

United Townships of Head, Clara & Maria  
Municipal Council

Type of Decision									
Meeting Date	March 11, 2016				Report Date	March 8, 2016			
Decision Required		Yes	X	No	Priority		High	x	Low
Direction		Information Only		X	Type of Meeting	X	Open		Closed

REPORT TITLE
Treasurer's Report – Information Only # 11/03/16/802

**Treasurer's Report**

1. The property tax arrears list was at \$20,367.45 on Feb 29th, 2016.
2. The penalty & interest was added to the arrears taxes on March 02, 2016 in the amount of \$283.07.
3. The auditor is currently working on HCM's and the Library's audit for the 2015 year.
4. USTI support and I have been effectively working together to upload the interim tax bills on our website. In addition, we have been attempting to find a solution with the registration process to view/print eBill online. We are continuing to work on the issue and hope to have it corrected soon.
5. The wireless connection issue Gayle was having with her laptop is now repaired.
6. On Feb 17<sup>th</sup>, I attended 2 webinars; I've provided you with a separate report for your review. The webinars were very informative, they not only refreshed my skills, but provided me with the tools to prepare and write a clear and concise report.
  - (i) The 7 Steps to "No Questions Asked" Report to Council
  - (ii) Assessment and Property Tax Overview 101
7. On Feb 24<sup>th</sup>, I transferred \$50,000 from the Treasury to the general account to cover HCM regular expenses.
8. The interim tax bills are processed and were mailed out on March 9<sup>th</sup>, 2016.
9. The eBilling link is now in place on HCM website. Thanks to Crystal for uploading the links provided by USTI.

10. Please see the attached notice from the Municipal Property Assessment Corporation (MPAC) regarding important changes for the 2016 Assessment which include the following:

- 2016 Property Assessment Notices (PAN)
- Sharing 2016 base year valuations
- legislative changes to Request for Reconsideration (RfR) deadline
- Better service for property owners
- Mail out schedule for PANs and RfRs

Noella LeBreton  
Treasurer/Deputy Clerk