

Head, Clara and Maria Townships

Social Committee

AGENDA for Aug 20th, 2014,

7 p.m. HCM Municipal Hall

1. Call to order

2. Roll call

3. New business

-SOPs – Special Occasion permits

-List of current events; for review and additions

-Budget numbers – what are we looking at for 2015 (see attached events sheets)-Hall orientation; exits, muster area, washrooms, defib machine.

-Kitchen orientation– dishwasher, kettle, bar and gas stoves

-Rental Fees

4. Nathaniel Chaput– Recreation Programming Assistant -Report Youth Gaming night – numbers, costs, premise

5. Old Business - ROAR Conference Sept 22, 2014

6. Events

a. Sept 6 Breakfast & Ball Tournament

b. Yate's event

c. Music Fest

7. Sub Committees

How do we want to set up these groups? What other sub committee do we need to get organized?

Youth, Funding/Grants, Bar and volunteer responsibilities

8. Questions and Answers

9. Recommendations list

At each meeting could the group review this for submission to council.

10. Adjournment - Sept 24 2014

From the Clerk's Office

- a. Yates event – communication protocol
- b. Action items in minutes – to be reviewed at beginning of subsequent meetings
- c. Music Fest
- d. Decision tree between meetings
- e. Clerk as Committee/Council liaison
- f. Meeting venues – committee and sub-committee – Council funds, public meetings, liability
- g. Liquor License Application Status
- h. Purchase of cups and racks
- i. Band confirmed for New Year's Eve
- j. Sub-committee authority – responsibility – need to separate what the Recreation committee is responsible for and what the sub-committee is responsible for

- k. Sound system update
- l. Outdoor speakers Old Mackey Park
- m. Pavillion expansion
- n. Outdoor lighting
- o. Final Call smart serve and safe food handling courses