

THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA  
ELECTIONS 2010



## Letter of Introduction

*Municipal Elections 2010*

TO:

_____ / _____	<b>Councillor</b>
(Name of Candidate)	(Office)
_____	_____
(Address)	(Postal Code)

FROM:

The Clerk, or designated election official, of The Corporation of the United Townships of Head, Clara & Maria.

Thank you for your interest in Municipal Politics and congratulations on your decision to run for a seat in this upcoming by-election. For your information, we have included a number of documents which explain the rules, guidelines and processes required to run a successful election. Please ensure that you are aware of and comply with the applicable legislation. **It is your responsibility.**

For quick access to comprehensive election information, please view our municipal webpage at <http://www.townshipsofheadclaramaria.ca/Elections.html>. Here you will find links to e-laws Ontario for a copy of the Municipal Elections Act, to the Ministry of Municipal Affairs and Housing for their Candidates Guide, and to various forms and documents that are specific to our municipality. **It is your responsibility to ensure that your forms are accurate and submitted to the proper authorities on time.**

Please find, along with this letter: an HCM Candidates Guide, an Elections Timetable and a preliminary statement of maximum campaign expenses. Although our staff are here to answer your questions to the best of our ability, **the responsibility for running your campaign according to legislation remains your responsibility.** If there is any uncertainty or question, please seek independent legal advice and good luck in your endeavours.

Melinda Reith  
Municipal Clerk