

THE CORPORATION of the UNITED TOWNSHIPS of HEAD, CLARA & MARIA

AGENDA

December 7, 2012 – 14:00 h. (2:00 p.m.)

1. Call to Order and Moment of Silence
2. Roll Call
3. Disclosure of Pecuniary interest & General Nature Thereof
4. Deputations/Presentations – none
5. Adoption of Minutes of previous meeting (Including Committees)
 - Council Minutes – November 16, 2012
 - Library Board Minutes – October 15, 2012
6. Correspondence & Petitions – none
7. Correspondence Information Only – (Please advise if you feel any item warrants further consideration)
8. Staff Reports (For information and direction only)
 - Report #07/12/12/801 – Clerk's Report – Budgeting Overview
 - Report #07/12/12/802 – Treasurer's Report – Working Document Overview; 5 year budget comparison; Reserves and Deferred Revenue Update;
 - Report #07/12/12/803 – Reeve's Report –County Council minutes – on-line;
9. Financial Reports
 - Comparative Income Statement to December 5, 2012
 - Cheque Log to December 5, 2012
10. By-Laws – 2012-31 – Change to Procedure By-law
11. Unfinished Business
 - Report #07/12/12/1101 – December meeting cancellation
 - Report #07/12/12/1102 – COLA
 - Report #07/12/12/1103 – Merit Pay Policy
 - Report #07/12/12/1104 – Resolutions of support – Uxbridge & Broadband
 - Report #07/12/12/1105 – Legal Services to Employees
12. Addendum (New Business)
 - Report #07/12/12/1201 – Canada Day Funding Application Authority
 - Report #07/12/12/1202 – Allocation of 2012 Funds not expended
 - Report #07/12/12/1203 – Reduced Winter Disposal Site Hours
 - Report #07/12/12/1204 – Performance Assessment Recommendations
 - Report #07/12/12/1205 – Preliminary Budget Report 2013
13. In Camera or Closed Session
 - Report #07/12/12/1301 - Overdue Accounts Report
 - Report #07/12/12/1302 – Performance Appraisals Report
14. Business Arising from Closed Session
15. Questions and Answers
16. Confirmation of Proceedings (By-law and resolution prepared)
 - By-law #2012-30
17. Adjournment



**THE CORPORATION OF THE UNITED TOWNSHIPS OF
HEAD, CLARA & MARIA**
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STONECLIFFE, ONTARIO, K0J 2K0

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Request for Deputation

Person Requesting a Deputation: _____

Organization (if applicable): _____

Contact Information: Tel # _____ Cell #: _____

Meeting Date Requested: _____

(Note: In accordance with the Procedural By-law, the Clerk's Department has the discretion to reschedule or deny an appearance before Council where: the number of deputations is greater than Council has established; the topic is not within the jurisdiction of the Council; the person has exceeded the number of permitted appearances; the matter is such that it requires consultation with staff and a report to accommodate the request.)

Subject Matter: _____

Brief Description of Purpose of Deputation: _____

Have you been in contact with a member of staff with regard to this matter?

Yes ☐ No ☐ If Yes, provide name: _____

I will have a presentation

For Handout at Meeting *

Yes ☐ No ☐

PowerPoint **

Yes ☐ No ☐

* Handouts require six (6) copies to be provided to the Clerk **prior** to the meeting.

** PowerPoint is to be e-mailed to the Clerk's Office no later than 12:00 Noon on the Tuesday **prior** to the meeting.

Personal information on this form is collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act* and becomes part of the public record. Questions with respect to the collection and use of this information should be directed to the Clerk's Office at 613-586-2526 or twpshcm@xplornet.com.