

| Type of Decision | | | | | | | | | |
|------------------------------------------|---------------------------|------------------|--|----|-----------------|--------------------------|------|--|--------|
| Meeting Date | Friday, December 16, 2011 | | | | Report Date | Thursday, December-01-11 | | | |
| Decision Required | X | Yes | | No | Priority | X | High | | Low |
| Direction | X | Information Only | | | Type of Meeting | X | Open | | Closed |
| REPORT TITLE | | | | | | | | | |
| Recycling Contract Report #16/12/11/1001 | | | | | | | | | |

Subject: Renewal of recycling contract.

RECOMMENDATION: That Council approve the proposed request to renew our agreement with Andre Bergeron of BAG Recyclage for provision of municipal recycling services for a 3 year term with an option to renew to 5 years. The following is from the by-law....

AND WHEREAS Council deems it appropriate to enter into this agreement with B.A.G. Recycling for the provision of recycling services for the 2012-2014 calendar years;

AND WHEREAS the Municipal Procurement by-law allows for single and sole sourcing where "**SINGLE SOURCING**" is the procurement of a good or service from a particular vendor due to reasons of function or service rather than through solicitation of bids from other vendors who can also provide the same item; **AND**

"**SOLE SOURCING**" is the procurement of a good or service that is unique to a particular vendor and cannot be obtained from another source;

AND WHEREAS the service provided by Andre Bergeron through BAG Recyclage is unique in that he collects all recyclable materials and provides a much more comprehensive service than most commercial operators diverting the maximum amount of material from our landfill;

BACKGROUND/EXECUTIVE SUMMARY: HCM does not currently have a contract with Mr. Bergeron and B.A.G. Recyclage. A contract will provide protection and clarification of all responsibilities to both parties. In 2011 we awarded a cost of living increase to the current contract as there was no increase over the past few years.

Mr. Bergeron has been provided with a draft copy of the document with a request to produce required evidence of licenses etc. On Thursday, December 1, 2011 Noella spoke with Andre and determined that he has no further questions and has agreed to \$24,400 plus HST for 2012 with a cost of living increase to be added each year as with our other contract. This amount and process was approved by Council at its meeting of Friday, November 18, 2011 through resolution #18/11/11/002. The new contract will be for a term of 36 months with an option to extend for 2 additional years upon Council approval at that time. We have arranged to have the agreement endorsed late next week upon approval of this by-law.

Financial Considerations/Budget Impact: Slightly increased costs but still good value for money as B.A.G. collects many products that other service providers simply would not. All post collection activities are handled by Mr. Bergeron and are one less item that Council and staff need to worry about.

Policy Impact: None. The procedure by-law allows for sole and single source purchasing under certain conditions which have been met and explained. So long as Council approves the agreement via by-law or resolution we are compliant with our policy.

Approved and Recommended by the Clerk

Melinda Reith,
Municipal Clerk

Melinda Reith