



HCM Newsletter

The United Townships of Head, Clara & Maria **SEPTEMBER 2012**

BITS AND PIECES...

... A hot dry spring and summer has resulted in drier than normal conditions in our forests. Please use caution during the fall's hunting season. Everything is drier than it should be, even with the recent rain. Be careful with fire.

... If you are having problems with your water supply, well levels etc. due to this summer's drought, please contact the municipal office. The local Low Water Level Response Team is interested in your information.

...“The Renfrew County United Way has successfully launched a one stop link between individuals and available human services in their community. The 2-1-1 service is rated among one of the top information and referral services in North America. Calling 211 connects the caller quickly and effectively, with minimal stress, to a full range of community, social, government and health services in the county and throughout Ontario. 211 is a 24-hour, 7-day, multi-lingual telephone service that offers support to the public in times of difficulty or during non-life-threatening emergencies by providing information on topics such as affordable housing, support for families in crisis, services for seniors, aid for school supplies, government assistance or just a friendly ear.” And yes, we have been told that the same number works from Deux Rivieres.

... we have been informed that the Deux Rivieres Post Office has closed. Council will be meeting with representatives of Canada Post on Friday, September 7, 2012. Hopefully we will have more information after that meeting. As it stands, it is our understanding that Canada Post will be looking for alternate arrangements for a location in Deux Rivieres. Failing to find a residence/business interested, they may have to resort to post office boxes as they did in Stonecliffe.

... Recycling participation has been exceptional this summer. Preliminary reporting shows a reduction of bags of garbage to the sites as follows. Even with visitors and camp-

Garbage	May	June	July
2011	1902	1490	2137
2012	862	1134	1937
Difference	1,040	356	200

ers not familiar with our program, reductions in garbage levels are noticeable. What a difference. Congratulations, and keep up the good work. A more detailed comparison will be compiled for the next newsletter. And...

...final installments of Municipal Taxes are due October 31, 2012.

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Council meets at 2:00 p.m. or 14:00 h on the first and third Friday of each month unless changed by resolution of Council. Please feel free to come out and observe. Become informed and help to shape the future of your community. Concerns, comments, complaints? Feel free to forward to your Council or staff member for consideration.

MMAH Councillor Guide

In contemplation of the 2014 Municipal Elections the following is offered so that everyone who wishes may make themselves aware of the roles and responsibilities of a Municipal Council. If you would like to read ahead, the entire document may be located on-line at <http://www.mah.gov.on.ca/Page8390.aspx>.

“SECTION 1: Role of Council, Councillor & Staff Role of Head of Council

Depending on your municipality, the head of council may be called a warden, chair, reeve, or mayor. Whatever title is preferred, the role of head of council as set out by the Municipal Act, 2001 remains the same:

- “225. It is the role of the head of council,
- (a) to act as the municipality’s chief executive officer
 - (b) to preside over council meetings so that its business can be carried out efficiently and effectively
 - (c) to provide the council with leadership
 - (c.1) without limiting clause (c), to provide information and recommendations to the council with respect to the role of council described in clauses 224 (d) and (d.1)
 - (d) to represent the municipality at official functions and
 - (e) carry out the duties of a head of council under this or any other act.”

As chief executive officer of the municipality, the head of council has special responsibilities, which are set out in section 226.1 of the Municipal Act, 2001:

- “226.1 As chief executive officer of a municipality, the head of council shall,
- (a) uphold and promote the purposes of the municipality
 - (b) promote public involvement in the municipality’s activities
 - (c) act as the representative of the municipality both within and outside the municipality, and promote the municipality locally, nationally

and internationally and

(d) participate in and foster activities that enhance the economic, social and environmental well-being of the municipality and its residents.”

With such responsibilities, the head of council has a prominent and highly public profile. Many citizens within your municipality will have high and often varied expectations for the head of council. The head of council must find a way to balance these expectations.

Nevertheless, decisions of the municipality are made by council as a whole. The head of council does not have any more power than any other member of council to make decisions on behalf of the municipality.

Role of the Councillor

As a councillor, you have a representative, a policy-making, and a stewardship role to play in your municipality. Often these roles will overlap. You will be called on to consider and make decisions on issues that will sometimes be complex and controversial. Most of those decisions will have long-term consequences for your municipality that extend beyond your four-year term of office, and should be made in the context of your municipality’s directions for the long-term health and welfare of your community.

