

**THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA**

**April 17, 2009**

Minutes of a regular meeting of Council held on Friday, April 17, 2009 at 14:00 h. in Council Chambers.

**1. CALL TO ORDER & MOMENT OF SILENCE**

**2. ROLL CALL**

The following were present: Councillors: Ed Aiston, Dave Foote, Bob Reid, & Jim Gibson  
Road Superintendent – Wilfred Lamure

Regrets: Reeve Tammy Stewart

Acting Head of Council/Chair: Councillor Gibson

**3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF – None**

**4. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES) – (Resolution Prepared)**

a. Resolution # 1

Moved by Councillor Foote and seconded by Councillor Reid **BE IT RESOLVED THAT** the minutes of the regular meeting of Friday, April 3<sup>rd</sup>, 2009 be accepted as presented.

Carried

b. Economic Development – Deep River business directory check for inclusion of local businesses; Home based business Workshop at Deep River Town Hall – add in newsletter;

**5. DEPUTATIONS/PRESENTATIONS - none**

**6. CORRESPONDENCE & PETITIONS - none**

**7. CORRESPONDENCE INFORMATION ONLY** (Please advise if you feel any item warrants further consideration at a subsequent meeting.)

a. AMO Federal Gas Tax – re: maturity - information

b. Tay Valley Township – re: sunfish limits - information

**8. STAFF REPORTS** (For information only)

a. Road Super Report – boat launches completed; grading next two weeks; then haul gravel; crusher end of month; calcium ASAP; east end first.

b. Clerk's Report

- Agreement from ORNGE Air.
- MNR proceeding with transfer of land for Clara & Maria sites.
- Tooley request for severance.
- Reviewing application for accessibility grant funding.
- Have received notice that intake II of the Building Canada Fund has been announced along with an Infrastructure Stimulus Fund.
- Our municipality reached a 12.08% diversion rate for recyclables.
- Economic Development proposal from County.
- Waste Diversion Ontario reports are to be filed by April 24.
- Newsletter will go out next week.
- Elder's, road ownership and access over it.

c. Building Inspector Report

**FINANCIAL REPORTS – none**

**9. BY-LAWS**

a. By-Law 2009-06 – Notice By-law  
Resolution #2

Moved by Councillor Foote and seconded by Councillor Aiston

**BE IT RESOLVED THAT** By-Law Number 2009-06 being a by-law to prescribe the form, manner and times for the provision of notice be read a third time short and passed.

Carried

b. By- Law 2009-08 – Sale of Land

**Resolution Deferred to subsequent meeting pending review by Municipal Solicitor**

Moved by Councillor and seconded by Councillor

**BE IT RESOLVED THAT** By-Law Number 2009-08 being a by-law to set out procedures for the purchase and sale or other acquisition or disposition of land by the Corporation of the United Townships of Head, Clara & Maria (Land Sales & Purchase Procedure By-law) be read a third time short and passed.

c. By-Law 2009-10 – Accountability and Transparency  
Resolution #3

Moved by Councillor Reid and seconded by Councillor Foote

**BE IT RESOLVED THAT** By-Law Number 2009-10 being a by-law to describe how the Council of the United Townships of Head, Clara & Maria will attempt to ensure accountability and transparency in all of its activities to the public be read a third time short and passed as amended.

Carried

d. By-Law 2009-11 – Record Retention

Resolution #4

Moved by Councillor Foote and seconded by Councillor Reid

**BE IT RESOLVED THAT** By-Law Number 2009-11 being a by-law to establish backup and record management procedures and schedules of retention periods for documents, records, and other papers of the municipality be read a third time short and passed.

Carried

e. Resolution #5

Moved by Councillor Reid and seconded by Councillor Foote

**WHEREAS** Council had adopted a by-law regulating accountability and transparency of all municipal actions;

**AND WHEREAS** documents have been drafted to assist employees in implementing, understanding and enforcing council policy relating to confidentiality and codes of conduct;

**THEREFORE BE IT RESOLVED THAT** the Municipal Code of Conduct, the Municipal Harassment and Discrimination Complaint Investigation Process, and the Employee Confidentiality Policy are hereby adopted by Council for use and compliance.

