

Type of Decision									
Meeting Date	Friday, May 10, 2013				Report Date	Tuesday, May-07-13			
Decision Required		Yes	X	No	Priority	X	High		Low
Direction Only		Information Only		x	Type of Meeting	X	Open		Closed

REPORT TITLE									
Clerk's Report – For Information Only #10/05/13/801									

1. Based on the training received Thursday, does Council wish to formally pursue creating a strategic plan and/or statement to set Council goals and objectives? Steve Seller of MMAH is available to come and present and one day session which leads Council and staff through a "prioritization" exercise. Once completed it is up to staff and Council to write the actual plan or statement. If there is interest, a session can be arranged. There is no fee involved. Steve is available the last week of May.
2. The Waste Management vehicle has been requiring more frequent work. To date this year costs have been approximately \$1,000 with another \$1,000 in brake work required in the near future. It is staff recommendation that a new vehicle be purchased. Funds exist in the reserve established for this purpose. (After writing this paragraph the gear linkage on the truck has gone resulting in additional repairs required. As of yet, we have no estimate. Bill and Noella have been pursuing replacement costs and with a government sector discount may be able to replace the vehicle much more inexpensively than anticipated.)

**WHEREAS** the Waste Management vehicle is nearing the end of its useful life requiring more frequent and costly repairs;

**AND WHEREAS** funds exist in the reserve fund created for its replacement;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to remove the funds in the reserve fund in the amount of \$35,000 to purchase a replacement vehicle for Waste Management use.

3. Ken Giroux has contacted the Clerk with a request to be allowed to paint the floors of the outhouses. He has been authorized to purchase grey cement paint to paint the floors and will work with Terry to use up paint in the garage for the interior walls.
4. Ken also expressed interest in hosting a fundraising event on behalf of the municipality for the purchase of additional gardens surrounding the Veteran's Memorial and for the slide for Old Mackey Park. Ken would like to request Council's permission to use the hall, free of charge for a "fish fry" and/or "pancake breakfast". He has agreed to arrange the events with municipal staff assisting with procuring Board of Health permission. He has shared his experience organizing similar events in the past.

**WHEREAS** an experienced member of the community has come forward volunteering to organize and hold a fundraising event on behalf of the municipality;

**AND WHEREAS** Council recognizes and appreciates initiative and contributions from residents in helping to improve our community;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria hereby authorizes Ken Giroux to work with municipal staff to organize and host a

fundraising event at the community hall, with all rental fees being waived and proceeds to be applied to bettering the grounds surrounding the Veteran's Memorial and towards the purchase of a slide at Old Mackey Park.

5. May Madness. We have the following items to sell. Does Council wish to retain the proceeds or will we donate any proceeds to the Library Board? The Procurement By-law allows for donation of items of value less than \$100 to other departments including the Library Board.

- a. 3 windows removed from the office in 2012.
- b. 4 black chairs from hall in various states of disrepair – mainly ripped vinyl.
- c. Metal, wheeled file/office cabinet.
- d. 2 vacuum cleaners – working condition.
- e. APR – battery backup.
- f. 1 box assorted red "fire" lights.
- g. Assorted used binders.
- h. Assorted paintings and picture frames.
- i. One boxed (never opened) shuffle board set.
- j. 1 large computer monitor.

**WHEREAS** the Procurement By-law and past practice allow for the donation of proceeds of the sale of surplus equipment to the Library Board;

**AND WHEREAS** May Madness is a Library Board event organized by their volunteers;

**AND WHEREAS** the Library Board is to receive reduced funding due to the discontinuation of the CAP Grant;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to donate the proceeds of the sale of all surplus municipal items to the Library Board.

6. Canada Day and Permission to camp overnight at Old Mackey Park. As discussed at the last meeting, the Canada Day committee is attempting to create an historical display for Canada Day. The presenters would like to be able to camp overnight in order to more effectively set up their presentation and display.

**WHEREAS** the Canada Day Committee has requested permission to have 2-3 individuals camp overnight at Old Mackey Park to ensure that their display is set up on time;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to authorize this overnight camping.

7. To meet our obligations for training and education for Emergency Management purposes we will once again hold a draw for various components of an emergency kit. Since in previous years prize winners were from outside the area, this year eligibility will be limited to HCM residents.
8. The public meeting set for June 15, 2013 will have to be rescheduled due to the use of the hall by the Missing Link for their annual baseball tournament.

**WHEREAS** the public meeting set for June 15 has to be changed;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to reschedule to Saturday, June \_\_\_\_, 2013.