Representative Role

Looking back to section 224 of the Municipal Act, 2001, you will see that the representative role of council is clearly indicated in legislation. At first glance, the representative role appears to be fairly simple and straightforward. But what does it involve? On the one hand, you were elected by your constituents to represent their views as closely as possible when dealing with issues that come before council. However, your constituents have many views and opinions, and you cannot represent all of them all of the time.” (MMAH)

HCM Policy and By-laws

This column will become permanent and will contain sections of various Municipal By-Laws and policies.

For a complete copy of the Procedure by-law, you can go to <http://www.townshipsofheadclaramaria.ca/by-laws.html> or drop by the office for a copy. Don't have a computer? The public library has three computers available for your use for free.

“BY-LAW NUMBER 2012-14

CALLING OF MEETING TO ORDER AND QUORUM

As soon after the hour fixed for the holding of the Council as a quorum is present, the Head of Council shall take the chair and call the meeting to order.

If no quorum is present one quarter (1/4) hour after the time appointed for the Meeting of Council, the Clerk shall record the names of the members present and the meeting shall stand adjourned until a new meeting date is set by the majority of Council.

ABSENCE OF HEAD OF COUNCIL

If the Head of Council does not provide notice or attend within fifteen (15) minutes after the time appointed for a meeting of the Council, the Alternate Head of Council, if present shall call the meeting to order and preside until the arrival of the Head of Council, and while so presiding the Alternate Head of Council shall have all the powers and duties of the Head of Council.

If the Head of Council and the Alternate Head of Council do not provide notice or attend within fifteen (15) minutes after the time appointed for a meeting of the Council, the Clerk shall call the members to order and an acting Head of Council shall be appointed from among the members present and he shall preside until the arrival of the Head of Council or Alternate Head of Council, and while so presiding the acting Head of Council shall have all the powers and duties of the Head of Council.

If a member arrives late for a Council meeting, any prior discussion shall not be reviewed without the unanimous consent of all members present.

CURFEW

Subject to article 6.3, no item of business may be dealt with at a Council meeting after 10:00 p.m. or 22:00 h. for even-

ing meetings, unless unanimous consent is given by the members of Council to extend the closure time beyond the set time.

Any meeting that continues for four (4) consecutive hours and has not reached its conclusion will be adjourned for a recess of not less than one half (1/2) hour.

No meeting shall continue for more than six (6) hours in total, including the half (1/2) hour recess.

THE CONDUCT OF PROCEEDINGS AT A COUNCIL MEETING

It shall be the duty of the Head of Council or other Presiding Officer;

- to open the meeting of Council by taking the chair and calling the meeting to order;
- to put to vote all questions which are duly moved and seconded, or necessarily arise in the course of proceedings and to announce the results;
- to vote on all questions;
- to decline to put to vote motions which infringe upon the rules of procedure;
- to, after the Moment of Silence, briefly outline the rules of order for the general public at regular meetings of Council.
- to review the rules of order for deputations or delegations with the public gallery when receiving a public deputation or delegation.
- to attempt to bring under control the members, within the rules of order, when engaged in debate;
- cause to be expelled and excluded, any person who creates a disturbance or acts improperly during a meeting.
- to enforce or have enforced on all occasions the observance of order and decorum among the members;
- to advise any member that they are persisting in breach of the rules of order of Council, and may be ordered to vacate the Council Chambers or meeting room;
- to represent and to support the Council, declaring its will, and implicitly obeying its decision in all things; ... More to come.

**MONTHLY HEALTH
CHECK & WELLNESS
CLINICS**

The second Wednesday of each month the North Renfrew Emergency Services visits HCM to perform health assessments for all residents. They will check vitals: blood pressure, blood sugar levels, heart rate etc. and help you to keep a record so that you (and they) can spot trends or changes that might warrant further consideration by your regular health practitioner. Please come out between 10:00 am and noon, the second Wednesday of each month for your free consultation.

MNR BEAR LINE

The MNR operates a toll-free bear reporting line at 1-866-514-2327; 24 hours a day, seven days a week from April to November with trained staff determining appropriate response. Please note that the MNR has reduced its response for 2012 in that it will no longer trap and relocate nuisance bears.

