



The United Townships of Head, Clara & Maria
Statement of Revenues & Expenditures - Jan 1 - March 26, 2014
Report 28/03/14/902

Account	Account Name	Annual Budget	YTD Actual	Remaining Balance to be Collected	Description
Revenues					
General Government					
01-01-000-4110	Previous Year Surplus	30,000.00	30,000.00	\$0.00	As per budget - estimated unaudited surplus
01-01-000-4115	Taxation Revenue	467,019.00	45,915.21	(\$421,103.79)	
01-01-000-4120	Transfer from Reserves	24,000.00	24,000.00	\$0.00	\$4,000-2014 Elections / \$5,000-blue box P&E Program / \$5,000 - HCM signage / \$4,000 - HCM web page / \$6,000-NHSP (New Horizons Seniors Program) Council's commitment - flooring
01-01-000-4125	Grants in Lieu - Hydro	105,500.00	0.00	(\$105,500.00)	
01-01-000-4130	PILs - Provincial & Tenant Properties	38,000.00	15,454.57	(\$22,545.43)	
01-01-000-4135	Railroad - ROW	5,000.00	8,481.49	\$3,481.49	
01-01-000-4145	Ontario Municipal Partnership Fund (O	119,600.00	29,900.00	(\$89,700.00)	1st pmt
01-01-000-4160	Donations	1,200.00	150.00	(\$1,050.00)	
01-01-000-4165	Fundraising	750.00	278.55	(\$471.45)	
01-01-000-4175	Admin - Permits - Fees	1,250.00	95.36	(\$1,154.64)	
01-01-000-4180	Treasury Account Interest	3,500.00	1,193.61	(\$2,306.39)	
01-01-000-4185	General Account Interest	300.00	13.91	(\$286.09)	
01-01-000-4190	Penalty & Interest - Property Taxes	1,500.00	345.80	(\$1,154.20)	
01-01-000-4195	Miscellaneous Revenue	1,600.00	0.00	(\$1,600.00)	
01-01-000-4196	Helipad/Ornge	3,000.00	0.00	(\$3,000.00)	
01-01-000-4200	Gas Tax	0.00	0.00	\$0.00	
01-01-000-4230	Aggregate Resources	1,500.00	0.00	(\$1,500.00)	
01-01-000-4235	Election Bond	0.00	200.00	\$200.00	
01-01-000-4240	Tax Sale Recovered Costs	0.00	0.00	\$0.00	
01-01-000-4300	Tax Arrears Revenue	0.00	0.00	\$0.00	
01-01-000-4400	Sale of Surplus Land	0.00	0.00	\$0.00	
01-01-000-4500	Sale of Surplus Equipment	0.00	0.00	\$0.00	
		803,719.00	156,028.50	(\$647,690.50)	

Building Permits & Fees

01-02-000-4170	Building Permits & Fees	1,500.00	0.00	(\$1,500.00)	
		1,500.00	0.00	(\$1,500.00)	

Environmental Services Revenue

01-04-000-4140	Recycling Grants	10,000.00	0.00	(\$10,000.00)	
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01-04-000-4210	Recycling Income	150.00		0.00		(\$150.00)	
01-04-000-4220	Tipping Fees	6,000.00		(86.80)		(\$6,086.80)	Issued credit memos to 201 2-13 unpaid customer tipping fee invoices (\$161.80) & transferred the amount owing at Dec 31, 2013 to their individual property tax acct as per the Municipal Act 2001, c. 25, s. 398(2) & HCM By-Law 2011-20
		16,150.00		-86.80		(\$16,236.80)	

Recreation & Cultural Services Revenue

01-06-000-4155	Recreation (Hall Events Revenue)	1,200.00		775.00		(\$425.00)	Hall Rental
		1,200.00		775.00		(\$425.00)	

Special Grants Revenue

01-10-000-4150	Special Grants	16,700.00		90,554.29		\$73,854.29	\$70,250 ClIF Grant - 2013 Hall Reno & \$20,304.29 Small, Rural & Northern Infrastructure Program - Capacity Funding re: Asset Management
		16,700.00		90,554.29		\$73,854.29	

Total Revenues

839,269.00 247,270.99 (\$591,998.01)

