

Type of Decision									
Meeting Date	Friday, February 22, 2013				Report Date	Wednesday, February-20-13			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction	x	Information Only			Type of Meeting	X	Open		Closed
REPORT TITLE									
Review of Design Firm Proposals Report #22/02/13/1202									

Subject: To obtain funding through the Community Infrastructure Improvement Fund.

RECOMMENDATION: Council provide direction in selection of designer as well as set a time for a preliminary meeting.

WHEREAS Council is required to obtain a designer for plans for hall expansion;

THEREFORE BE IT RESOLVED THAT providing all reference checks are positive that the Council of the United Townships of Head, Clara & Maria does hereby agree to accept the proposal of _____ for design services;

BACKGROUND/EXECUTIVE SUMMARY: Self Explanatory

Options/Discussion:

Staff is looking for input in the selection of the designer and a time where most members of Council are available.

Council expressed a desire to have a few members of the public participate in the process? The recommendation is to have staff send a request to area user groups and have them select one member each as a representative. The Missing Link, the Library Board/Library and the CWL are the most frequent users of the hall.

What are Council's main requirements with the expansion?
What design aspects/features does Council most wish to see?

Financial Considerations/Budget Impact: As per budget.

Policy Impact: - according to policy. Two proposals and included for your review. The 3rd, if received on time will be emailed later with a copy printed for Friday's meeting.

Other's consulted: Robert Labre, CBO.

Approved and Recommended by the Clerk	
Melinda Reith, Municipal Clerk	<i>Melinda Reith</i>