

THE CORPORATION of the UNITED TOWNSHIPS of HEAD, CLARA & MARIA  
**AGENDA**

Friday, December 11, 2015 – 14:00 h. (2:00 p.m.)

1. Call to Order and Moment of Silent Reflection

*Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long term benefit of our Municipality and those we represent.*

2. Roll Call

3. Recital of the Municipal Mission and Vision Statements

4. Disclosure of Pecuniary interest & General Nature Thereof – Pecuniary Interest applies to you if it applies to clubs/organizations you are involved in, or activities of your children, parents or spouse;

5. Deputations/Presentations - Local Immigration Partnership Renfrew & Lanark - Chéla Breckon, Project Manager

6. Adoption of Minutes of previous meeting

- Council Minutes
  - i. Regular Meeting – November 13, 2015
- Minutes for Information
  - ii. Mayor's Meeting
    - 1. December 4, 2015 – information - will forward once received.
  - iii. Library Board Minutes
    - 1. October 14, 2015
    - 2. November 18, 2015
  - iv. Recreation Committee Minutes - none

7. Petitions and Correspondence - Information Only – (Please advise if you feel any item warrants further consideration)

8. Staff Reports

- Report #11/12/15/801 – Clerk's Report
- Report #11/12/15/802 – Treasurer's Report
- Report #11/12/15/803 – Mayor's Report

9. Financial Reports

- Report #11/12/15/901 – Cheque Log
- Report #11/12/15/902 – Comparative Income Statement

10. By-Laws

- Report #11/12/15/1001 – Operating Budget 2016 By-Law # 2015-22
- Report #11/12/15/1002 - Adoption of Emergency Management Plan By-Law # 2015-23

11. Unfinished Business

- Report #11/12/15/1101 – Approval for Ad – Donation Legion Auxiliary
- Report #11/12/15/1102 – Allocation of Unaudited Surplus
- Report #11/12/15/1103 – eBilling USTI

12. Addendum (New Business)

- Report #11/12/15/1201 – Cash Handling Policy Approval
- Report #11/12/15/1202 – Tax Sale & Credit Union – Acceptance of Payment

13. In Camera or Closed Session – none

14. Business Arising from Closed Session – none

15. Questions and Answers

16. Confirmation of Proceedings

- By-law #2015-24

17. Adjournment

Note\* Alternate formats and communication supports are available on request.

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HCM Mission: **At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.**

HCM Vision: **Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.**



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STONECLIFFE, ONTARIO, K0J 2K0

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## Request for Deputation

Person Requesting a Deputation: \_\_\_\_\_

Organization (if applicable): \_\_\_\_\_

Contact Information: Tel # \_\_\_\_\_ Cell #: \_\_\_\_\_

Meeting Date Requested: \_\_\_\_\_

**(Note:** In accordance with the Procedural By-law, the Clerk's Department has the discretion to reschedule or deny an appearance before Council where: the number of deputations is greater than Council has established; the topic is not within the jurisdiction of the Council; the person has exceeded the number of permitted appearances; the matter is such that it requires consultation with staff and a report to accommodate the request.)

Subject Matter: \_\_\_\_\_

Brief Description of Purpose of Deputation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you been in contact with a member of staff with regard to this matter?

Yes  No  If Yes, provide name: \_\_\_\_\_

I will have a presentation

For Handout at Meeting \* Yes  No

PowerPoint \*\* Yes  No

\* Handouts require six (6) copies to be provided to the Clerk **prior** to the meeting.

\*\* PowerPoint is to be e-mailed to the Clerk's Office no later than 12:00 Noon on the Tuesday **prior** to the meeting.

Personal information on this form is collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act* and becomes part of the public record. Questions with respect to the collection and use of this information should be directed to the Clerk's Office at 613-586-2526 or [twpshcm@xplornet.com](mailto:twpshcm@xplornet.com).