

**CORPORATION OF THE UNITED TOWNSHIPS OF HEAD,
CLARA & MARIA**

February 16, 2007

Minutes of a regular meeting of Council held on February 16, 2007 at 3:05 p.m. in the Council Chambers.

Due to the absence of the head of council and the alternate head of council the clerk opened the meeting.

MOMENT OF SILENCE

The following were present:

Councillor	Dave Foote
Councillor	Jim Gibson
Councillor	Robert Reid

Absent:

Reeve	Tammy Lea Sonnenburg
Councillor	Jean Charron

PECUNIARY INTEREST

None

Clerk called for a motion to appoint an acting of head of council to chair the meeting.

Resolution # 1

Moved by Councillor Gibson and seconded by Councillor Reid **BE IT RESOLVED THAT** Dave Foote be appointed Chair of the Feb. 16, 2007 Council meeting.

Carried

Meeting turned over to Councillor Foote.

APPROVAL OF AGENDA

Approved by general consent.

MINUTES

Resolution # 2

Moved by Councillor Reid and seconded by Councillor Gibson **BE IT RESOLVED THAT** the minutes of the regular meeting of Friday, February 2, 2007 be accepted as presented.

Carried

DEPUTATION/PRESENTATION – Mike Dumouchel of MNR re: aggregate resources. The deputation was changed to a separate presentation that took place prior to the meeting due to the length of time required for thorough discussion of this issue. Summary follows these minutes.

REPORTS OF MUNICIPAL OFFICERS

- Received reply from Alana Zadow re: agreement with municipalities and County for land severances etc. – there actually is no formal agreement.

Decided that a letter be forwarded to County from the Reeve requesting parameters, details of services provided, responsibility, liability etc. Requesting an outline of our responsibilities and theirs. Explaining the situation that we recently found ourselves in.

- County will process Farnell's zoning by-law amendment for a fee of \$290 – recommended that we implement an additional fee to cover costs of mail outs and advertisement for the process. Clerk working on a draft.
- Working on the Farnel agreement – noticed that MTO had implemented minimum road standards different from ours. I called Charles Cheesman from County and spoke to him about this.
 - We do not have a by-law enforcing or implementing our minimum road standards therefore our Zoning by-law and/or the Official Plan would take precedence. There is currently nothing in our zoning by-law. The Official Plan is not specific.
 - He recommended that we keep the current standards for any future municipal roads and create new standards that establish a flexible narrower scale depending on the intended use of the road. – Cottage Road Standards Documents
 - In this case, since MTO dictated this size and in order to accommodate the severance, we should likely just accept it. MTO could put a stop to the entire process and refuse to accommodate the severance. Is this something that we want to potentially happen?
 - Our defence in the event of others enquiring about the discrepancy would be that MTO established the limits and we were bound by them. We are not setting a precedent – MTO is dictating the requirements.

Decided that the clerk proceed with the Farnell agreement as is and further work on adapting the existing road standards and passing a by-law to enforce them.

- Spoke with new county planner – Bruce Howarth re: our zoning by-law changes – will get back to me as soon as he is through the files.
- COMRIF funding and Asset Management Program – contacted our auditors and Wayne Kirby – both recommended Jp2g to complete this process for us – spoke with Steve Webster – will provide a package to review as to services and costs with direction for acceptance by Council
- Legal Services – can we consider moving to a law firm – suggest a law firm with personnel that are specialized in different areas.

Decided that the Clerk seek options for alternate legal counsel for the municipality, look to Pembroke. Bring possibilities back to Council.

- Satellite – installation \$526.67 – wireless – webpage set up – will transfer our page to the new system
 - library willing to pay for satellite, we need to pay for components for our office
 - ½ service fee - \$47.69/month – with a three year contract
 - + hardwiring is more expensive \$800 plus tax

Decided that we proceed with purchase. That we request the library call a special meeting to authorize purchase as soon as possible. Request that the 3rd package be purchased at a higher monthly fee, that we will pay the difference if the library does not wish to switch. Decided that we ask about the possibility of installing a wireless component and changing to hard wired should we find this is not working. (warranty?)

