

Head, Clara and Maria Townships

Social Committee

AGENDA for Aug 20th, 2014,

7 p.m. HCM Municipal Hall

1. Call to order

2. Roll call

3. New business

- SOPs – Special Occasion permits

- List of current events; for review and additions

- Budget numbers – what are we looking at for 2015 (see attached events sheets)-Hall orientation; exits, muster area, washrooms, defib machine.

- Kitchen orientation– dishwasher, kettle, bar and gas stoves

- Rental Fees

4. Nathaniel Chaput– Recreation Programming Assistant -Report Youth Gaming night – numbers, costs, premise

5. Old Business - ROAR Conference Sept 22, 2014

6. Events

- a. Sept 6 Breakfast & Ball Tournament

- b. Yate's event

- c. Music Fest

7. Sub Committees

How do we want to set up these groups? What other sub committee do we need to get organized?

Youth, Funding/Grants, Bar and volunteer responsibilities

8. Questions and Answers

9. Recommendations list

At each meeting could the group review this for submission to council.

10. Adjournment - Sept 24 2014

From the Clerk's Office

- a. Yates event – communication protocol
- b. Action items in minutes – to be reviewed at beginning of subsequent meetings
- c. Music Fest
- d. Decision tree between meetings
- e. Clerk as Committee/Council liaison
- f. Meeting venues – committee and sub-committee – Council funds, public meetings, liability
- g. Liquor License Application Status
- h. Purchase of cups and racks
- i. Band confirmed for New Year's Eve
- j. Sub-committee authority – responsibility – need to separate what the Recreation committee is responsible for and what the sub-committee is responsible for

- k. Sound system update
- l. Outdoor speakers Old Mackey Park
- m. Pavillion expansion
- n. Outdoor lighting
- o. Final Call smart serve and safe food handling courses