Request for Decision Ur				nited Townships of Head, Clara & Maria Municipal Council						
Type of Decision										
Meeting	Friday, April 9, 2010			Report	Monday, April 5, 2010					
Date				Date						
Decision	x	Yes		No	Priority	x	High		Low	
Required	~	103					ingn		LOW	
Direction	×	Information Only			Type of	X	Open		Closed	
	^				Meeting					
REPORT TITLE										
Canada Day Celebrations Report 09/04/10/205										

Subject: Preliminary discussion of Canada Day Celebrations for 2010.

**RECOMMENDATION:** That Council maintain control of the planning process for 2010 as opposed to forming an ad hoc committee simply for ease of operation. Although the 2009 event was well planned with a lot of hard work, there was no documentation, formal budget or minutes of any meetings. The Municipal Act requires these items for any committee or board of Council.

Individual members of Council may still do 100% of the planning, programming etc. as in 2009 with the assistance of volunteers; the only difference would be that there would have to summary reports of activities to be included in each Council meeting ensuring documentation of activities and routine reports to the Treasurer for audit purposes.

**WHEREAS** Council deems it important to provide a venue for community gathering and wishes to use the celebration of Canada Day as a focal point;

**AND WHEREAS** in 2009 a worthy event was organized and operated by volunteers including one member of Council;

AND WHEREAS Council is comfortable continuing with this arrangement;

**THEREFORE BE IT RESOLVED THAT** for ease of administration all reports and expenses will be approved by Council as a whole instead of via an ad hoc committee but all other planning and organization will continue as in 2009.

**BACKGROUND/EXECUTIVE SUMMARY:** The Municipal Act requires that all boards or committees of Council have properly called, conducted and recorded meetings with minutes and a budget. For ease of implementation, it would be simpler to have reports presented to Council at regular meetings and all minutes combined with regular meeting minutes.

**Options/Discussion**: The level of control that Council wants to maintain. The items/events that Council wants to consider for 2010. Included are a brief report from 2009 plus a report specific to Fireworks for your consideration.

**Financial Considerations/Budget Impact**: \$2,000 has been budgeted for 2010. As explained in the Clerk's report, the deadline for application for Federal funding has past without any notice. I failed to check in time. This does however; mean that fundraising can occur and admission could be charged, or donations accepted. Without the tent rental from Fleury's other costs are minimal.

## Policy Impact: None

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## Approved and Recommended by the Clerk

Melinda Reith,

Municipal Clerk

Melinda Reith

2009 HCM Canada Day Celebrations							
Revenues	¢4,000,00						
Heritage Canada	\$1,000.00						
Head, Clara & Maria	\$ 587.73						
Total Revenues	\$1,587.73						
Expenses Propane for BBQ Smile Makers - Celebration materials Rainbow Ranch - Entertainment Laurentian View Dairy - hotdogs/buns Yates - batteries Fleury's - batteries Fleury's - Cake Fleury's - plates, pop, water, serviette Fleury's - tent rental NRT Thank you ad Staff time - admin	<ul> <li>\$ 16.79</li> <li>\$ 79.93</li> <li>\$ 240.00</li> <li>\$ 187.92</li> <li>\$ 5.98</li> <li>\$ 109.98</li> <li>\$ 110.73</li> <li>\$ 600.00</li> <li>\$ 41.40</li> <li>\$ 195.00</li> </ul>	+\$650 tent setup					
Total Expenses	\$1,587.73						
Donations Cheryl Gallant's Office - Flags, Flag pins Wal-Mart Pembroke Deep River Outfitters Canadian Tire - Deep River Deep River Home Hardware Tim Hortons OPG Details		<b>Volunteers</b> Bob & Lucy Reid Terry & Nancy Lamure Jeff & Becky Lamure					
Participants Weather Day of the week Ad in NRT - Wed. July 29 - thank you to volunt	80 -90 all ages rainy Wednesday eers and supporters						
Letters to all businesses donating products tha mailed July 29, 2009.		ed by the Reeve,					
Comments: well organized - an excellent first e would likely have had more participants if the 1 fallen on a Wednesday and if the weather was in all a great celebration. Additional advertising have resulted in larger crowd. We put posters area and inserted an ad in the newsletter but d	st had not nicer. All g might up in the						

## 2009 HCM Canada Day Celebrations

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utilize other means of advertising - could have used

Suggestions for 2010 - have celebration begin later with fireworks. Start a program to raise funds for fireworks.

community radio, NRT and OVTA.