

**CORPORATION OF THE UNITED TOWNSHIPS OF HEAD,
CLARA & MARIA**

July 27, 2007

Minutes of a regular meeting of Council held on Friday, July 27, 2007 at 13:58 h. in the Council Chambers.

The following were present:	Reeve	Tammy Lea Sonnenburg
	Councillor	Dave Foote
	Councillor	Jim Gibson
	Councillor	Ed Aiston
	Councillor	Robert Reid

PECUNIARY INTEREST None

APPROVAL OF AGENDA

Approved by general consent.

MINUTES

Resolution # 1
Moved by Councillor Aiston and seconded by Councillor Reid **BE IT RESOLVED THAT** the minutes of the regular meeting of June 15, 2007 be accepted as presented.

Carried

Resolution # 2
Moved by Councillor Foote and seconded by Councillor Gibson **BE IT RESOLVED THAT** the minutes of the special meeting of July 6, 2007 for additional funding for the Memorial Committee be accepted as presented.

Carried

Resolution # 3
Moved by Councillor Reid and seconded by Councillor Aiston **BE IT RESOLVED THAT** the minutes of the special meeting of July 13, 2007 for the authorization to execute the COMRIF agreement be accepted as presented.

Carried

COMPREHENSIVE ZONING BY-LAW AMENDMENT - PUBLIC FORUM

No members of public in attendance – no discussion. By-law to be passed later in the meeting.

REPORTS OF MUNICIPAL OFFICERS

Request by Micheline Hebert to have council provide additional recycling bags for ratepayers, at least for the businesses. Decided – that this was a special promotion only and will remain as such.

Response from Hydro One re: request by Council for attendance at public meeting – tentatively set for August 24/07, Clerk to confirm.

FYI - MVA Report from storm in July 2006 recently received. – Municipal Act s.44 (10) states that no claim can be brought for recovery of damages unless; within

10 days after the occurrence written notice of the claim and injury has been served upon the clerk.

Pat Stewart purchased top soil on Chapman's property from Leveque – will likely use most in Deux Rivieres this summer – can he leave it and use from there? He will repair any damage that is caused with its removal. – No challenges.

Pat has advised that he will likely begin work on Disposal Site first week of August.

Order to Remedy issued to Liz Foote and Catherine Anne Fisher for the old Dobson place. The new owners are looking to remedy the situation through home buyers insurance. Bob completed an inspection and issued the order listing all deficiencies that must be met before occupation can occur. Ratepayers' lawyer has advised that no further work take place until the property is inspected.

FINANCIAL REPORTS

Resolution #4

Moved by Councillor Foote and seconded by Councillor Aiston **BE IT RESOLVED THAT** the budget report dated July 24, 2007 be accepted as presented.

Carried

CORRESPONDENCE

1. Beth Hreljac – re: resignation from Library Board
2. Tom Garrison – re: resignation from Library Board – **ACTION** - advertise for board members in usual places –to submit letter of application to Council by August 31, 2007
3. Laurentian Hills – re: first refusal on auto-ex truck -info
4. McNab/Braeside – re: request for funding for additional long-term care beds - info
5. Sudbury – re: increase minimum wage effective immediately – **ACTION** - support by letter
6. Stormont, Dundas and Glengarry – re: Farm Tax Rebate Program funding completely by province, not municipal tax base - info
7. Owen Sound – re: Province to pay 100% of Consolidated Court costs - info
8. Huron East – re: timelines for implementation of municipal water systems and MOE delays in approvals - info
9. Trent Hills – re: support for Canadian Advocates for Tax Awareness and Canadian National Taxpayers Coalition - info
10. MNR – re: footprint of logging in Algonquin - info
11. AMO – re: Closed Meetings Investigator Program - info
12. AMO/AMRC – re: response to Municipal Hazardous or Special Waste Plan - info
13. AMO – re: Federal Government and commitment to Building Canada Fund - info
14. AMO – re: Board approves Extended Producer Responsibility Discussion Paper - info
15. AMO – re: fiscal burden on municipal tax base -info
16. Deep River District United Way – re: community consultation update -info
17. AMO – re: *Clean Water Act* - info
18. AMO – re: Rapid Transit Action Plan GTA and Hamilton - info
19. Nuclear Waste Management Organization – re: government accepting NWMO's approach fro managing used nuclear fuel in Canada - info
20. Home Fires Park – re: request for funding – post in office
21. Renfrew County VCARS – re: golf tournament

Resolution #5

Moved by Councillor Gibson and seconded by Councillor Reid **BE IT RESOLVED THAT** the Municipality sponsor a golf hole for the VCARs golf tournament on Friday Sept 21st for \$100.00.

