

Head, Clara & Maria Townships
HCM Recreation Committee Minutes
Nov. 19th 2014,
7 p.m. HCM Municipal Hall

1. Roll Call

Committee Members: Marlene Gibson, Betty Condie, Carl Lentz, Jim Watters,
Council rep: Councillor Grills,
Staff: Melinda Reith, Gayle Watters
Absent: Paul Sarrazin, Meredith Line, B. Reid. Linda Chartrand
Guests: John Reith

2. New business

Budget 2015 – HCM Recreation Budget 2015 – The budget presented was discussed and agreed to by the committee.

Action: Submit to council for approval- Melinda Reith

Events Check list: A copy of the current known were handed to members for their review and additions. The group is to forward items to Gayle Watters which will be added and then sorted into appropriate sections (seasonal, kitchen, bar etc.) on the list.

Events – Assigning a HCM Recreation team member- after several events were scheduled for the hall it was realized that the recreations members had no way of knowing what was scheduled. To resolve this program it was determined that when a booking comes into the office staff would notify the co-chair who would then notify the recreation committee and find a representative to oversee the event.

Hall Decorating – Seasonal decorating- Name event for the appropriate season. Suggestion is to decorate the hall as the season or holiday dictates. Current events: Current planned dates are Friday Nov. 28th and adults will now start at 2 p.m. with as many hands on deck as possible. The Nov 30th suggested date for Kids decorating has been changed to Dec. 7, 2014 from 1-4. A mail out invite will be forwarded to families in the townships with a requested rsvp date for numbers.

Action: Melinda Reith will mail out invitations

Kids List -Make a list of HCM kids and assign one person to be responsible for calling them well in advance of the events. Melinda Reith will have a list made up to do invitations for the Children's Christmas gathering and that list will then be assigned to a recreation committee member for future follow-up

"Any agenda items etc. please have them to me by the Friday before the meeting date for inclusion for the next meeting."

Action: Melinda Reith

Hall orientation: Friday November 28th was selected for hall orientation and will start at 1 p.m. prior to hall decorating.

Action: All committee members

Pictures – David Balla-Boudreau and Carl Lentz will come up with the wood to make picture rails to rest the Reeves pictures on and once the rails are ready a date will be set to hang pictures. Debbi Grills, Gayle Watters and David Balla-Boudreau are on the picture hanging team.

Your Money Seniors- This item is to be forwarded to the committee members for review and a decision re would they like to host.

Action: Gayle Watters to forward email

RBC – Learn to Play Project Guidelines & Eligibility 2015– This item will be forwarded to David Balla-Boudreau for initial follow-up.

Action: Gayle Watters to forward email.

Song Books – Debbi Grills and Laurel Lentz have been collecting and copying Christmas Carols to add to the current song books. It was suggested to check with Linda Chartrand for more items also. Debbi also noted that Wade Reith would be asked to help with this project.

Action: Debbi Grills and Laurel Lentz to collect, copy and insert carols into song books.

Wild Game Dinner- A date has been assigned to this event to get it on to the calendar. Jan. 31 2015 is the proposed date.

Movie Night – the licensing agreement will be sent in and then a date will be arranged for this event.

3. Unfinished Business -

New Year's Eve – Band has been booked. The menu this year will be more streamlined to avoid the excess of last year. Tickets are printed and being sold. Posters are out and up. SOP has been applied for. Four students will be asked to come and serve throughout part of the evening.

Music Fest Report- the recommendations report was sent from Cathy Balla-Boudreau for the committee's comments and review. Some members had suggestions to add to the report which will be noted and forwarded back to Cathy.

"Any agenda items etc. please have them to me by the Friday before the meeting date for inclusion for the next meeting."

Action: Gayle Watters to send updates re Music Fest to Cathy Balla-Boudreau.

Youth Event- Now to be called Intergenerational Event will be discussed at the next HCM Recreation committee meeting in December.

4. Events –

5. Sub Committees

6. Questions and Answers

The question of keys for access to the hall was brought up and it was decided a set for the kitchen back door, garage and entertainment cabinet, bar (when needed) would be made up for the Recreation Rep and kept in the office so it can be picked up prior to events.

Action: Melinda Reith or Gayle Watters

Post Puller – Jim Watters has volunteered to make up a post puller.

Action: Jim Watters

Storage issue- David Balla-Boudreau brought up the issue re the storage of the 100 lt. propane tank he is storing temporarily in his outbuilding. Melinda Reith is to look into the storage facility for this item.

Action: Melina Reith

7. Adjournment- 9:00 p.m. to meet again Dec. 17, 2014 7 p.m. Municipal Hall