Expenses - General Government

Administration

01-01-01a-5101	Salaries/Wages	224,250.00		41,580.46		\$182,669.54	
01-01-01A-5102	Employee Benefits	11,000.00		3,561.51		\$7,438.49	
01-01-01A-5103	Payroll Taxes	16,000.00		3,096.29		\$12,903.71	El, CPP & Taxes
01-01-01A-5105	WSIB Employer Expense	5,000.00		941.47		\$4,058.53	
01-01-01A-5106	EHT Employer Expense	2,500.00		486.67		\$2,013.33	
01-01-01A-5107	Vacation Pay Employer Expense	3,500.00		369.79		\$3,130.21	
01-01-01a-5108	Employee Pension	10,920.00		2,621.90		\$8,298.10	
01-01-01A-5110	HST	7,500.00		820.43		\$6,679.57	
01-01-01A-5111	GST	0.00		0.00		\$0.00	
01-01-01A-5112	Penny Rounding	0.00		0.00		\$0.00	
01-01-01A-5120	Education/Training	6,000.00		2,316.88		\$3,683.12	incl Staff meetings
01-01-01A-5125	Admin Mileage	2,000.00		679.64		\$1,320.36	to meetings/training
01-01-01A-5130	Office Supplies	3,500.00		820.78		\$2,679.22	paper, staples, pens, xerox copies etc...
01-01-01A-5135	Property Tax & Accounting Software	5,200.00		275.00		\$4,925.00	ePay for PayPal - online ePayment



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01-01-01A-5140	Associations - Membership Fees	2,000.00	1,399.37	\$600.63	
01-01-01A-5145	Resource Materials' Fees	300.00	158.00	\$142.00	
01-01-01A-5150	Audit Fees	18,500.00	0.00	\$18,500.00	
01-01-01A-5155	Legal Fees	3,500.00	0.00	\$3,500.00	
01-01-01A-5160	Annual Signage Fees	1,000.00	0.00	\$1,000.00	
01-01-01A-5165	Internet	1,200.00	29.97	\$1,170.03	
01-01-01A-5170	Office telephone/fax	1,600.00	354.33	\$1,245.67	
01-01-01A-5185	Taxes Written Off	750.00	0.00	\$750.00	
01-01-01A-5195	Tax Sale	1,000.00	0.00	\$1,000.00	
01-01-01A-5200	Surplus Land Sale	0.00	0.00	\$0.00	
01-01-01A-5205	Property/Office Maintenance/Repair	1,250.00	38.99	\$1,211.01	CO alarm for office
01-01-01A-5215	HCM Donations	500.00	0.00	\$500.00	
01-01-01A-5220	Insurance	20,000.00	0.00	\$20,000.00	
01-01-01A-5225	Office Furniture & Equipment	750.00	0.00	\$750.00	
01-01-01A-5230	Computer Software	500.00	0.00	\$500.00	
01-01-01A-5235	Computer Hardware	500.00	240.66	\$259.34	USB Drives
01-01-01A-5240	Admin Permits & Fees	0.00	0.00	\$0.00	
01-01-01A-5245	Postage	1,350.00	315.61	\$1,034.39	
01-01-01A-5250	Advertising	750.00	207.74	\$542.26	DD - Campaign
01-01-01A-5260	Upgrade/Capital	3,500.00	0.00	\$3,500.00	
01-01-01A-5265	Special Projects	10,000.00	0.00	\$10,000.00	
01-01-01A-5270	Promotions	1,000.00	0.00	\$1,000.00	
01-01-01A-5275	Miscellaneous	500.00	252.04	\$247.96	Gift cards, food - Staff 2013 Christmas Party
01-01-01A-5280	Bank Charges	1,800.00	386.65	\$1,413.35	
01-01-01A-5285	Accessibility	1,000.00	0.00	\$0.00	
01-01-01A-5570	Fundraising Expenses	500.00	0.00	\$500.00	
01-01-01A-5675	Contingency	0.00	0.00	\$0.00	
01-01-01A-5925	County Consult Fees	0.00	0.00	\$0.00	
Total Administration		\$371,120.00	\$60,954.18	\$310,165.82	
Council					
01-01-01C-5001	Council Honorariums	18,000.00	0.00	\$18,000.00	
01-01-01C-5002	Conventions & Training	2,000.00	0.00	\$2,000.00	
01-01-01C-5003	Reeve's Mileage	750.00	0.00	\$750.00	
01-01-01C-5004	Councillor's Mileage	750.00	90.18	\$659.82	