Carried

22. L1 – Tay Valley Township – re: Crown controlled mineral rights –

ACTION – Clerk to prepare a resolution for next meeting

23. L2 – FFSCO – re: funding from small communities - info

24. L3 – Fred Zlepzig – re: conditional permit – **ACTION** Clerk to advise Mr. LeConte and Mr. Labre

Resolution #6

Moved by Councillor Gibson and seconded by Councillor Foote **BE IT RESOLVED THAT** the Municipality authorize George LeConte to prepare an agreement to accompany a conditional permit to be issued to Fred Zlepzig with the understanding that all costs are born by Fred Zlepzig.

Carried

NEW BUSINESS

Resolution #7

Moved by Councillor Aiston and seconded by Councillor Gibson

WHEREAS section 239 (1) of *the Municipal Act*, R.S.O. 2001 states that “except as provided in this section, all meeting shall be open to the public”.

AND WHEREAS section 239 (2) further states that “a meeting or part of a meeting may be closed to the public if the subject matter being considered is about:

- a) Personal matters about an identifiable individual, including municipal or local board employees;
- b) Labour relations or employee negotiations;

BE IT RESOLVED THAT this meeting go into an in camera session at 14:57 h to discuss employee performance and benefits.

Carried

Resolution #8

Moved by Councillor Foote and seconded by Councillor Gibson

BE IT RESOLVED THAT this meeting come out of closed session at 15:10 h.

Carried

Resolution #9

Moved by Councillor Aiston and seconded by Councillor Foote

WHEREAS our current policy requires that Council makes the final decision in awarding or refusing step and/or merit increases for employees;

AND WHEREAS proper procedure has been followed in reviewing mid year evaluations for some staff and in completing probationary evaluations for other staff;

AND WHEREAS evaluations were explained to Council during closed session;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the United Townships of Head, Clara & Maria supports the decision of the Clerk in awarding the following increases:

That Robert Labre is to be awarded a step increase with pay retroactive to March 1, 2007 when probationary period was officially completed;

That Gayle Watters is to be awarded a step increase with pay retroactive to March 1, 2007 when probationary period was officially completed;

That Wilfred Lamure is to be awarded a merit increase from July 1, 2007 to December 31, 2007;

That Carol Larocque not be awarded a step increase for this period.
Carried

Resolution #10

Moved by Councillor Foote and seconded by Councillor Aiston **BE IT RESOLVED THAT** the position of Disposal Attendant be included under the employee benefit package.

Carried

Resolution #11

Moved by Councillor Foote and seconded by Councillor Gibson
WHEREAS the province recently announced the Ontario Municipal Rural Broadband Partnership Program for provincial funding for broadband internet service with a tight turnaround time between announcement and submission deadline;

AND WHEREAS the County of Renfrew advised area municipalities that the Eastern Ontario Wardens' Caucus (EOWC) was in a position to and has agreed to apply on behalf of their represented communities using information currently available through the Eastern Ontario Broadband Coalition;

AND WHEREAS Norm Lemke, CAO/Clerk of the County of Renfrew has advised that all municipalities should provide supporting resolutions of Council;

AND WHEREAS the businesses, residents and visitors of United Townships of Head, Clara & Maria would benefit from increased broadband service to our area.

AND WHEREAS our population of approximately 228 increases substantially during the summer months due to cottagers and vacationers. Currently our residents are served by regular phone, dial up internet, personal satellite television and cost prohibitive satellite internet services. Residents are without cable television or broadband internet connectivity.

AND WHEREAS access to the nearest broadband service is approximately 20 miles east of our closest hamlet. Should that service be extended it would also service up to 4 other small communities located along the Highway 17 corridor, within the Town of Laurentian Hills and possibly the Municipalite de Rapides des Joachims in Quebec, an isolated community that relies on Ontario for the provision of most of its services.

AND WHEREAS our Township is approximately 150 miles from the City of Ottawa, it is quite isolated due to its geographic nature. The Township is located in the north-western section of the Ottawa Valley and surrounded by the Laurentian Mountains and other natural geographical obstacles to high-speed access. The Township is not within a reasonable distance of conventional high-speed broadband access. To date, the only available form of Internet access is through conventional dial-up modems up to a maximum of 56 kbps, which severely limits the amount of information that can be transferred to the various recipients.

