

CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

January 8, 2007

Minutes of a regular meeting of Council held on January 8, 2007 at 6:00 p.m. in Council Chambers.

The following were present:

Reeve	Tammy Lea Sonnenburg
Councillor	Dave Foote
Councillor	Jim Gibson
Councillor	Jean Charron
Councillor	Robert Reid

PECUNIARY INTEREST None

APPROVAL OF AGENDA

By general consent.

MINUTES

Resolution # 1

Moved by Councillor Charron and seconded by Councillor Reid

BE IT RESOLVED THAT the minutes of the regular meeting of December 18, 2006 be accepted as presented.

Carried

DEPUTATION/PRESENTATION - none

REPORTS OF MUNICIPAL OFFICERS

- Changes to *Municipal Act, 2001*
- Special meeting – with Cecilia re: MPAC schedule for special date and time
- Schedule budgeting presentation for Committee meeting
- Interim By-law for taxes needs to be passed soon
- MMAH and notification of 2007 OMPF allocation of \$219,000 same as last year
- Information in package for Joint Council meeting from North Renfrew Landfill Operation Board, date Thursday, January 18/07 at 7:00 p.m. in Laurentian Hills
- Infrastructure Ontario –Council approves Deux Rivieres disposal site closure and post-closure for grant application
- Mike Dumachel, MNR – schedule meeting – as deputation at Council meeting depending on length of presentation
- DuManoir – follow up on request for report of oil spill
- Recycling contract update – waiting for approval from MOE, will fax to us asap, we will then arrange for contract to begin likely February 12, 2007
- Council approves entering into agreement with Library re: shared monthly costs of satellite service, will look at other options if Library not successful in obtaining grant funding

FINANCIAL REPORTS

Discrepancy in Hydro Bills, Question of validity of garage bill, why is it so high if we are not using the garage? – Dave and Jim to look into usage in garage to determine deficiencies.

Resolution #2

Moved by Councillor Foote and seconded by Councillor Gibson

BE IT RESOLVED THAT the Journal Entries J815 to J958 printed on January 3, 2007 be accepted as presented.

Carried

CORRESPONDENCE

1. George LeConte – re: Zlepzig Severance situation – invite Mr. LeConte to attend at next meeting – advise that “we are not prepared for George to incur any further costs to settle this with Zlepznigs, if they want changes, they can cover the costs”.
2. George LeConte – re: Recycling Contract – approved to pay this invoice, indicating disapproval of timing
3. Jp2g, Kevin Mooder – re: Site Inspection Reports for approval – contact Kevin advise that drafts have been approved by Council
4. County, Michael Nolan – re: 911 fire service charges – Tammy to speak with Mike, not to pay invoice until further notice
5. AMO Alert – re: Municipal Act 3rd Reading, Training - info
6. AMCTO Express – re: Legislative Updates - info
7. MPP John Yakabuski – re: Invitation to New Years Reception - info
8. L1 – Minister Responsible for Seniors – re: workshops - info
9. L2 – Minister of Community Safety and Correctional Services – re: welcome and reorganization of EMO - info
10. L3 – County of Renfrew – re: Emergency Management Information Session – Clerk, Councillor Foote and Reeve Sonnenburg to attend

NEW BUSINESS

- Honorariums for 2007 (Council & By-law Enforcement Officer) BEO? – defer to committee, Councillor Gibson to prepare breakdown on recommended changes;
- Resolution to Accept Accessibility Plan

Resolution #3

Moved by Councillor Foote and seconded by Councillor Reid

WHEREAS under the *Accessibility for Ontarians with Disabilities Act, 2005* each municipality is required to prepare, make public and annually accept an Accessibility Plan designed to address existing barriers to people with disabilities and prevent new barriers from being established;

AND WHEREAS the Corporation of the United Townships of Head, Clara & Maria has such a plan dated September 2003 as posted on our website;

BE IT RESOLVED THAT the Accessibility Plan dated September 2003 be accepted as posted.

Carried

- Resolution to Appoint Library Board Members

Resolution #4

Moved by Councillor Charron and seconded by Councillor Reid

WHEREAS under the *Public Libraries Act, 1990*, section 9.(1) “a public library board shall be composed of at least five members appointed by the municipal council”.

AND WHEREAS section 10 (3) provides that “A board member shall hold office for a term concurrent with the term of the appointing council, or until a successor is appointed, and may be reappointed for one or more further terms”;

AND WHEREAS Section 10 (4) states that “The first appointments of members of a new board shall be made at a regular meeting of council and the member shall take office as soon as possible thereafter, and thereafter appointments shall be made at the first meeting of council in each term, but if the council fails to make the appointments at its first meeting, it shall do so at any regular or special meeting held within 60 days after its first meeting.

AND WHEREAS the previous library board members have agreed to continue in that capacity;

BE IT RESOLVED THAT the following people be appointed members of the Township Public Library Board: Councillor Dave Foote, Marlene Gibson, Beth Hreljac, Betty Condie, and Tom Garrison.