Carried

**10. UNFINISHED BUSINESS**

a. Bill 150 Report #17/04/09/001

Resolution # 6

Moved by Councillor Foote and seconded by Councillor Reid

**WHEREAS** the McGuinty government has requested comments on Bill 150 (the *Green Energy Act*);

**AND WHEREAS** the Council of the United Townships of Head, Clara & Maria feels that the imposition of mandatory home energy audits prior to home resale is unwarranted, costly and increases unnecessary bureaucracy;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the United Townships of Head, Clara & Maria respectfully requests that the province remove the requirement for mandatory home energy audits from Bill 150 leaving this decision with the homeowner, seller or purchaser;

**BE IT FURTHER RESOLVED THAT** this resolution be forwarded to the Premier of Ontario, the Minister of Energy and Infrastructure, the Minister of Municipal Affairs and Housing, the Minister of the Environment and our local MPP.

Carried

b. Opening of Grounds Maintenance Tender Submissions

One tender – total for 2009 - \$7,800, 2010 - \$8,000 and 2011 - \$8,300;

**11. ADDENDUM (NEW BUSINESS)** (reports and resolutions prepared)

a. County of Renfrew and Ontario Municipal Partnership Fund #17/04/09/002

Resolution #7

Moved by Councillor Reid and Seconded by Councillor Aiston

**WHEREAS** the provincial government has announced in 2004 that it plans to replace the Community Reinvestment Fund with the Ontario Municipal Partnership fund as the main transfer payment to municipalities;

**AND WHEREAS** due to pressure from municipalities the province has offset this reduced funding in each subsequent year with the implementation of special one-time grants;

**AND WHEREAS** the affected municipalities can not possibly compensate for the loss of funding by the 2010 budget cycle;

**AND WHEREAS** this municipality stands to lose \$166,400 plus the County portion and would have to at least double the amount of revenues to be realized from taxes to compensate for that lost funding;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby support the County of Renfrew in its request of the provincial government to commit to Ontario municipalities a continued Combined Benefit Stable Funding Guarantee (Mitigation Funding) until 2018 or longer, in order to maintain a payment at least equal to the 2007 OMPF funding levels allowing for reduced ODB, ODSP, Ontario Works Benefits and other Social Program uploads;

**AND FURTHER THAT** a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Finance, the Minister of Municipal Affairs and Housing, our local MPP John Yakabuski, AMO and the County of Renfrew.

Carried

b. City of Pembroke and Accessibility Standards #17/04/09/003

Resolution #8

Moved by Councillor Aiston and Seconded by Councillor Reid

**WHEREAS** the Province of Ontario has established a Standards Development Committee under the *Accessibility for Ontarians with Disabilities Act* (AODA 2005);

**AND WHEREAS** the purpose of the committee is to develop for Provincial legislative consideration sweeping standards in five areas including: customer service, transportation, information and communications, built environment and employment;

**AND WHEREAS** a provincial commissioned report by KPMG indicated that a small municipality would see an increase of 1% - 3% of its operating budget in order to comply with this one area – customer service, for our municipality \$10,000 - \$30,000;

**AND WHEREAS** although the Council of the United Townships of Head, Clara & Maria is supportive of the concept of a fully accessible Ontario, the municipality has serious concerns about the cost implications of these standards especially in small municipalities and businesses;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby support the resolution of the City of Pembroke in requesting that the Province and the Standards Development Committee table any standards currently under review and perform a full detailed review of the financial implications of implementation of the current and proposed standards justifying the costs considering current economic conditions;

**AND FURTHER THAT** should the Province not be inclined to accept this recommendation that the Province provide funding to support the implementation of legislated standards both now and in the future;

**AND FURTHER THAT** this resolution be forwarded to Premier Dalton McGuinty, The Minister of Community and Social Services, MPP John Yakabuski, the County of Renfrew, AMO and the City of Pembroke.