AND WHEREAS the traditional businesses in the area are primary based, centered on the forestry and mining industries, and water-related tourism activities. However, the Township hosts a number of independent businesses that have evolved from the traditional modes of business to a technological

based resource economy and the exporting of forestry, mining and tourism. In order to compete in the evolving resource based market, businesses are limited in their attempts to attract a greater share of the market due to the limited nature of telecommunications options.

AND WHEREAS the introduction of an internet service that can deliver a high-speed solution to both area businesses and public institutions will greatly increase the efficiency and profitability of area businesses and assist the municipality in the delivery of essential services in a safer and more efficient manner.

AND WHEREAS access to broadband would allow those with an interest in operating home-based businesses in a rural setting, options that might result in a necessary increase in our population and improvements to our economic future.

AND WHEREAS access to broadband would allow an improved standard of service and standard of living to all our residents by providing cost effective and timely access to on-line information and services including those offered more and more often by the province.

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the United Townships of Head, Clara & Maria supports the efforts of the Eastern Ontario Warden's Caucus, the County of Renfrew Economic Development Office, and the County Special Projects Committee in their combined efforts to further an application for funding under "Rural Connections" The Ontario Municipal Broadband Partnership Program for the provision of broadband services to under-serviced rural areas of Eastern Ontario municipalities including ours.

Carried

REPORTS OF COMMITTEES

Roads

Resolution #12

Moved by Councillor Foote and seconded by Councillor Gibson **BE IT RESOLVED THAT** the recommendations of the Roads Committee:

1. That the dead trees be removed from the Deux Rivieres Cemetery.
2. That plastic barrels be purchased for waste - 6 for Recreation and 4 for Roads.

Be accepted.

Carried

ERP – no recommendations

Capital Expenditures

Resolution #13

Moved by Councillor Aiston and seconded by Councillor Reid **BE IT RESOLVED THAT** the recommendations of the Capital Expenditures Committee:

1. That Committee structure be changed to a true "committee of the whole" system eliminating individual committees and chairs.

Be accepted.

Carried

Emergency Management

Resolution #14

Moved by Councillor Foote and seconded by Councillor Aiston **BE IT RESOLVED THAT** the recommendations of the Emergency Management Committee:

1. That the Clerk prepares a resolution appointing members of a Community Emergency management Program Committee.
2. That a training session to formally set up the EOC and reception centre be scheduled before fall.
3. That an Emergency, Safety and Fire Safety information newsletter be mailed to all ratepayers covering all aspects of safety and fire safety within the municipality before fall.
4. That the CEMC continue with plans to develop an exercise with Philippe Geoffrion tentatively set for September.

Be accepted.

Carried

Fire – no meeting this month

Library

UNFINISHED BUSINESS

Resolution #15

Moved by Councillor Foote and seconded by Councillor Gibson

WHEREAS section 2.1 of *The Emergency Management and Civil Protection Act*, R.S.O.1990 requires the development and implementation of an Emergency Management Program by the Council of a municipality;

AND WHEREAS this Act further requires that the Municipal Emergency Management Program conform to standards developed by Emergency Management Ontario;

AND WHEREAS the appointment of a Community Emergency Management Program Committee is required;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the United Townships of Head, Clara & Maria hereby appoint Reeve Tammy-Lea Sonnenburg; Councillors Ed Aiston, Dave Foote, Jim Gibson and Robert Reid; Melinda Reith, Clerk/CEMC; and Gayle Watters, Office Administrative Assistant to the Community Emergency Management Program Committee for 2007.

Carried

Farnel Draft Agreement

Roads Policy – discussion

Resolution #16

Moved by Councillor Aiston and seconded by Councillor Reid

WHEREAS Council has reviewed and agrees in principle with the draft Road Standards Policy presented to Committee, July 13, 2007, discussed, and amended at Council July 27, 2007;

AND WHEREAS Council deems it prudent to seek legal advice on the content of the policy to ensure that, the conditions are according to legislation and enforceable;

AND WHEREAS any costs not budgeted for require approval of Council and the cost of legal opinion on this issue was not budgeted for;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the United Townships of Head, Clara & Maria hereby authorizes the Clerk to seek legal advice on the draft Road Standards Policy before the policy is formally adopted by Council.