Carried

- Resolution to Appoint Emergency Management Committee Members

Resolution #5

Moved by Councillor Gibson and seconded by Councillor Reid

WHEREAS under the *Ontario Emergency Management and Civil Protection Act*, 2006, each municipality is required to appoint an Emergency Management Committee to meet the requirements of the Act;

AND WHEREAS the Corporation of the United Townships of Head, Clara & Maria wishes to meet its obligations under the Act;

BE IT RESOLVED THAT Councillor Foote and Gayle Watters be appointed members of the Emergency Management Committee charged with recruiting additional members and resuming operation of that committee.

Carried

- Interim Tax By-law – passed by 1st week of February in order to have taxes due March 31. Council agreed to proceed as in past...
 - i. interim levy of 50% of the total levy for each property for 2006 be applied;
 - ii. due on the 31st of March 2007;
 - iii. as of April 4, 2007, a penalty of 1.25% shall be added and thereafter a penalty of 1.25% per month will be added;
- Payments Made to Council must be made public – requirement of *Municipal Act* s. 284 (1) and (3)

As such the payments made for the calendar year 2006 include...

Name	Honorarium	Mileage	Total
Reeve Croshaw	\$3,965.01	\$180.00	\$4,145.01
Councillor Charron	\$3,090.38	\$-	\$3,090.38
Councillor Gibson	\$3,090.38	\$-	\$3,090.38
Councillor Foote	\$3,090.38	\$302.70	\$3,393.08
Councillor Reid	\$257.53	\$-	\$257.53
Reeve Sonnenburg	\$3,193.25	\$675.65	\$3,868.90
Totals	\$16,686.93	\$1,158.35	\$17,845.28

- Closed Session - Employee Evaluations

Resolution #6

Moved by Councillor Charron and seconded by Councillor Gibson

WHEREAS under the *Municipal Act*, 2001 and amendments s. 239 (2) authorizes the closing of a public meeting for certain matters;

AND WHEREAS personal matters about an identifiable individual, including municipal or local board employees is one of the exceptions;

BE IT RESOLVED THAT this meeting go into an in camera session at 7:42 p.m. to discuss employee evaluations.

Carried

Resolution #7

Moved by Councillor Charron and seconded by Councillor Gibson

BE IT RESOLVED THAT this meeting come out of an in camera session at 7:53 p.m.

Carried

Resolution #8

Moved by Councillor Gibson and seconded by Councillor Reid

WHEREAS Township policy requires that Council has the final decision in awarding or not awarding wage increases based on the performance evaluations completed by the Clerk;

AND WHEREAS the evaluations have been completed by the Clerk as per Township policy and reviewed by Council;

BE IT RESOLVED THAT the recommendations for employee increases that:

- ↳ Pauline Perrin in the Labourer position be awarded a step increase;
- ↳ Pauline Perrin in the Hall Caretaker position be awarded a step increase;
- ↳ Wilfred Lamure as Roads Superintendent not be awarded an increase – that a review is to take place in June 2007;
- ↳ Carol Larocque as Disposal Site Coordinator not be awarded an increase – that a review is to take place June 2007;
- ↳ Ruth Morin, Treasurer be awarded a merit increase;

be accepted as presented and that any payroll increases be made retroactive to January 1, 2007.

Carried

REPORTS OF COMMITTEES - None

UNFINISHED BUSINESS

- Council Meeting Times and Procedure By-law

Resolution #9

Moved by Councillor Charron and seconded by Councillor Foote

WHEREAS section 238 (2) of the consolidated *Municipal Act*, 2001, states that every municipality shall pass a procedure by-law to govern the calling, place and proceedings of meetings;

AND WHEREAS section 3 of the Townships' Procedure By-Law 2002-08 states that "...each succeeding regular meeting of Council shall be held on the first and third Monday of each month, unless Council by resolution directs otherwise...";

AND WHEREAS this meeting schedule is no longer deemed satisfactory to the current Council;

BE IT RESOLVED THAT regular meetings of Council shall be held on the first and third Friday of each month at 2:00 p.m. and regular meetings of Committee shall be held on the second Friday of each month at 2:00 p.m. unless Council by resolution directs otherwise.

Carried

BY-LAWS

Resolution #10

Moved by Councillor Foote and Seconded by Councillor Gibson

BE IT RESOLVED THAT By-Law Number 2007-01 being a by-law to enter into an Agreement with the Zlepnig's to further their application for land severance be read a 1st and 2nd time.

Carried

Resolution #11

Moved by Councillor Reid and Seconded by Councillor Gibson

BE IT RESOLVED THAT By-Law Number 2007-01 being a by-law to enter into an Agreement with the Zlepnig's to further their application for land severance be read a 3rd time short and passed.

Carried

QUESTIONS AND ANSWERS

Councillor Reid, apology for not attending last meeting – lack of phone service while at work.

Committee meeting this week – Friday, January 12, 2007.

ADJOURNMENT

Resolution #12

Moved by Councillor Foote and seconded by Councillor Gibson

BE IT RESOLVED THAT this meeting adjourn at 8:20 p.m. to meet again on Jan 19th at 2:00 p.m.

Carried

Reeve – Tammy Lea Sonnenburg

Clerk – Melinda Reith