

Type of Decision									
Meeting Date	Friday, February 8, 2013				Report Date	Tuesday, January-29-13			
Decision Required		Yes	X	No	Priority	X	High		Low
Direction Only		Information Only		x	Type of Meeting	X	Open		Closed

REPORT TITLE									
Clerk's Report – For Information Only #08/02/13/801									

1. Grading and plowing contracts are required to be renewed in 2013. All documents have been completed, grading and plowing contracts advertised with a deadline of March 15, 2013.
2. Finally follow up from September and a letter from the Ministry of Finance concerning the PIL for power dams. I spoke with the contact, Mr. Ian Veitch at MoF and he advised that a review was being completed and at this point he could tell me that reductions were not part of the considerations. An updated letter of explanation is in your package.
3. Request for tender for design firms for the hall expansion have been sent with a deadline for proposals of February 20th for Council review on the 22nd, 2013.
4. By-election nominations received to date (as of writing on Tuesday, February 5, 2013) – Doug Antler – Friday, February 1, 2013.
5. The criteria for the Canada Summer Jobs 2013 program preclude HCM in applying as they focus on special historical events, tourism, defense and security, and aerospace and nuclear-related sectors.
6. Although a review of costs and final contract need to be signed the Municipal Hazardous Waste Collection date has been set for Saturday, June 1, 2013 with Drain-All, the same company we used in 2012.
7. Employee meetings have resumed since stopping in November. Due to the type and hours or work of two employees, I have decided to invite but not require their participation. Since Bob Labre and Linda Stewart work infrequently in the office and often work alone, their attendance is not required at all meetings. For 2013 a schedule of routine employee meetings will be advertised. If either of these employees can arrange their work schedules around those meetings they are welcome to attend. I do not see the benefit to the municipality in paying them specifically to come to the office for what are often 15-20 minute meetings. If we plan any employee training, or staff/Council meetings, all staff will be advised and requested to attend. Only in those instances will employees who are not normally at work be compensated for meeting attendance.
8. At the last employee meeting we discussed having Bill visit the Ottawa Valley Waste Recovery Centre to determine their requirements for material collection and delivery in order to create a contingency plan.
9. Mr. Labine called to discuss his recycling and we have reached an understanding and have resolved to reinstate his services. This decision has been expressed to Andre who has agreed.

10. A response has been sent to the UOVD of the OPP expressing Council's wish to not participate in the Community Policing Advisory Committee due to perceived lack of benefit vs. cost.
11. Research has begun on alternate (electronic) voting methods to increase participation of non-residents and those residents who may be travelling on Election Day for the 2014 municipal elections. May be cost prohibitive but am looking at options.