

THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA  
HCM RECREATION COMMITTEE  
**MINUTES**

Wednesday, April 23, 2018 – 6:00 p.m.

1. Roll Call

Committee Members: Betty Condie, Linda Chartrand, Rosanne Boudreau and Gayle Watters

Council Reps: Councilors Cathy McKay

Staff: Mel Theil

Absent: Calvin Chartrand

Guests: Nancy Rose

2. Previous meeting minutes from: - 2018 March 20 – Accepted.

3. Unfinished Business

- May 13 – Mother’s Day Breakfast – see planning meeting notes attached.
- May 26 - Ball Tournament – Adam D. is organizing with Gayle’s coaching - 5 teams right now with a possible 2 more. Crystal and Roseanne w/b Rec Reps. No bar, no food. OPP w/b notified.
- June 16 – Fishing Tournament (planning mtg not required). Nancy and Randy organizing; Cathy assisting. Cathy will send posters, etc., to staff for printing and posting.
- June 17 – Father’s Day Breakfast - see planning meeting notes attached.
- Canada Day - update – Breakfast, Hogan’s Horses – Do we want Hogan’s Horses (\$400-\$600)? Yes, for one day only. Will depend on the rest of the plans for that day. See planning meeting notes attached, for Breakfast info.
- Play Structures – toppings and slide grass – update – Slide that is buried needs to be tacked down so it doesn’t shift. Need proper topping outside on top of the sand as well. Mel will look into getting wood chips donated.
- Air conditioner – committed costs \$500; this will now go ahead as the rest of the grant has been secured for this.
- Thank You to DR Legion – Complete.
- DR Community Church dishes/plates –No more needed. Thank You note and \$100 to DR Community Church. Mel will look after this.
- Metal cabinet – is label still needed. No. Terry will be moving cabinet into locked cupboard.
- Financials – Accounts Payable Cheque Register - None  
Revenue Expense Report - None

4. New Business – Smart Serve and Bar Orientation – Gayle is working on the planning - May 9<sup>th</sup>, all day; Smart Serve in the a.m.; Bar Orientation in the afternoon at approx. 2:30pm. As an aside, it was mentioned that when the bar is in operation, no one else should be entering the bar area; same rule applies to the

kitchen area. All volunteers should be reminded to sign Volunteer Sign-In sheet; Rec Rep can remind volunteers to do this. There can be a note in the float: "Don't forget to sign in as Volunteer.

-Rec Rep Training – list of items that need to be covered are events as water issues, hall clean-up, emergency #s, garbage removal, heat lowered, lock up money, etc. secure the premises. This could be something as simple as a checklist to checkoff and initial. Cathy is looking after assembling Rec Rep binders with pertinent organization/set-up info for all events.

- Kids Evening (May 2<sup>nd</sup>) to hand out their cookbooks from the 2017 Kids in the Kitchen evenings – requesting donation from the Rec Cttee to cover cost of ingredients for homemade pizza supper.

- Also, requesting donation from the Rec Cttee to cover cost of seeds and soil to start garden plants. It was agreed that the Rec Cttee would donate up to \$100 for both the meal and the garden plantings.

- Library Board is requesting that the Rec Cttee donate towards purchasing 6 more card tables (to replace a broken one and the volunteers' tables). Tables are \$59.96. It was agreed that the Rec Cttee would purchase these later in the year but before the fall card party.

- 5. Events –
  - May 13 – Mother's Day Breakfast
    - Rec Rep - Cathy
  - May 26 - Ball Tournament
    - Rec Rep – Crystal and Rosanne
  - June 17 – Father's Day Breakfast
    - Rec Rep - Cathy
  - Canada Day Breakfast
    - Rec Rep – Cathy & Melinda

- 6. Questions and Answers – The monthly socials – is this a Rec Cttee function? Will Rec pay for supplies? Yes. As an aside, Nancy suggested a community outdoor movie night; she has the equipment and would be happy to organize.

7. Adjournment

- i. Next meeting - **2018 May 16 at 6:00 p.m.**

**Attachment.**

**2018 April 23 - Planning Meeting for Free Breakfasts in Stonecliffe and Free BBQ at Lacroix Park – Cathy taking the lead on this**

**Mother's Day, Father's Day, and Canada Day Breakfasts**

- Pancakes, sausages, tea, coffee and Juice
- 8am-11am for Mother's Day (May 13<sup>th</sup>) and Father's Day (June 17)
- 8am-10am for Canada Day
- "Free Community Breakfast at Stonecliffe Township Hall (Mother's Day and Father's Day). Free Community Breakfast at Old Mackey Park (Canada Day).
- Cathy will prepare posters and send them to office for copy and distribution.
- Cathy will prepare mailout and send it to office for copy and mail. No Facebook advertising will be done for these events.
- Cathy will check with Melinda for big batch pancake recipe.
- Pre-cook sausages ahead of time.
- Cathy will check with Melinda and John for quantities.
- Groceries needed are syrup, ketchup, large jugs of orange juice.
- Cathy sending out email to council asking for volunteers.

**Free BBQ at Lacroix Park**

- Sunday, August 12 from 11am to 2pm
- Menu w/b hot dogs and hamburgers and bottled water/pop.
- Cathy will arrange through the office to have Terry deliver BBQs to the park
- Need cutlery, paper plates, napkins – use leftovers from 2017 Homecoming.
- Cathy sending out email to council asking for volunteers
- Cathy will check bbq tanks well in advance of event.