Resolution #3

Moved by Councillor Gibson and seconded by Councillor Reid **BE IT RESOLVED THAT** the municipality enter into an agreement with the Library Board to share monthly costs for high speed internet service and the municipality

pay their share of hardware and installation costs to route the service into the municipal office.

Carried

- Light exchange program – by returning the lights in the exchange program we saved enough electricity to service 19 homes for 1 month
- Recycling program – questions from public – should we consider a public meeting or continue as we are? I am hoping to have a newsletter out next week for building issues and review of recycling times etc. Any other issues?

Decided that we will advertise that when in doubt – put it in as long as it's clean. Jim to research cost and source of clear plastic bags – consider providing a roll to each household as an incentive to begin.

- Reeve Sonnenburg will not be able to attend the next two Council meetings due to conflicts with County.
- Problems with Disposal Site Truck – took it to Paul's garage, used the red fire truck for garbage on Thursday, Carol wanted Pauline to go with her – she was using a tarp, we didn't know if it had snow tires etc. she said that Pauline would do it for free – I authorized Pauline's attendance and said we would pay her for a minimum call out. Spoke with Paul this morning – could not find anything wrong with the truck – no charge – thinks the noise might be the power steering because of the extreme cold we've been having

Clerk's report on Emergency management training – will be discussed at emergency management meeting.

Clerk's report on MHSa training –

Decided that there is a need for employee rep's, need for fire rep, need for policies – these issues to be made a priority for the municipality.

FINANCIAL REPORTS

Resolution # 4

Moved by Councillor Reid and seconded by Councillor Gibson **BE IT**

RESOLVED THAT the Income Statement to February 12, 2007 be accepted as presented.

Carried

CORRESPONDENCE

1. MOE – re: site inspections - info
2. Township of Scugog – re: amendments to JEPP – support by letter
3. Township of Lanark Highlands – re: varying regulations of off road vehicles - info
4. AECL – re: timing of next breakfast meeting – no specific time – will forward to Council when Agenda received
5. Town of Newmarket – re: use of fluorescent yellow green school signage - info
6. Ontario Ombudsman Andre Marin – re: oversight of police complaints - info
7. Eganville/Bonnechere Valley – re: Renfrew County Senior Games - info
8. County of Renfrew – re: Warden's invitational golf tournament - info
9. Infrastructure Ontario – re: survey authorization – fill out survey
10. L1 – City of Stratford – re: Coalition against poverty – letter of support
11. L2 – City of Pembroke – re: legion tax free status - info

12. L3 – RCCTA - re: spring meeting -info
13. L4 – Request from Reeve Sonnenburg to attend BEM training in Pembroke next week – OK'd – email Tammy we will continue with budget meeting that day

NEW BUSINESS - none

REPORTS OF COMMITTEES

Fire

Resolution #5

Moved by Councillor Gibson and seconded by Councillor Reid **BE IT RESOLVED THAT** the recommendations of the Fire Committee:

1. That 5 Electrical Safety Handbooks for Emergency Responders be purchased at the sale price of 15.95 each.

Be accepted.

Carried

Roads

Resolution #6

Moved by Councillor Gibson and seconded by Councillor Reid **BE IT RESOLVED THAT** the recommendations of the Roads Committee:

1. That upon snowplow contract renewal; Jennings Road is to be plowed to the top of the hill beside the cemetery to accommodate the Boy Scouts and to provide public access to the cemetery and Old Mackey Park.
2. That the Clerk is authorized to direct the Road Super to have any nuisance beaver that are damaging municipal roads removed in a similar manner and at a similar cost as in 2006.
3. That the Clerk is authorized to arrange for the rental of the "steam jennie" as needed.

Be accepted.

Carried

ERP

Resolution #7

Moved by Councillor Reid and seconded by Councillor Gibson **BE IT RESOLVED THAT** the recommendations of the Environment-Recreation-Property Committee:

1. That the Township does not proceed with a pool by-law.
2. That the main hall entrance door and all faucets in the washrooms and kitchen be replaced with those that meet accessibility requirements using the gas tax funding.
3. That Pat Stewart be allowed purchase the metal garbage container for a fee acceptable to him.

Be accepted.