**MNR FIRE REPORTING LINE
310 fire (3473) or
Pembroke 613-732-5541**

**EXERCISE
MORNINGS**

A group of women in the community continue to meet regularly each Tuesday and Thursday morning from 9:00 until 10:00 to participate in a low impact exercise session led by a qualified instructor via DVD and projector.

All you need to begin is comfortable clothes and shoes, a bottle of water and a towel.

**HCM to host Flu Clinic
Wednesday,
November 14, 2012
10:00 a.m. to 12:00 noon**

**Need transportation?
Call the municipal
office to arrange.**

CWL

The Members of the Catholic Women's League would like to thank everyone who contributed in any way to the success of our 7th Annual Outdoor Mass and Fundraising BBQ. Without contributions and participation from the members of the community our gathering would not be all that it is. Thank you.

TREES ONTARIO

We have been contacted by a representative of Trees Ontario in regards to the 50 Million Tree Program which is a government of Ontario program that offers subsidies for Large-scale tree planting on privately-owned land.

The program, administered by Trees Ontario, helps landowners with more than 1 hectare with the cost of tree planting. They have offered to attend a Council meeting to provide a presentation with more details.

If you or someone you know are interested in this venture, please let us know at the office so that we can make arrangements for a presentation at a future council meeting. Additional information may be located at <http://www.treesontario.ca/>.



In the Community

CANADA DAY THANKS

Council would like to express a sincere and heartfelt **Thank you** to all who contributed to make HCM's Canada Day celebrations such a tremendous success.

The organizing committee of Marion Chaput, Cathy Balla-Boudreau, Melanie Theil and Linda Chartrand with the help of family and friends made the event all it could be.

Thank you to all those who contributed minutes, hours or days of hard work to make this truly community event a success.

A special thanks goes out to the following individuals and business for their financial

support:

- ◆ Heritage Canada's Celebrate Canada Fund
- ◆ Laurentian Hills Stained Glass
- ◆ Ryan's Campsite
- ◆ Canadian Tire - Deep River
- ◆ Tim Horton's - Deep River
- ◆ Giant Tiger - Deep River
- ◆ Laurentian View Dairy - Deep River
- ◆ Jennifer Turcotte - Remax
- ◆ Christopher Carroll Accounting - Deep River
- ◆ Morning Mist Resort and Campground - Stonecliffe
- ◆ Fred and Geraldine Vickery - Stonecliffe
- ◆ Yate's General Store - Stonecliffe
- ◆ Ontario Power Generation and
- ◆ MP Cheryl Gallant

Interested in helping next year? Just let us

know, we can always use the extra help.

The Missing Link

The next meeting is to be held on Tues. September 18th, 2012 at 7:00 p.m. at the Balla-Boudreau's in Mackey.

YOGA ANYONE?

If anyone is interested in Yoga Classes at the Township Hall on Fridays, from 9 - 10 am, please contact Cathy BB (586-2634). The cost is \$60 for 6 classes, or \$15 per single class. We need 6 people to commit to the 6 week program to offer Yoga in our Townships. Remember that stiffness and discomfort in different parts of your body can be addressed by a trained yoga practitioner. Discuss any physical problems you may be having before the class starts so the instructor can be aware of your individual needs.

If we cannot offer it now but you are interested, please leave your name with Cathy so that she may contact you at another time. Here's to healthy living!!!!

FALL FIRE SAFETY

Make your home/cottage/hunt camp fire safe. Do you:

- **stack woodpiles away from buildings?**
- **have working alarms and fire suppression tools close at hand?**



- **clear debris and branches from your roof and rain gutters?**

Fire season ends October 31, 2012. At that time you will not require a burn permit but... please be careful with fire. The woods are dry.

Thoughts of Spring? Vesey's Fundraising

Remember the slow awakening of spring? Add to the thrill of anticipation by ordering your spring bulbs for **FALL PLANTING** now.

Catalogues are enclosed with this newsletter. Please contact your local rep to place your order with payment, or contact the Municipal Office or Cathy Balla-Boudreau.

Due date for the fall order is **MONDAY, OCTOBER 1, 2012.**

This special fund-raising event raises money for our local municipal programs such as Canada Day celebrations and equipment for the Children's Library program.

