

THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA  
HCM RECREATION COMMITTEE  
**MINUTES**

Wednesday April 19<sup>th</sup>, 2017 – 6:00 p.m.

1. Roll Call

Committee Members: Paul Sarrazin, Marlene Gibson, Betty Condie, Linda Chartrand, Rosanne Boudreau

Council Reps: Councillor Calvin Chartrand and Councillor Dave Foote

Staff: Melinda Reith and Crystal Fischer

Absent: Gayle Watters

Guests: Nancy Rose

2. Previous meeting minutes -

3. Unfinished Business

- New Year's Eve – approximately \$130 profit

- Trail Side Café – Approximately \$1800 profit

**Action: Crystal to get Trail Side Cafe figures from 2016 to compare profits.**

- Play Structure(s) – OMP will have to wait until it is dry enough to get a cement truck in. Natural play scape will be started next week.

- Financials –

- i. Budget – presented
- ii. Accounts Payable Cheque Register – not available
- iii. Revenue Expense Report – not available

4. New Business

- Alcohol Policy – Council Resolution

- i. A door monitor is required when there are more than 75 people attending an event.
- ii. Police need to be notified when there is an event happening.
- iii. Bar and event volunteers need to start documenting dates, times, witnesses and details of any issues that occur, in order to have a record.
- iv. Need to schedule a bar tender meeting to go over procedures, safety and rights.

**Action: Councillor Foote will bring in a hardcover book for documentation, otherwise Crystal to purchase. Have Smart Serve documentation procedure posted with book.**

- Ball Tournament – May 13<sup>th</sup>, 2017
  - i. Four teams registered to date, still looking for more.
  - ii. Have all supplies required.

**Action: Crystal to advertise that we are looking for more teams.**
  
- Fishing Derby and Fish Fry
  - i. Entry fee is \$25, one day tournament on Saturday June 17<sup>th</sup> from 8:00 am until 8:00 pm, live catch and release.
  - ii. Registration at the township office the week of. Nancy will set up her trailer at the Old Mackey Park for people to come in and weigh/register fish.
  - iii. Fish Fry and Chicken dinner Sunday night from 4-6 pm. \$20 per meal including dessert and coffee. Discount if tickets for dinner and derby are purchased together.
  - iv. Prizes:  
 For each category - pike and pickerel  
 1<sup>st</sup> – 50% of entry fees; 25% for pike and 25% for pickerel  
 2<sup>nd</sup> – \$50/\$50  
 3<sup>rd</sup> - \$25 /\$25  
 2<sup>nd</sup> and 3<sup>rd</sup> prizes may be cash and/or gift cards depending on donations received.
  
- Pickle ball Tape - needs to be removed and have painted lines put down.
- HCM Kitchen Recipe Book - will use cookbook from Homecoming and make sure our regular recipes are included.
- Rec Committee Sustainability
  - i. Limiting volunteer burnout – what are we fundraising for?
  - ii. Ideas include air conditioning for community centre, pavilion off the kitchen door for secured coverage.

**Action: Crystal to include work plan in next meeting to be reviewed.**

## 5. Events

- MLSC Appreciation Dinner – April 22<sup>nd</sup>, 2017
  - i. Event Rep – Paul Sarrazin
  - ii. Bartenders – Mary Lou Eades
  
- Library Appreciation Event – May 8<sup>th</sup>, 2017
  - i. Event Rep – Marlene Gibson
  - ii. Bartenders- Marlene Gibson
  
- Ball Tournament – May 13<sup>th</sup>, 2017
  - iii. Event Rep – Paul Sarrazin
  - iv. Bartenders- Roseanne Boudreau
  
- June Jazaar – June 3<sup>rd</sup>, 2017
  - v. Event Rep – Marlene Gibson

## 6. Questions and Answers

## 7. Adjournment

- i. Next meeting May 17<sup>th</sup> at 6:00 p.m.