

THE CORPORATION of the UNITED TOWNSHIPS of HEAD, CLARA & MARIA  
**PUBLIC MEETING AGENDA**

Saturday, March 28, 2015 – 10:00 h. (10:00 a.m.)

**Introduction and Explanation of Protocol – Mayor Gibson**

1. This is not a Council meeting where motions are introduced and as such no decisions of Council will be made today. It is for information and discussion only.
2. This meeting is an opportunity for members of the public to express their opinions and ask questions of members of Council; for members of Council and staff to provide explanations and information.
3. To facilitate this session, all comments will be made through the chair. You must be recognized prior to speaking, stand, state your name and your comment or question.
4. All comments will be recorded and will become part of the public record.
5. Although expressions of opinion are welcome; comments based on specific decisions of Council should be restricted to statements of fact or on-point questions.
6. As per our Procedure By-law no one person will be allowed to speak for more than 5 minutes at a time.
7. Although we wish to have an informal meeting, parliamentary rules of decorum are to be obeyed.
  - a. All comments shall be germane to the issue at hand and to issues of Council responsibility, be courteous and respectful and no one may impugn the motives of another.
  - b. Delegates are to be respectful of everyone in attendance including Council, the Public and Staff and are not to use offensive words or gestures, un-parliamentary language, disobey the rules of civil procedure or any decision or direction of Council.

## Strategic Priorities

8. This session today is to canvas attendees to get a sense of what they feel are important goals for the municipality. Ultimately, any decision is that of council however; they are here to represent you.
  - a. Keeping the mission and vision statements (printed below) in mind, the task now is to come up with a list of goals or projects to consider for the future of the municipality.
9. Review of the Strategic Plan Document
10. Review of the Municipal Report Card
11. Next Steps – public consultation through survey; staff/Council consultation

**Open session for suggested topics for Council future consideration. (As an advertised public meeting; only the Strategic plan may be considered at this meeting.)**

**Thank you and adjournment – Mayor Gibson.**

Note\* Alternate formats and communication supports are available on request.

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HCM Mission: **At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.**

HCM Vision: **Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.**



**THE CORPORATION OF THE UNITED TOWNSHIPS OF  
HEAD, CLARA & MARIA**  
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## Request for Deputation

Person Requesting a Deputation: \_\_\_\_\_

Organization (if applicable): \_\_\_\_\_

Contact Information: Tel # \_\_\_\_\_ Cell #: \_\_\_\_\_

Meeting Date Requested: \_\_\_\_\_

**(Note:** In accordance with the Procedural By-law, the Clerk's Department has the discretion to reschedule or deny an appearance before Council where: the number of deputations is greater than Council has established; the topic is not within the jurisdiction of the Council; the person has exceeded the number of permitted appearances; the matter is such that it requires consultation with staff and a report to accommodate the request.)

Subject Matter: \_\_\_\_\_

Brief Description of Purpose of Deputation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you been in contact with a member of staff with regard to this matter?

Yes  No  If Yes, provide name: \_\_\_\_\_

I will have a presentation

For Handout at Meeting \* Yes  No

PowerPoint \*\* Yes  No

\* Handouts require six (6) copies to be provided to the Clerk **prior** to the meeting.

\*\* PowerPoint is to be e-mailed to the Clerk's Office no later than 12:00 Noon on the Tuesday **prior** to the meeting.

Personal information on this form is collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act* and becomes part of the public record. Questions with respect to the collection and use of this information should be directed to the Clerk's Office at 613-586-2526 or [twpshcm@xplornet.com](mailto:twpshcm@xplornet.com).