By supporting us, you'll be enjoying the fruits of spring blossoms, and contributing to our community, as well. Many thanks in advance!

Cathy BB: 613-586-2634
(Mackey)

Laurel Lentz: 613-586-2649
(Bissett Creek)

Wanda Baril: 705-747-0079
(Deux Rivieres)

MUSIC GROUP



If you'd like to join an informal monthly get-together to share song, guitar, shakers, tambourine, or anything from the kitchen, with or without talent, get in touch with Cathy Balla-Boudreau (586-2634) for more info.

As Valdy sings: All things on Earth shall pass under the sun...

Music alone shall live, music alone shall live,

Music alone shall live, and never die...

If you have anything that you would like to include in the next issue of the Community Newsletter, please provide text to Melinda at the Municipal Office by mail, email or drop your content off.
twpshcm@xplornet.com

In the Community—Public Library



It is hard to believe that summer vacation is almost over but summer is not! We still have a whole month left to enjoy sandals, shorts and tank tops, with many quiet sunny days left to stretch out and read a book.

The approaching end of summer is also a time for us to look to planning our next big fundraiser, the *Harvest Luncheon & Card Party* to be held on October 11, 2012. Tickets are running out fast, but there may be availability due to last minute cancellations. Plan to come out to join us for a wonderful lunch and entertaining games of bridge and euchre.

Tickets will be \$12.00 each (sold in sets of 4) and games will be played at the Municipal Hall in Stonecliffe. For more information and to book tickets please call Joyce or Ed at 613-586-2391 or the library at 613-586-

2526 or email us at hcmlibra@xplornet.com.

We have two new Board members joining us this fall, so welcome to Cathy Sutherland and to Fran Kelly-Chamberlain. We all look forward to working with you for the rest of this term and many years in the future.

**REMEMBER TO BRING
YOUR VALU MART
SLIPS TO US FOR OUR
FUNDRAISER—
TOGETHER WE CAN
SUPPORT OUR
LIBRARY!**

However, we regret we do have to say good-bye to Debbi Grills as a board member and we thank her for all her efforts while on the board and wish her well in her new role as “Councilor” Grills, while we continue to appreciate her efforts as a volunteer.

Our Library board meetings will resume Sept. 11 2012 and continue the second Monday of each month unless otherwise posted.

As ever, I continue to remind everyone it is still free to join the library and thanks to our volunteers we are still open **Tuesday evenings from 6 – 8:30 and Saturdays from 12:30 to 3.** Of course we remain open throughout the work week from 8:30 to 4.

The fall will bring the Children’s Corner to the Municipal Hall in Stonecliffe so please watch for details on that venture. The WIFI opportunity still exists as does the 3 CAP sites for public use.

Check out our website at <http://www.hcmlibra.ca/> for what we have available or visit us at your Municipal Hall in Stonecliffe.

Please remember we are continuing our fundraising efforts with the collection of ValuMart slips, so please save your slips and drop them off to the library or to any library board member.

Happy reading to all!

Waste Electronics Program and Back Yard Composting

Please remember to bring your Waste Electronics to the landfill on Kenny Road. The list of materials that are to be accepted include: **amplifiers, audio and video players, cameras, cell phones, computers and peripherals, copiers, fax machines, monitors, pagers and PDAs, printers, radios, receivers, scanners, speakers, telephones and answer-**

ing machines, tuners, turntables, televisions and video projectors.

Back Yard Composting

On September 29, 2012 the Ottawa Valley Waste Recovery Cen-



tre will be hosting a special anniversary celebration where they will be touring the site, speaking about composting and will have composters for sale. They have advised that our residents are welcome to participate and may purchase composters from them at a cost of \$50. These will be eligible for our rebate program.

Recycling Reminders from B. A. G. Recyclage

Tips for recycling...

- ◇ It is extremely important that you **CLEAN** your recyclable materials before setting them out as all materials are sorted to some extent by hand. Before putting it out, stop and decide whether or not you would want to sort through the material in this state after a couple of days?
- ◇ Clothing is not recyclable. If the materials are reusable, there are drop off bins at the Petro Can in Deep River proceeds of which support the Diabetes Society or materials can be brought to Valu Village in Pembroke. If its not reusable, it is garbage.
- ◇ All paper and cardboard must be bagged. Once this material is wet it is difficult to process

and package for sale. Andre will not collect wet paper products roadside, Bill will not collect them as recyclable at the disposal sites. They will be considered garbage and will

Plastic bottles should be emptied, rinsed, compacted so that all air is out and then have the caps replaced. If you are not going to compact them, please do not put the caps back on, they take up too much space and cause more work.

require tipping fees.

