

Type of Decision									
Meeting Date	Friday, November 18, 2011				Report Date	Thursday, November 3, 2011			
Decision Required		Yes	X	No	Priority	X	High		Low
Direction Only		Information Only		x	Type of Meeting	X	Open		Closed

REPORT TITLE									
Clerk's Report - For Information Only 18/11/11/801									

1. We have received the land transfer documents from the contaminant attenuation zone surrounding the Bissett Creek Disposal Site. I have emailed Bill Instance and Kevin Mooder to complete the processes through the land registry office. Kevin has sent the appropriate application to MOE.
2. We have received an email from MOE explaining that our application for "temporary" storage of MHSW at the Stonecliffe site requires an additional \$1,100 and a Minor Technical Amendment for Waste Landfilling Site. Kevin is to contact them and explain that we are not "landfilling" but temporarily housing materials.
3. Marlene Gibson attended the information session concerning the new Xplornet satellite. The changes as described through the efforts of the Eastern Ontario Warden's Caucus will provide us with a better service for lower costs. There is now no obligation to purchase equipment but instead to pay a monthly rental fee of \$5. In this way defective or obsolete equipment will be replaced. The Library Board has made their discussion to continue with Xplornet and we will transition to the new satellite when it is available. Any package will provide a decrease in costs with a one time-activation fee of \$149. That cost will be absorbed within three months.
4. The municipal procurement by-law (can be found on-line) allows for sole and single sourcing for services if the service that is provided is unique or special. Because of the expanse of materials that Andre collects, there are no other known entities who could provide a similar service. The final decision will be a decision of Council however; I will contact Andre to review the contract and determine what price he would consider continuing the service for. If Council would like, we can go through a Request for Proposal process noting that in 2007, no one else was interested. Adding a 3% increase as per the Cost of Living to the existing contract – the price to be quote to Andre is \$24,400 plus HST. If Andre requests an alternate amount, I will bring that back to Council for consideration. Can we proceed with a renewal of contract or does Council deem it prudent to go out to tender? This option is according to our Procurement By-Law.
5. Council is required to make a decision on the reserved or minimum price to be advertised and accepted for the property known as Chapman Park. The MPAC assessed value is \$11,700 however; the assessment that was obtained by an independent assessor valued the property at \$4,000.

**WHEREAS** Council has declared the property known as Chapman Park surplus to municipal purposes and will advertise it for sale by closed bid with a reserved bid which must be advertised;

**THEREFORE BE IT RESOLVED THAT** Council does hereby set the reserved bid at \$\_\_\_\_\_;

6. Please advertise to interested individuals that the paramedic health check services are being held prior to the seniors' lunch to allow for more accurate medical test readings. They will now be in Council chambers from 10:00 to 12:00.
7. We have been notified by AgriSpirit Canada Fund that we were not the recipients of the grant for replacement of flooring for 2011 due to the large number of applications received. They did encourage application for 2012.
8. We are looking into options for removal of the tires at the disposal sites before winter. We have not yet completed the process to register as a collector and this needs to be completed first.
9. Bill attended a small landfill management training session in Cookstown earlier this month and came back confident that our management practises are on track. He is currently researching modifications to the site to better compact material to extend the life of the site. It will require having stockpiled materials moved however; due to the expansion of the fence and the need to create a more detailed buffer, this material needed to be moved anyway. He is looking into details and will get back to Council.
10. Bob Labre has advised me of new information he obtained during one of his recent training sessions. Because HCM does not have a "fire department" side yard set backs are required to be twice as great as they are currently. We will initiate a Zoning-By-law amendment process to incorporate that requirement in the near future.
11. Bob Labre has also informed me of further amendments to our Recycling by-law which will allow for easier implementation of fines. Those changes are outlined in further detail in the Recycling report.