

Head, Clara and Maria Townships
HCM Recreation Committee
(Revised) Minutes for May 20, 2015
7 p.m. HCM Municipal Hall

1. Roll Call

Committee Members: , Marlene Gibson, Betty Condie, John Reith, Jim Watters, Rosanne Boudreau

Council Reps: Councillor Debbi Grills

Staff: Melinda Reith and Gayle Watters

Absent: Noella LeBreton, Paul Sarrazin, Linda Chartrand and Councillor Chartrand

Guests: Ken Giroux- Fish Fry wrap up was discussed prior to the committee meeting.

2. Unfinished business

Rental Agreement – John Reith and Jim Watters worked on this project developing the attached recommendation for the Clerk to take to council. A great deal of discussion ensued over the “owner bar” scenario. The sub-committee was of the mind that the licensing agreement we were seeking, the installation of the bar etc., was all geared to bring in monies to support community activities and perhaps help off-set some costs of running the hall. Stats for expenses in the hall were not available to the sub- committee at this time but it was felt that by year end we would have an idea of any increases incurred with all the activity of late. A Recreation Committee member did voice concerns over this the possible loss of income by some outside organizations. The report will be forwarded to Melinda Reith for council's attention.

Action: Gayle Watters to email copy of recommendations to Melinda Reith

50/60 Dance- Everything is moving along with the band booked, tickets and poster out and so prep well underway. The sub-committee is meeting next week.

Fish Fry –Debbi Grills to finalize notes and report at the next meeting but 92 were served and the earnings will be in the \$700.00 range.

Canada Day – Blow-ups are booked and pricing received but as the pricing is considerably higher than advertised on line a break-down of costs is pending. To be reviewed at the next meeting.

Father's Day Breakfast proceeds are not specifically designated and do not need to be at this time.

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Drinking bottles have been received and this venture was shared with Cambium Inc. our Corporate engineers.

Annual Work Plan – The committee was given copies of the updated work plan for 2015. The report will be given to Melinda Reith to forward to council for their information and or comments. However due to the fact we had a power outage the review did not happen so items not occurring have not been removed. The report can be reviewed again at year end for 2016.

ACTION Gayle Watters to send report to Melinda Reith to be given to Council.

Target Items for 2015 – This report was reviewed in conjunction with the Revenue and Expense report and it was decided that due to the high cost of the children's slide we would postponed buying that item until more fund raising has occurred. We are looking to 2016 to complete this project. The benches which were another item in question and were looked at and it was decided to purchase one Baroc bench for the Veteran's Memorial and another like bench already installed at OMP for OMP. The \$688 fund-raised for OMP benches will be used for this purchase.

Action: Noella LeBreton to purchase two benches as outlined above.

To Do list: review listed items for their status – *to be updated*

Liquor Licence – inspection of premises occurred while our meeting is in progress and we could have a licence within a week.

Cargo Container – on site

3. New Business –

Letter of resignation: David Balla-Boudreau - Info only

Motion from council appointing Noella LeBreton and Rosanne Boudreau to the HCM Recreation Committee - Info only

Neil Diamond – email from Melinda Reith - Info only

50/60 Committee questions for resolution:

1. Volunteers to pay or not

This sub-committee had been given an answer to this, however requested it come back to the HCM Recreation Committee for review. The answer is ***whether volunteers pay is up to the sub-committee to decide. The important thing to remember is to show it in your budget.***

There was some discussion over this issue and the general consensus is some common sense is should prevail, keeping in mind these are volunteers and have volunteered their time to the planning and running of an event. Should the question arise re paying for meals this too can be decided by the sub-committee. Volunteers attending an event to work it only should not

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pay. If food is perishable (and not going to be needed at an event in the near future) it may be best to consume it. Other scenarios such as use of vehicles for shopping, checking out bands, putting up posters this is part of volunteering for planning the event.

2. Tip Jar versus Donation Jar

This question was also answered and sent back to HCM Recreation Committee for further review. According to Sept 2014 minutes the Tip Policy was at the discretion of the bartender. They can split the tips or donate back to the event. You should keep in mind that at the time this decision was made the Server was asked to "work" the bar. That being noted it is decided that the Sub-committee should decide and go with their decision. However, some events will use a tip jar.

3. Purchase of ergonomic mats

Can the rec committee purchase some for the kitchen to prevent back issues?

The ergonomic mats were discussed and although the HCM Recreation committee is in favour of purchasing mats it has not been budgeted for 2015 and so must wait until year end to be considered for the 2016 budget. IT is also important to note that proper shoes should be worn when working for long periods on this hall's floors. Also that when mats are researched for purchase they will need to be of the industrial standard and not necessarily what we can use in our home.

Paul Sarrazin – email re wearing of aprons while working in the kitchen- noted and to be added to the list of items for safe-food handling. -Info noted

To Do list – review items assigned to David Balla-Boudreau, Carl Lentz
i.e. – Picture Rail, pick up 100 lb tank from Balla-Boudreau's,
The picture rail item is being researched and purchased by Debbi Grills. This was apparently decided at a past meeting of which the recorder missed the information. The 100 lb tank is to be picked up by Jim Gibson.

Pickle Ball – Debbi Grills will work with another township re setting up this game. The question of whether or not we could use our heli-pad to paint lines for outdoor use came up and will need checking out by Melinda Reith.

Action: Debbi Grills to follow up with pickle ball set up.

Action: Melinda Reith to research the availability of the Helipad.

Donations- Deep River & District Hospital Assoc. and NRFS – does this committee wish to donate to either of the organization. NRFS has been discussed previously but not the DR&DHA. Neither have been budgeted for in our 2015 budget but can we donate a portion of an events proceeds. It has been suggested that a line item for donations be added to our budget doc for future planning. An answer as to donating has not yet been

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determined. Bring to next meeting for an answer as to what we can do this year.

Action: Gayle Watters to put on next agenda.

September Ball Tournament -no info yet.

Future booking for Canada Day breakfast – In general it was felt that we wanted to hold the closest Sat. to Canada for Canada fundraising or book the hall out? The date will be held for Canada Day fund-raising although some years it may not be necessarily needed.

Yoga Classes – Debbi Grills is looking in to the best day to arrange for low impact yoga classes with Kim Knight (Tuesday or Thursday)

Action: Debbi Grills to follow-up

Senior of the Year Celebration – Debbi Grills is arranging a small celebration to honour our Senior of the Year Betty Condie prior to the next council meeting.

Action: Debbi Grills will arrange.

ROAR – the ROAR conference is scheduled for the September 21-24 and the next meeting more information will be made available to the committee members as it becomes available. Note: Council has already pre approved some attendance to this event.

5. Events

Fish Fry –May 16, 2015 – Rep Debbi Grills

Gospel Sing May 30, 2015– Rep Marlene Gibson & Debbi Grills

Lib Fundraiser June 6, 2015– Rep Marlene Gibson

Father's Day Breakfast – June 21st – Marlene Gibson

Canada Day – July 1, 2015 – Rep Melinda Reith,

Sub Committees

6. Questions and Answers

The following suggestions were made:

- Cargo containers- have a painting contest
- 2017 – Homecoming event for the 150 birthday of Canada tied to our Canada day celebrations
- Archery --- include as an event – John Reith to follow up with information

Outside events info package?

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Funds available through the Deep River Community Foundation may be made available to us. Debbi Grills to follow-up.

Action: Melinda Reith to forward info to Debbi.

7. Adjournment- Wed. May 20, 2015 7 p.m. Municipal Hall

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