- ◇ Kleenex and paper towels are **NOT** recyclable. Due to the potential for contamination and bio-hazards, they must be disposed of in the garbage or in your composter.

- ◇ Saran wrap and other plastics are OK—just be sure that the plastic wrap from any meat products gets disposed in the garbage—it can **NOT** be cleaned properly and becomes a contaminant.
- ◇ Styrofoam meat trays need to be thoroughly cleaned. If they are not cleaned they pose a contamination challenge and will end up in the garbage.
- ◇ Empty oil containers may also be compacted however, it is important to replace the caps on all oil containers, flattened or not, to avoid leakage.

Our contractor Thanks you for your Cooperation!

Emerald Ash Borer

The Emerald Ash Borer is now as close to the County of Renfrew as the community of Fitzroy Harbour. The bug infests and kills ash trees which may have an extremely detrimental affect on the forestry industry within the County of Renfrew.

The tree killing adult beetles are metallic green between 8.5 to 13.5 millimetres long and slender. Their heads are flattened and compound eyes cover most of the side of the head.

The adults lay their eggs in the bark of an ash tree and when they hatch the larvae tunnel into the tree and feed on the cambium, a layer of live wood between the bark and the sapwood, carving out an S-shaped pattern, also called a “galley” into the tree. They kill the tree from the top down.

The adults feed on the leaves after their emergence, but the main damage has been done during the larval stage.

We have been told that



once the beetle is discovered within a county in Ontario, the routine is that the whole county is then quarantined. This then would allow contaminated wood to travel through the county.

DON'T TRANSFER FIRE WOOD!

With the size of Renfrew County, County Council has asked the Harper government for an exemption to this rule to instead quarantine only those municipalities affected.

What can you do?

To help prevent the spread of the Emerald Ash Borer within your community the most important action an individual can take is to not move firewood.

A number of serious forest pests can be housed in dry or rotting wood. Do not bring unused firewood home if you have been camping outside of the county and do not take your wood with you if you are going outside.

For a colour picture please review the newsletter on-line or drop by the office.

Emergency Management and You

As we haven't mentioned Emergency Management in quite some time, staff felt it was time to remind everyone of their obligations under the Emergency Management legislation.

Each individual is responsible for themselves for the first 72 hours in the event of a widespread emergency. Please make sure that you have appropriate levels of supplies for your survival.

Although we all have specific individual needs based on our ages, family size, home location, medical needs, pets etc. there are some basics that we all need for survival. Please check your kit, or if you have not yet created one, take the time to do so. In our area, one of the biggest risks, aside from Forest Fire is winter weather. Be Prepared.

EMERGENCY SURVIVAL CHECKLIST

Ensure that you have a three (3) day supply per person!

Flashlight & batteries

Weather Appropriate Clothing & Footwear
(A change for each household member)

Radio & batteries

Blankets or sleeping bags

Basic Tools

(hammer & nails, pliers/wrench, duct tape, fasteners, work gloves, screwdriver set)

Toilet paper and other personal hygiene items
(do you have a baby to provide for?)

First Aid Kit

(Medication & prescriptions)

Special Needs Items (infant formula, spare glasses)

Candles & matches or lighter and fluid

Backpack/duffel bag or other type of carrying case (in case you have to evacuate)

Extra car keys and cash (bank machines and credit cards will not work if the power is out)

Whistle (to attract attention)

Identification Documents (copies of identification - birth certificates/passports/licenses)

Playing cards, games (you will need a diversion especially if you have children around)

Non perishable Food (that you can prepare with limited resources and some for your pets too—this should be replaced every year to ensure freshness)

Bottled water (enough for each person for drinking/cooking/hygiene for 3 days)

How about trying a new flashlight or radio that is either solar powered or crank operated - you never need batteries.

You should also consider keeping a **survival kit in your car** during winter driving. It's not too early to plan...

