

Type of Decision									
Meeting Date	Friday, November 4, 2011				Report Date	Monday, October 31, 2011			
Decision Required		Yes	X	No	Priority	X	High		Low
Direction Only		Information Only		x	Type of Meeting	X	Open		Closed

REPORT TITLE									
Clerk's Report - For Information Only 04/11/11/801									

1. The MNR has completed an inspection of the landfill sites.
 - a. The Bissett site requires fire guards to be increased to a 30 m buffer zone especially around the brush pile. It further requires signage to identified water sources for emergency purposes.
 - b. The Stonecliffe site requires the fire guard to be completed with the tire pile segregated from the bush and the brush pile buffer increased to a distance of 30 m.
 - c. This work will be budgeted for 2012.
2. The summer grounds contract will be advertised with a three year term with an option to extend to 5 years upon mutual agreement the same as we use with the auditor. A cost of living increase will be included in the contract as is in the Plowing contract. Again the contract will be awarded to the lowest bidder assuming that they can prove that they have performed similar work in the past and the bids are not significantly higher than what we normally pay. If we only receive bids that are considerably higher than what we have paid previously, we do have the right to re-advertise and not select anyone from that bid. Only if they are similar to current prices is this method to be used.
3. Steps have been taken to begin the sale of Chapman Park. An appraiser has been contacted. Once that process has been completed an ad will be placed in the NRT and on our website.
4. I am working on the recycling contract which will need to be renewed prior to January 1, 2012.