Carried

Capital Expenditures

Resolution #8

Moved by Councillor Reid and seconded by Councillor Gibson **BE IT RESOLVED THAT** the recommendations of the Capital Expenditures Committee:

1. That our preliminary budget meeting be held February 20, 2007 at 9:00 a.m.

Be accepted.

Carried

Emergency Management – discussed meeting with Philippe Geoffrion EMO

CPAC – already addressed at Committee meeting

Library – May Madness May 12, 2007

UNFINISHED BUSINESS

- Hall Rental Agreement –

Resolution #9

Moved by Councillor Reid and seconded by Councillor Gibson **BE IT**

RESOLVED THAT the Draft Hall Rental Agreement be accepted as amended.

Carried

- Date for public meeting for building permit and by-law changes – schedule something week of March 19 – 23 by email.

BY-LAWS - none

QUESTIONS AND ANSWERS

At fire training on Wednesday, could you take a look at starting the new generator – I asked Terry to attempt to start if for us and he suggested that you do it together. Ruth requested preparing a checklist of items to start the generator for us.

ADJOURNMENT

Resolution #10

Moved by Councillor Reid and seconded by Councillor Gibson **BE IT**

RESOLVED THAT this meeting adjourn at 16:47h to meet again Friday, March 2, 2007 at 2:00 p.m.

Carried

Chairperson – Councillor Foote

Clerk – Melinda Reith

Notes from MNR Presentation re: Aggregate changes for Ontario

- Presentation began at 1:50 p.m. Friday, February 16, 2007
- Al Hyde and Mike Dumouchel, Aggregate Resources Administrator for the District
- In 2006 the Act changed – there are new designations that apply to private lands
- Definitions
 - Aggregate – gravel, sand, clay, earth, rock, granite etc. ... does not include top soil or peat
 - Pit – land from which unconsolidated material is removed
 - Quarry – land from which consolidated material is removed
 - Permit – authority to extract material off crown owned land
 - License – authority to extract aggregate material from private land
 - Way side permit – authority a municipality has to extract aggregate off private land
- Since 1971 regulation applied to all crown land in Renfrew County – until 1993
- In 1993 private lands were designated as well in 13 municipalities within Renfrew County
- Result in and increase in aggregate cost to both Crown and private pits from .25 - .50/tonne
- FYI – last year removed 1.72 million metric tonnes which paid \$61,000 to municipalities @ .04/tonne – this has recently increased as well

Changes

- Current operators have until June 30/07 to be grandfathered into the new system.
 - Will be no interruptions in operation
 - Must prove that pit was operational for the past 2 years through receipts etc.
 - Must confirm to any zoning by-laws (not an issue in our municipality – we are zoned to use, no specific zones)
 - Can be declared “existing non-conforming” meaning that is predates the Official Plan and any zoning by-laws
 - Requires a sketch with application
 - Within 6 months of application will require a site plan developed to specific standards
 - Will not require any type of reports/studies/consulting/advertising/ public meetings/OMB hearings/EBR posting etc.
 - Must include with application the completed form, the fee, the deed or agreement with landowner to extract, sketch of the site
 - Sketch must be according to specific requirements and use an Ontario base map layer
 - Package gives examples
- If you miss the June 30 application date from then until Jan 1, 2009 you will be required to:
 - Stop operations
 - Submit technical reports – archaeological, environmental, noise etc.
 - The fee increases
 - Water table, cultural, heritage studies required
 - Still exempt from notification and consultation processes
- After January 2009 you will be required to:
 - Apply as if you are just opening a pit and meet **all** requirements.
- Class B < 20,000 tonnes
- Class A > 20,000 tonnes – reporting is based on conversion of yardage to metric tonnes
- If you change from B to A in the future, you have to apply as if you are just opening, full requirements must be met
- Best option – plan for Class A if you think you may **ever** produce that much in any one year
- There is a difference in the site plan requirements for a Class A and Class B pit
 - Class A must be prepared by a qualified person
 - Class B prepared by anyone however, there are standards that must be followed
- **For more information:**
 - **February 28, 2007 Eganville Legion 2 -4**
 - **Pembroke Best Western 7-9**
- **For application packages – apply to**
 - **Mike Dumouchel 613-732-5562**
- **Additional Information:**
 - **www.mnr.gov.on.ca/MNR/aggregates/**