

THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA
ELECTIONS 2014



APPOINTMENT OF SCRUTINEER BY CANDIDATE*EL12(A)

Municipal Elections Act, 1996

Check here if appointment applies to all Voting Places within the Municipality, or a particular Ward as indicated below.

Check here if appointment applies to all Voting Subdivisions in a specific Voting Place or specific Voting Subdivisions as listed below.

TAKE NOTICE that I, _____ a candidate for the office of _____ hereby appoint _____

to attend at the Voting Place(s) for **Voting Subdivision No.(s)** _____ in the Municipality of the United Townships of Head, Clara & Maria to represent me in such Voting Place(s) during the advance poll and voting day and at the counting of votes under *The Municipal Elections Act, 1996* for the 2014 municipal elections.

Date

Signature of Candidate

CONDUCT OF SCRUTINEERS

1) It is no longer mandatory that scrutineers be 16 years of age or older to work at an election, however, ANYONE who is creating a disturbance at a Voting Place will be removed by the DRO.

2) Before being admitted to a Voting Place, a person Appointed as scrutineer shall produce and show his/her Appointment (the "Scrutineer Form"EL12 (a)) to the Deputy Returning Officer for the Voting Place and take the oral Oath of Secrecy from the Deputy Returning Officer before being permitted to remain in the Voting Place.

3) The candidate or his/her scrutineer has the right to place their own seal on the ballot box immediately before the opening of the voting place so that ballots can be deposited in the box but cannot be withdrawn without breaking the seal; **and** immediately after the close of each of the Advance Vote days and Election Day so that ballots cannot be deposited or withdrawn without breaking the seal. The seal **MUST NOT** contain any writing that could be considered "election campaigning", therefore, the name of the candidate IS NOT permitted on the seal.

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HOWEVER, if a candidate or scrutineer should include their seal on a ballot box, please note that Section 55(5) of the *Municipal Elections Act, 1996*, states:
"Despite subsection 88(6) (records), the Clerk may, if he or she considers it necessary in order to interpret the statement of results, examine any of the documents and materials in a ballot box in the presence of the relevant Deputy Returning Officer."

In other words, if the Deputy Returning Officer Statement of Election Results is NOT complete or contains an error, the ballot box will be opened in the presence of the Clerk and the Deputy Returning Officer in order to resolve the discrepancy. It is NOT a requirement that candidates and/or scrutineers be notified or present when this takes place.

4) The Deputy Returning Officer is responsible for the conduct of the Voting Place and no candidate or scrutineer has the right to interfere with the Deputy Returning Officer in the discharge of his or her duties.

5) During the fifteen minutes before the opening of the Voting Place, the candidate or scrutineers who are entitled to be present in a Voting Place during voting hours, are entitled to **visually** inspect the ballots and all other papers, forms and documents, but not so as to delay the timely opening of the Voting Place.

Scrutineers/candidates are permitted to listen to discussions between the DRO/Voting Place Clerk and the Elector but they are NOT permitted to observe how an Elector votes. **Scrutineers/candidates are NOT allowed to speak to Electors, touch the ballots or interfere with the voting process. They are simply there to observe.**

6) Only one scrutineer per candidate is allowed at any given time at each Voting Subdivision. **The candidate and his or her scrutineer ARE NOT permitted to be present at the Voting Subdivision at the same time.** If a candidate or scrutineer wishes to have a discussion with another scrutineer or candidate, they must leave the Voting Subdivision and carry on their discussion outside of the Voting Place. Please note that there is a difference between a Voting Subdivision and a Voting Place. Some Voting Places may have more than one Voting Subdivision. Obviously, at these locations, a candidate is permitted to have the same number of scrutineers as Voting Subdivisions.

7) **No campaign material or literature of any nature whatsoever shall be displayed within the Voting Place.** The boundaries of the Voting Place are the boundaries of the property where the Voting Place is located and **includes** the parking lot. Candidates, supporters and scrutineers are NOT permitted to wear campaign material, hand out campaign material, or park a vehicle displaying campaign material in the parking lot of the Voting Place. Anyone breaking these rules will be asked to remove the campaign material immediately.

8) **Scrutineers are reminded to provide a clipboard for their use, as sitting at the table, which is provided for the Deputy Returning Officer and Voting Place Clerk, IS NOT permitted.**

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9) Scrutineers/candidates may examine the Voters' List periodically to determine who has voted or to count how many Electors have voted. However, this periodic examination should not slow down the voting process.

10) Scrutineers/candidates wishing to observe the count MUST be at the Voting Place prior to 8:00 p.m. **No one will be admitted to the Voting Place after 8:00 p.m.**

11) **After the close of the Voting Place and during the counting of the votes, scrutineers may examine all ballots but SHALL NOT handle them.** Scrutineers may object to the counting of a ballot and any objection will be noted on the back of a ballot. The final decision as to whether a vote should be counted is the sole responsibility of the Deputy Returning Officer. Scrutineers/candidates shall not, in any way, impede the progress of the counting of the votes.

12) The total of votes cast for each candidate as counted by the Deputy Returning Officer and Voting Place Clerk is final. They are not required to do a second recount.

I, _____, the above appointed Scrutineer have read and fully understand the implications of the detailed rules of conduct listed above. I vow to abide by these rules and realize that I may be removed from a voting place if I fail to follow the above rules.

Date

Signature of Scrutineer

This form contains information collected and maintained specifically for the purpose of creating a record available to the general public and may be inspected by any person at the clerk's office at a time when the office is open. Subsection 88 (5).