Carried

c. Change of May 1 Meeting #17/04/09/004

Resolution #9

Moved by Councillor Aiston and Seconded by Councillor Reid

**WHEREAS** conflicts in scheduling will result in fewer members in attendance than is required to form a quorum at the May 1 Council meeting;

**AND WHEREAS** the provincial government has recently announced May 1, 2009 as the deadline for intake 2 for the Building Canada Community Component and the Infrastructure Stimulus Funding programs requiring immediate attention from staff;

**AND WHEREAS** our notice and procedure by-laws allow us to amend the dates of Council meetings by resolution;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to cancel the meeting of May 1, 2009 and meet on Friday, May 15<sup>th</sup>, 2009.

Carried

d. Review of Recycling Stats

e. Approval for Grant Application

Resolution #10

Moved by Councillor Foote and Seconded by Councillor Aiston

**WHEREAS** the federal and provincial governments have recently announced the second phase of the Building Canada – Communities Component fund and the Infrastructure Stimulus fund to provide funding to stimulate economic growth, create local jobs, support a cleaner environment and contribute to the overall prosperity of Ontarians;

**AND WHEREAS** Human Resources and Skills Development Canada has announced the Enabling Accessibility Fund – Small Projects Enabling Accessibility Component;

**AND WHEREAS** the Council of the United Townships of Head, Clara & Maria welcomes the Canadian and Ontario Governments' renewed commitment towards supporting public infrastructure and accessibility with its recent announcement of financial assistance;

**AND WHEREAS** should the municipality be successful in obtaining funding it will allow us to commence building projects that we would not have been able to build over the next two construction seasons without federal and provincial funding;

**AND WHEREAS** the work is required to obtain energy efficiency, safety, accessibility and improved recreational opportunities for our residents through necessary upgrades to our municipal buildings;

**AND WHEREAS** it is understood that a one-third municipal financial contribution is required for funding under Infrastructure Canada;

**THEREFORE BE IT RESOLVED** that the Council of the United Townships of Head, Clara & Maria does hereby agree to support the application for renovations to the Municipal Hall/Office/Library complex and the Municipal Garage based on the assessment completed by Jp2g in 2008 and our Accessibility Plan;

**BE IT FURTHER RESOLVED THAT** Council commits to using funds currently in reserves dedicated to eventual upgrades in the amount of \$62,000, to meet the required municipal 33% contribution.

**BE IT FURTHER RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria hereby confirms, ratifies and approves the completion by the Clerk of an Application and the submission of an Application, duly executed by such authorized

official, to Build Canada – Communities Component, Infrastructure Stimulus and HRSDC Enabling Accessibility Fund for the funding of the Project(s) for the purpose of stimulating growth, achieving accessibility, creating jobs and achieving Municipal long term capital goals.

**BE IT FURTHER RESOLVED THAT** any one or more of the Reeve and the Clerk are hereby authorized to conclude contracts on behalf of the Municipality for the construction of the Project(s) in accordance with the Municipality's usual protocol;

**AND FURTHER THAT** the Council of the Municipality hereby confirms that the Funding will be applied and shall be used exclusively for financing those Project(s) eligible under the respective programs and for no other purposes.

Carried

**12. IN CAMERA OR CLOSED SESSION** -none

**13. QUESTIONS AND ANSWERS**

- Canada Day – costs and events – looking for committee members
- Green Energy Act - Alliance

**14. CONFIRMATION OF PROCEEDINGS**

a. Resolution # 11

Moved by Councillor Aiston and Seconded by Councillor Reid

**BE IT RESOLVED THAT** By-Law 2009-14 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on April 17, 2009 be read a first time short and passed.

Carried

**15. ADJOURNMENT** – (Resolution Prepared)

Resolution # 12

Moved by Councillor Foote and seconded by Councillor Aiston

**BE IT RESOLVED THAT** this meeting adjourn at 15:33 h to meet again Friday, May 15, 2009 at 14:00 h.

Carried

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Reeve – Tammy Stewart

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Clerk – Melinda Reith