Carried

BY-LAWS

Resolution #17

Moved by Councillor Foote and Seconded by Councillor Gibson **BE IT RESOLVED THAT** By-Law Number 2007-15 being a by-law to amend By-law Number 2004 -12, being the Comprehensive Zoning By-law of the Corporation of the Township of Head, Clara & Maria, as amended be read a 1st and 2nd time.

Carried

Resolution #18

Moved by Councillor Reid and Seconded by Councillor Aiston **BE IT RESOLVED THAT** By-Law Number 2007-15 being a by-law to amend By-law Number 2004 -12, being the Comprehensive Zoning By-law of the Corporation of the Township of Head, Clara & Maria, as amended be read a 3rd time short and passed.

Carried

Resolution #19

Moved by Councillor Foote and Seconded by Councillor Gibson **BE IT RESOLVED THAT** By-Law Number 2007-16 being a by-law acknowledging and authorizing an agreement with the Corporation of the Town of Deep River and the Corporation of the Town of Laurentian Hills for auto-extrication services be read a 1st and 2nd time.

Carried

Resolution #20

Moved by Councillor Aiston and Seconded by Councillor Reid **BE IT RESOLVED THAT** By-Law Number 2007-16 being a by-law acknowledging and authorizing an agreement with the Corporation of the Town of Deep River and the Corporation of the Town of Laurentian Hills for auto-extrication services be read a 3rd time short and passed.

Carried

Resolution #21

Moved by Councillor Reid and Seconded by Councillor Aiston **BE IT RESOLVED THAT** By-Law Number 2007-17 being a by-law acknowledging and authorizing an agreement with the Ministry of Natural Resources for wildfire protection services be read a 1st and 2nd time.

Carried

Resolution #22

Moved by Councillor Gibson and Seconded by Councillor Foote **BE IT RESOLVED THAT** By-Law Number 2007-17 being a by-law acknowledging and authorizing an agreement with the Ministry of Natural Resources for wildfire protection services be read a 3rd time short and passed.

Carried

Resolution #23

Moved by Councillor Foote and Seconded by Councillor Gibson **BE IT RESOLVED THAT** By-Law Number 2007-18 being a by-law to authorize the execution of an Agreement between The Corporation of The United Townships of Head, Clara & Maria and Pat Stewart Trucking for provisions of Winter Road Maintenance for the 2007-2010 seasons be read a 1st and 2nd time.

Carried

Resolution #24

Moved by Councillor Aiston and Seconded by Councillor Reid **BE IT RESOLVED THAT** By-Law Number 2007-18 being a by-law to authorize the execution of an Agreement between The Corporation of The United Townships of Head, Clara & Maria and Pat Stewart Trucking for provisions of Winter Road Maintenance for the 2007-2010 seasons be read a 3rd time short and passed.

Carried

Resolution #25

Moved by Councillor Reid and Seconded by Councillor Aiston **BE IT RESOLVED THAT** By-Law Number 2007-19 being a by-law to amend the current committee structure and to establish a Committee of the Whole be read a 1st and 2nd time as amended.

Carried

Resolution #26

Moved by Councillor Gibson and Seconded by Councillor Foote **BE IT RESOLVED THAT** By-Law Number 2007-19 being a by-law to amend the current committee structure and to establish a Committee of the Whole be read a 3rd time short and passed as amended.

Carried

Resolution #27

Moved by Councillor Aiston and Seconded by Councillor Reid **BE IT RESOLVED THAT** By-Law Number 2007-20 being a by-law to authorize the Head of Council and the Clerk to execute agreements, contracts, or other documents which are routine in nature and are required to finalize a previous action taken by Council be read a 1st and 2nd time.

Carried

Resolution #28

Moved by Councillor Foote and Seconded by Councillor Gibson **BE IT RESOLVED THAT** By-Law Number 2007-20 being a by-law to authorize the Head of Council and the Clerk to execute agreements, contracts, or other documents which are routine in nature and are required to finalize a previous action taken by Council be read a 3rd time short and passed.

Carried

QUESTIONS AND ANSWERS

Space for material still exists at Deux Rivieres disposal site.

Plaque at Old Mackey Park refers to the bell and the Church in Stonecliffe.

ADJOURNMENT

Resolution #29

Moved by Councillor Aiston and seconded by Councillor Reid **BE IT RESOLVED THAT** this meeting adjourn at 16:20 h. to meet again Friday, August 24th at 14:00 h.

Carried

Reeve – Tammy Lea Sonnenburg

Clerk – Melinda Reith