

Type of Decision									
Meeting Date	Friday, December 4, 2009				Report Date	Monday, November 30, 2009			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction	x	Information Only			Type of Meeting	X	Open		Closed
REPORT TITLE									
January Meeting Date Report 04/12/09/206									

Subject: Setting the meeting dates for the month of January 2010 as the first meeting would be on New Year's Day.

RECOMMENDATION: That Council adopt the following motion as amended setting Holiday/January meeting schedule in order to allow time for public notice.

WHEREAS according to the Municipal Procedure By-law the first meeting of January would normally take place on January 1, 2010, a Statutory Holiday;

AND WHEREAS the Municipal Procedure By-law allows that any meeting scheduled on a holiday takes place on the next day that is not a holiday and that Council meeting dates and times may be changed by resolution of Council;

AND WHEREAS having a meeting on Monday, January 4, 2010 would result in two meetings within 12 days of each other with the first meeting not giving staff much preparation time after the Christmas break;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby agree to set the meeting dates for January as _____ and _____ with public notice being given as per the Municipal Notice By-Law.

BACKGROUND/EXECUTIVE SUMMARY: Pretty self-explanatory. By resolution Council can change the dates of the January meetings. Two options for consideration:

1. Have only one meeting in January on the regular third week, on Friday, January 15, 2010; or
2. Have two meetings but on the second and fourth weeks being Friday, January 8, 2010 and Friday, January 22, 2010.

As explained in the resolution and previously, having a meeting on Monday, January 4, 2010 would provide little time for staff preparation after the holidays and would result in wasted effort. Many municipal organizations (AMO, MFOA, AMCTO etc.) that regularly provide municipalities with information are closed for the two weeks surrounding Christmas and New Year's resulting in little external activity for staff.

Approved and Recommended by the Clerk

Melinda Reith,
Municipal Clerk

Melinda Reith