

THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

August 12, 2011

Minutes of a regular meeting of Council held on Friday, August 12, 2011 at 14:00 h. in the Municipal Hall.

1. CALL TO ORDER & MOMENT OF SILENCE – As per the Municipal Procedure By-law #2008-10 section 5.0 at 14:15 after 15 minutes with the Head of Council not in attendance and not having given previous notice of a planned absence the Clerk called the meeting to order and requested that our Alternate Head of Council, Councillor Jim Gibson take over chairing the meeting. Subsequently, Chair Gibson initiated roll call and the meeting proceeded.

2. ROLL CALL

The following were present Councillors: Ed Aiston, Dave Foote, Jim Gibson and Robert Reid. Absent: Reeve Stewart.

Also in attendance: Bill Donnelly, Municipal Maintenance Worker; and 19-20 members of the public.

3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF – None

4. DEPUTATIONS/PRESENTATIONS – Open Meeting to Allow Comments, Concerns and Questions from members of the Public. Chair Gibson introduced the topic and requested that the Clerk provide a brief summary of the current situation and the challenges that Council is facing. The Clerk briefly summarized the document mailed to each resident and the report listed below. The floor was then opened up to the public in attendance.

There were approximately 20 ratepayers in attendance, most apparently participating in the municipal recycling program and understanding of steps that need to be taken to increase diversion and extending the life of our landfill. A summary of the comments and questions arising from this public portion are included at the end of this document.

Action: This meeting ended with Council directing the Clerk to provide a preliminary document outlining a plan implementing possible changes for the next meeting for council debate and consideration.

- i. Report #12/08/11/401 – Waste Management Report
- ii. Report from Kevin Mooder, Jp2g
 - 1. Letter from Todd Dowser
 - 2. Letter from Pam & Jean Charron
 - 3. Letter from Debbi & Bob Grills

The public meeting ended at 15:22 with Council taking a short break to allow for those who wished to leave. The public were invited to remain for the remainder of the meeting, agenda being supplied to them.

The meeting recommenced at 15:28 with all attendees having left the meeting.

5. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES) (Resolution Prepared)

- i. Council Minutes

Resolution # 12/08/11/001

Moved by Councillor Aiston and seconded by Councillor Foote

BE IT RESOLVED THAT the minutes of the regular meeting of Friday, July 15, 2011 be accepted as presented.

Carried

6. CORRESPONDENCE & PETITIONS – FYI only - documents not included

- i. McGuinty – re: Thank you CAA and OGRA resolution
- ii. McGuinty – re: Thank you support of South Frontenac's resolution

7. CORRESPONDENCE (Please advise if you feel any item warrants further consideration at a subsequent meeting.)

- i. The Four Season's Lodge – re: Thank you for use of Park and BBQ - information
- ii. Brudenell, Lyndock & Raglan – re: amendment to Highway Traffic Act to allow vehicles designed to transport more than one occupant to be legally operated on highways - information
- iii. AMO – Thank you for Municipal Elections Act resolution - information
- iv. Municipality of Bayham – re: reconsideration of unrealistic policing service contract agreements - information

- v. Municipality of Central Huron – re: moratorium on wind energy facilities - information
- vi. Ottawa RiverKeeper – re: Great River Project information - information
- vii. MMAH – re: reforming Ontario's land use planning process - information
- viii. Township of Tay – re: funding of physician recruitment in Ontario - information
- ix. Ontario Federation of Independent Towers – amendments to legislation and RFP - information
- x. County of Huron – Chronic Lyme Disease diagnostic tests and treatment - information
- xi. Champlain LHIN – re: new recovery program launched for people with mental health conditions - information

8. STAFF REPORTS (For information only)

- i. Clerk's Report #12/08/11/801 – information
- ii. Treasurer's Report #12/08/11/802 - information

9. FINANCIAL REPORTS

- i. Comparative Income Statement Report #12/08/11/901

Resolution # 12/08/11/002

Moved by Councillor Reid and Seconded by Councillor Aiston

BE IT RESOLVED THAT the Comparative Income Statement dated August 9, 2011 be accepted as presented.

