HEAD, CLARA AND MARIA PUBLIC LIBRARY A regular meeting of the Head, Clara & Maria Library Board was held on April 16, 2012 at 1:00 p.m. in the Library

1. ROLL CALL

Chair:	Marlene Gibson
Member:	Betty Condie
Member:	Dave Foote –
Member:	Deborah Grills
Member:	Cathy Balla-Boudreau

2. PECUNIARY INTEREST- None

3. APPROVAL OF MINUTES OF PREVIOUS MEETING Moved by Cathy Balla-Boudreau Seconded by Betty Condie

BE IT RESOLVED THAT minutes for regular meeting of March 6 be accepted as presented. *Carried*

Moved by Dave Foote Seconded by Debra Grills

BE IT RESOLVED THAT minutes for special meeting of March 21 be accepted as presented. *Carried*

4. DEPUTATIONS- none

5. REPORT OF THE CEO

- ✓ Survey for SOLS Contribution for your Library
- ✓ Go Access my understanding this is for Lib-stats and Grants Ontario
- ✓ Grants Ontario registration waiting for password information.
- ✓ Installed Office programs on 3 computers plus free publisher item.
- ✓ Go Access Profile Program to make collecting the Annual Stats information more streamline
- Club News submitted it has been suggested we list some of the new book and DVD titles.

6. Report of Chair –

- ✓ Small libraries Meeting SOLS implementing standard cataloging system ILS
- ✓ Immigration partners guest speaker was Sheila Chala.
- ✓ Next meeting is May 30 2012
- ✓ Cap grant has been discontinued
- ✓ Capacity Building Grant final report was submitted

7. FINANCIAL REPORTS

Cap Grant Report –info only

Cheque Log –

Moved by Cathy Balla-Boudreau Seconded Debbi Grills

BE IT RESOLVED THAT The Cheque log generated on March 2, 2012 covering the period of March 3, 2012 to April 10, 2012 be accepted as presented.

Carried

Comparative Income Statements-

Moved by Betty Condie Seconded by Dave Foote BE IT RESOLVED THAT the Income Statement generated on April 10, 2012, for the period of March 3, 2012, to April 10, 2012, be accepted as amended.

Carried

8. CORRESPONDENCE

Signal – forwarded Debra Grills – letter of resignation Provincial Grant Cheque World Literacy Canada– Info only Barbara Franchetto – Tier 3 eResources– Info only SOLS – Overdrive Newsletter – forwarded to Library Board. Heather Bugden – Career Cruising Newsletter – Forwarding to Library Board John Lee – Thank you– Info only Beth Harding – Compass 101 Spring Registration– Info only Beth Harding – Compass 101 / e-Resources Announcements – Info only SOLS – Compass Newsletter – Forward for website updates. Jill Pangborne – Toronto Public Library – announcements– Info only Keith Bird – Britannica – End of an Era– Info only Rosanne Renzetti – E-reader group survey Rob Lavery – Trustee Council meeting Eganville April 28 2012– Info only Overdrive – Announcement – support from transition – Info only Go-Access – our profile creation– Info only Adam Haviaras – Lib stats User Account Creation– Info only Rosanne Renzetti – Britannica in print– Info only Michelle Arsenault – A Spark Before the Fire by Mima B. Franchetto – Overdrive Consortium Committees– Info only Beth Harding – Overdrive Announcement – support from Transition Laurey Gilles – SOLS- contribution to your Library – Info only Doreen Diiorio – Grants Ontario – Info only Diane Thompson – not attached – information about GO Access– Info only Ottawa Book Fair Poster– Info only Melinda Reith – letter re Children's Corner and usage of the hall- Info only Ministry of Training and Colleges and Universities– Info only Adopt Ontario – Info only

7. NEW BUSINESS

8. PROJECT REPORTS

Jasi- Marlene is to make a list of items we need help with. User profiles are requiring renewal for another term. Sarah Badgley fund- letter has been forwarded and a confirmation of receipt received.

12. UNFINISHED BUSINESS

Card Party – There are 9 tables (36 people) booked. Two spares are needed for euchre. Table clothes will be here early for ironing. Wendy Farr will pick up the fruit tray. May Madness – May Madness planning meeting scheduled for April 30 2012 Volunteer Form – application and confidentiality- final review at the next meeting. Policy, Procedures and (Strategic Plan) -Procurement Policy Review

13. BY-LAWS - none

14. QUESTIONS AND ANSWERS

15. ACTION ITEMS -

-Gayle Watters- a list of vendors and phone numbers for eResources items.

- Gayle Watters find a way to recoup Library volunteered hours.
- Library Board continue reading of Board Orientation Kit pages 21-32.

16. ADJOURNMENT

Moved by Betty Condie Seconded by Debbi Grills

BE IT RESOLVED THAT this meeting adjourn at 3:20 p.m. to meet again May 14, 2012 at 1:00 p.m., in the Library. Carried