – will attend at April Missing Link meeting.

**ADJOURNMENT** – (Resolution Prepared)

Resolution # 12

Moved by Councillor Foote and seconded by Councillor Gibson **BE IT RESOLVED THAT** this meeting adjourn at 15:04 to meet again Friday, April 4, 2008 at 13:00 h.

Carried

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Reeve- Tammy-Lea Sonnenburg

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Clerk – Melinda Reith