Carried

- ii. Cheque Log Report #12/08/11/902

Resolution # 12/08/11/003

Moved by Councillor Aiston and Seconded by Councillor Foote

BE IT RESOLVED THAT the Cheque Log dated August 9, 2011 be accepted as presented.

Carried

10. BY-LAWS - none

11. UNFINISHED BUSINESS

- i. Report #12/08/11/1101 – Invoice for Legal Fees

Resolution # 12/08/11/004

Moved by Councillor Foote and Seconded by Councillor Aiston

WHEREAS in May of 2011 Reeve Stewart contacted the municipal solicitor for advice without the consent of Council;

AND WHEREAS as per direction of Council at the meeting of May 20, 2011 through resolution # 20/05/11/005 which directed the Clerk to advise the Municipal solicitor to clearly identify and separate the chargeable items on his invoice attributed to Reeve Stewart;

AND WHEREAS the attached is Mr. Instance's accounting of the matter, not including time spent responding to the Clerk's requests as a direct result of issues raised by Reeve Stewart through her private consultation;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby direct staff to pay the invoice of Mr. Instance in the amount of \$ 1,058.50

Carried

- ii. Report #12/08/11/1102 – Visitor's Centre Agreement

Resolution # 12/08/11/005

Moved by Councillor Aiston and Seconded by Councillor Reid

WHEREAS Council has made it known that its intention is to discontinue participation in the Visitor's Centre;

AND WHEREAS any member may discontinue membership with 90 days written notice;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby direct staff to send notice of its desire to discontinue participation in the Visitor's Centre to become effective as of December 31, 2011;

Carried

12. ADDENDUM (NEW BUSINESS) (reports and resolutions prepared)

- i. Report #12/08/11/1201 – Lentz Severance

Resolution # 12/08/11/006

Moved by Councillor Foote and Seconded by Councillor Aiston

WHEREAS the Municipal Zoning By-law section 2.12 allows for building on roads that are other than municipally maintained roads for the purposes of limited service and limited service seasonal dwellings;

AND WHEREAS the Official Plan requires that subdivision of new lots must be along municipally maintained roads except if the use is for waterfront or bush lots;

THEREFORE BE IT RESOLVED that the Council of the United Townships of Head, Clara & Maria does hereby approve the consent to sever the property known as Part of Lot 54, Concession B, Geographic Township of Maria, Township of Head, Clara & Maria (179.82m x 77.67m – 0.81 ha);

Carried

Action: Clerk to complete the Request for Comments indicating Council's approval of the severance however indicating further that "Pending evidence to the contrary, it is Council's opinion that Whiskey Jack Trail is and always has been a private road/right of way and that this Council denies any ownership of or responsibility for the road."

ii. Report #12/08/11/1202 – Allocation of Reserves

Resolution # 12/08/11/007

Moved by Councillor Aiston and Seconded by Councillor Foote

WHEREAS Council policy is to automatically transfer any annual surplus to the Working Capital Reserve fund;

AND WHEREAS the surplus in 2010 was significant and the Working Capital Reserve is at it's target of \$100,000;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby direct staff to:

- ♦ increase the Working Capital Reserve target to \$150,000,
- ♦ increase the Disposal Site Maintenance and Replacement Reserve target to \$250,000,
- ♦ increase the Gravel Crushing Reserve target to \$12,000,
- ♦ reduce the Deux Rivières Post Closure target to \$29,000,

and to allocate the 2010 surplus as follows in order to meet targeted numbers:

- ♦ \$50,000 – Working Capital
- ♦ \$100 – Emergency Vehicle
- ♦ \$1,000 - Future Fire Suppression Costs
- ♦ \$30,000 – Disposal Site Maintenance and Replacement
- ♦ \$5,000 – Disposal Site Vehicle
- ♦ \$6,789 – Facility Management.

Carried

iii. Report # 12/08/11/1203 – Municipal Responsibility for Seniors – AMO – information

13. IN CAMERA OR CLOSED SESSION - none

14. QUESTIONS AND ANSWERS

- i. Emergency Management exercise and training – save the date Tuesday, October 25 – no time set – exercise to be as "real" as possible
- ii. Change of meeting date – September – due to the anticipated absence of two Council members for the meeting of the 16th.

