



THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

Minutes September 30, 2016

Minutes of a meeting of Council sitting as Committee of the Whole held on Friday, September 30, 2016 at 13:03 h. in the Municipal Hall.

1. **CALL TO ORDER & MOMENT of REFLECTION** - *Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long term benefit of our Municipality and those we represent.*

2. **ROLL CALL**

The following were present Mayor Gibson Councillors: Calvin Chartrand, Debbi Grills, Dave Foote and Bob Reid.

Staff: Melinda Reith, Clerk/CAO, Noella LeBreton, Treasurer, Crystal Fischer, Admin Assistant

Absent/Excused: Councillor

3. **RECITAL OF THE MUNICIPAL MISSION AND VISION STATEMENTS**

HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

HCM Vision: Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.

4. **DISCLOSURE of PECUNIARY INTEREST & GENERAL NATURE THEREOF**

Pecuniary Interest applies to you if it applies to clubs/organizations you are involved in, your employer, or activities of your children, parents or spouse; - None

5. **DEPUTATIONS/PRESENTATIONS - none**

6. **UNFINISHED BUSINESS**

- i. Report #11/02/16/1101 – Employee Compensation and Merit Policy

Recommendation

That staff are directed to bring a resolution to Council showing an increase of 4% for 2016 retroactive to January 1, 2016, and 4% for 2017 with a review to occur again in 2018.

That it's important that the gap between HCM salaries and external salaries begin to be narrowed.

- ii. Report #11/02/16/1103 – Official Plan and Changes – moved on agenda to accommodate members of the audience

Recommendation

That council reviews the draft resolution and forward amendments to Melinda for inclusion in the resolution for the October council meeting.

- iii. Report #11/02/16/1102 – Office Renovation

Recommendation

That council direct staff to amend the floor plan, adding one small office space and a proper vault/storage room, leaving the square footage but adding another office.

7. **ADDENDUM (NEW BUSINESS)**

- i. Report #11/02/16/1201 – Waste Management Review – preliminary info

- ii. Office of Fire Marshal's response – is occurring in other places, what steps to take from here. Have someone from the Fire Marshal's office address council

Action: Clerk to contact Fire Marshal to arrange visit.

- iii. Ministry of Municipal Affairs – Request for Interior Property Standard's By-law/Policies

Action: Mayor Gibson to work on draft resolution, bring to RMFEO and ROMA.

8. **CLOSED SESSION** – none

9. **BUSINESS ARISING FROM CLOSED SESSION** – n/a

10. **Questions and Answers**

- i. NRT – rescue of individual north of Swisha in Quebec by County Paramedics.

11. **ADJOURNMENT**

The meeting was adjourned at 15:03 h.

Mayor – Jim Gibson

Clerk – Melinda Reith