For additional information or to speak to someone about volunteering contact the Township's Community Emergency Management Coordinator at 613-586-2526.

Emergency Management Ontario can be contacted at

<http://www.emergencymanagementontario.ca/english/home.html>.

BE SAFE, BE PREPARED.

RECYCLING COLLECTION DATES FOR 2012

September	4-Tuesday, 17
October	1, 15, 29
November	12, 26
December	10, 24

GARBAGE COLLECTION DATES FOR 2012

Deux Rivières
Tuesday 10:00 a.m. - 11:00 a.m.
Bissett Creek
Tuesday 11:30 a.m. - 12:00 noon
Stonecliffe
Thursday 11:00 - 12:00 noon
Mackey
Thursday 9:00 a.m. - 11:00 a.m.

*Times are approximate, please be sure you have your material out on time. If you have any challenges with your collection service, speak to our attendant or call the office.

DISPOSAL SITE HOURS

Bissett Creek Road Site
Tuesday 12:30 pm - 3:30 pm (3 hours)
Saturday 12:45pm - 3:45pm (3 hours)
Stonecliffe Site - Kenny Road
Thursday 12:45pm - 4:15 pm (3.5 hours)
Saturday 8:30 am to 12:00 noon (3.5 hrs.)

THE BISSETT CREEK SITE is now OPEN MONDAY from 11:00—2:00 (AFTER LONG WEEKENDS only) FROM MAY TO OCTOBER to accommodate visitors and extra waste.

HCM Waste Management Program Reminders

1. Composter Rebate Program
2. Pay as you Throw—Garbage
3. Free bag tags—limit of one bag per week
4. Tipping Fees above one bag per week
5. Free Recycling—unlimited
6. Free Waste Electronics Recycling—unlimited
7. Free Annual Municipal and Hazardous Waste Collection Day—unlimited
8. Short term, small quantity Hazardous Waste storage at Kenny Road site
9. Free Re-use areas at both site locations



MUNICIPAL Q&A

Have a tough burning question you want answered? Not sure when and where you can ask it? Or of whom?

Starting in the next newsletter and posted on-line to a new Q&A page, staff (and Council if required) will provide answers to your questions.

So long as your request is respectful and sincere, and the answer likely to be informative and general in nature (not specific to a particular situation) questions may be submitted anonymously.

You may leave a message on our answering machine or call the office to ask us directly (613-586-2526). You may send it via email to twpshcm@xplornet.com or drop us a line by regular mail. The final option is to drop a note in the mail slot in the office door. Don't be shy, if your thinking it, someone else likely is too!

Children's Corner

Parents, caregivers and kids are invited to a pre-school play- and- story time at the Municipal Hall on Thursdays, at 10 am, beginning Sept. 13th. A corner is being set up with toys and storytelling mat so that children will be able to participate in stimulating activities that build skills and relationships.

Come chat with other caregivers, and give your child the opportunity to interact with other kids and adults.

This program is sponsored by our local municipal library.

For more information, call Cathy Balla-Boudreau at 613-586-2634.



CONTACT Council or Staff

15 Township Hall Road
Stonecliffe, Ontario
K0J 2K0

Phone: 613- 586-2526

Fax: 613- 586-2596

Email: twpshcm@xplornet.com
CBO/Fire Safety Officer : 613-586-1950 or 613-401-6955
www.townshipsofheadclaramaria.ca

EMAIL LIST If you would like to be on our community email list please contact the Municipal Office. It is the intent of staff to keep email addresses secure by using BCC however; we can not guarantee confidentiality.



Due to staffing challenges the meeting of Friday, October 19, 2012 has been cancelled and changed to Thursday, October 18, 2012 at 7:00 p.m. or 19:00 h. as per direction of Council at its meeting of Friday, August 17th.

On Saturday, September 22, 2012 starting at 1:00 p.m. (13:00h) Council will host an Open Public Meeting of Council.

This session has been called to provide a forum for you to ask questions or express your concerns and for Council members to provide answers. The forum is open to any topic of concern or interest (provided it is within the control of Municipal Council).

It must be realized that Council will not be meeting, therefore no specific decisions of Council will be made. Council will hear your concerns and direct staff to include areas of importance on subsequent agendas for Council consideration and deliberation.

Don't miss this opportunity to have your questions answered, please plan to attend!