Resolution # 12/08/11/008-A

Moved by Councillor Aiston and Seconded by Councillor Foote

BE IT RESOLVED THAT the September meetings of the 2nd and 16th be cancelled and replaced with one on the 9th.

Carried

- iii. Councillor Gibson had an update on the status of the rail lines – rails are being lifted and transferred out to Saskatchewan as needed – estimated that it will take up to two years to complete.
- iv. When can Council expect a Waste Management document based on input from the public meeting? Clerk explained that a preliminary draft will be presented by the September 9th meeting for further discussion and debate from Council.

15. CONFIRMATION OF PROCEEDINGS

Resolution # 12/08/11/008

Moved by Councillor Foote and Seconded by Councillor Reid

BE IT RESOLVED THAT By-Law 2011-19 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on August 12, 2011 be read a first time short and passed.

Carried

16. ADJOURNMENT – (Resolution Prepared)

Resolution # 12/08/11/009

Moved by Councillor Reid and seconded by Councillor Foote

BE IT RESOLVED THAT this meeting adjourn at 16:30 h to meet again Friday, September 9, 2011 at 14:00 h.

Carried

Reeve – Tammy Lea Stewart

Melinda Reith – Clerk

Comments from Public Consultation on Waste Management

- ◆ Todd Dowser expressed concern with the need for site expansion. Met with examples from staff and council concerning the length of the process and the need to apply to MOE in the near future.
- ◆ Bill Donnelly expressed his surprise that the area that has been filled since he started work in January was relatively small.
- ◆ Chair Gibson thanked Bill for his diligence and maintaining sites in an efficient manner. Spoke of the reliability of statistics and the “found” space at the Bissett site.
- ◆ Carl Lentz had questions about compaction and application of cover. It is happening more often than in the past, about every three weeks; the requirement is at the end of each operating day. The barrier fences are doing a good job in keeping material in the open face.
- ◆ Councillor Foote spoke about his conversation with a compactor sales rep and the fact that compactors compression rate of 4:1 springs back to 2:1; that the best options are for a bulldozer (or other similar equipment) on site.
- ◆ Chairman Gibson spoke about the challenge with our current lack of contract with Andre and BAG Recycling. We are all pleased with Andre’s work, however without a contract the service may stop at any given time. Council is simply looking at alternatives in the event of that happening. Request suggestions as to how to encourage those who are not recycling to do so.
- ◆ Brent stated that one area that seems to be lacking in our community is signage and public promotion and education. Council countered that with the fact that every newsletter that is produced there is content devoted to certain areas of our waste management program and each includes a list of our recycling materials.
- ◆ Bill expressed that those who recycle do it quite well however there were a large percentage of individuals who simply don’t participate.
- ◆ Mike Canton gave examples of how the program was initiated in Hamilton with the ability to put out one bag of garbage for free, any other would require payment. Had concern with the amount of material that was compost; would Council consider a central composting facility. Concern with composting in backyard and risk of attracting bears and raccoons. Met with evidence from others who already compost and if done properly, would not pose a problem.
- ◆ Discussed what can be recycled – the amount of products that BAG takes and the need to eliminate plastics in particular from our site due to their resistance to compacting.
- ◆ Councillor Foote read Mr. Dowser’s letter. Todd commented the challenges with short time visitor not complying with changes, with cottagers leaving material in the “freezer” at the end of their lane, and the possibility of reduced site hours in the winter.
- ◆ Chairman Gibson read the letter from the Grills.
- ◆ Bill expressed that especially after holidays and long weekends the amount of garbage could not be collected in bi-weekly collection.
- ◆ Discussed problems with implementing new systems and private roads, number of tags/bags to seasonal users, and materials coming to our sites from the permanent homes of seasonal residents.
- ◆ Staff expressed that it appeared that the opinion of most people in the room was similar, that reduction is important, that encouraging recycling is important that the challenge remains with implementing any system fairly.