

Municipal Council

Type of Decision									
Meeting Date	Jan 11, 2013				Report Date	Jan 3, 2013			
Decision Required		Yes	X	No	Priority		High	x	Low
Direction		Information Only		x	Type of Meeting	X	Open		Closed

REPORT TITLE									
Treasurer's Report – Information Only #11/01/13/802									

Treasurer's Report

1. On November 30, 2012 the property tax arrears list total was \$31, 542.04 and as of Dec 31, 2012 the total is \$26,524.41.
2. Added penalty & interest on unpaid property taxes on Jan 03, 2013 totalling \$327.05.
3. With Final Notices for property tax arrears been mailed out on Nov 20, 2012, I've had several positive responses on ratepayers coming forward - to either pay their property tax arrears in partial/full or requesting to make payment arrangements to begin in early 2013.
4. 2013 Tax file has been installed in HCM taxation software & year-end tax file has been completed.
5. All 2012 property taxes with nominal amounts of \$5.00 or less have been written off on Dec 20, 2012 totalling \$47.45.
6. I've set up the taxation software to generate an alternate unique ID. It will be printed on each tax bill & past due notices. This unique ID will allow ratepayers to get information about their tax accounts via telephone, providing they give this ID when they request the information.
7. HCM year-end has been completed, although there will be some journal entries that will be entered in 2013 but will be for 2012 as there are still outstanding invoices that we have yet to receive.
8. The County & School Boards Year-end Reconciliations have been finalized. All payments have been made and all invoices have been sent via regular mail on December 19, 2012.

Noella LeBreton/Treasurer

Treasurer's Report – January 11, 2013