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01-01-01C-5006	Councillor's Paid Expenses	200.00		0.00		\$200.00	
01-01-01C-5007	Elections	4,000.00		0.00		\$4,000.00	
01-01-01C-5008	Council Charges to be Reimbursed	200.00		0.00		\$200.00	
01-01-01C-5145	Resource Materials' Fees	0.00		0.00		\$0.00	
Total Council		\$26,900.00		\$90.18		\$26,809.82	
Total General Government		\$398,020.00		\$61,044.36		\$336,975.64	
Protection Services							
Auto Extrication							
01-02-02A-5915	Auto Extrication	0.00		0.00		\$0.00	
Total Auto Extrication		\$0.00		\$0.00		\$0.00	
Building Inspector							
01-02-02B-5120	Education/Training	500.00		0.00		\$500.00	
01-02-02B-5125	CBO Mileage	1,200.00		0.00		\$1,200.00	
01-02-02B-5140	Associations - Membership Fees	0.00		0.00		\$0.00	
01-02-02B-5170	CBO Telephone	800.00		172.74		\$627.26	
01-02-02B-5405	Health & Safety	250.00		0.00		\$250.00	
01-02-02B-5510	Building Permits & Fees	0.00		0.00		\$0.00	
Total Building Inspector		\$2,750.00		\$172.74		\$2,577.26	
Emergency Management							
01-02-02E-5120	Education/Training	250.00		0.00		\$250.00	
01-02-02E-5125	Mileage	0.00		0.00		\$0.00	
01-02-02E-5130	Supplies	125.00		0.00		\$125.00	
01-02-02E-5305	Emergency Preparedness	500.00		0.00		\$500.00	
Total Emergency Management		\$875.00		\$0.00		\$875.00	
Fire							
01-02-02F-5130	Supplies	500.00		38.99		\$461.01	
01-02-02F-5355	Fire Agreement - MNR	7,000.00		0.00		\$7,000.00	
01-02-02F-5365	911 Agreement - County	2,000.00		2,018.73		(\$18.73)	
Total Fire		\$9,500.00		\$2,057.72		\$7,442.28	
Health & Safety							
01-02-02H-5405	Health & Safety	1,750.00		24.95		\$1,725.05	Supplies re: First Aid kits
Total Health & Safety		\$1,750.00		\$24.95		\$1,725.05	



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Policing					
01-02-02P-5930	Policing	45,000.00	3,826.00	\$41,174.00	
Total Policing		\$45,000.00	\$3,826.00	\$41,174.00	
Total Protection Services		\$59,875.00	\$6,081.41	\$53,793.59	
Transportation Services					
Roads					
01-03-03R-5120	Education/Training	500.00	159.00	\$341.00	MOL - The Inside Scoop - training RoadSuper 3/6/2014
01-03-03R-5125	Road's Mileage	200.00	0.00	\$200.00	
01-03-03R-5140	Associations - Membership Fees	600.00	607.65	(\$7.65)	
01-03-03R-5175	Roadsuper Cell Phone	600.00	78.29	\$521.71	
01-03-03R-5180	Twp garage utilities	7,000.00	3,008.70	\$3,991.30	Propane/Hydro
01-03-03R-5255	Repairs/Maintenance	1,000.00	0.00	\$1,000.00	
01-03-03R-5260	Upgrade/Capital	0.00	0.00	\$0.00	
01-03-03R-5275	Miscellaneous	250.00	0.00	\$250.00	
01-03-03R-5605	Culverts	0.00	0.00	\$0.00	
01-03-03R-5610	Road Maintenance	2,000.00	0.00	\$2,000.00	
01-03-03R-5615	Truck Expenses	7,000.00	665.96	\$6,334.04	Gas & oil changes / maintenance
01-03-03R-5616	Truck Repairs	1,000.00	0.00	\$1,000.00	
01-03-03R-5619	Ploughing	24,000.00	4,911.29	\$19,088.71	
01-03-03R-5620	Calcium	14,500.00	0.00	\$14,500.00	
01-03-03R-5625	Ditching	8,000.00	0.00	\$8,000.00	
01-03-03R-5630	Grading	18,300.00	0.00	\$18,300.00	
01-03-03R-5635	Gravel Crushing	0.00	0.00	\$0.00	
01-03-03R-5640	Gravel Pits	2,500.00	499.30	\$2,000.70	Sand & Gravel Royalty fees to the Ontario Aggregate Resources
01-03-03R-5645	Gravel Resurfacing	12,000.00	0.00	\$12,000.00	
01-03-03R-5650	Sand & Salt Purchase	13,500.00	3,480.00	\$10,020.00	
01-03-03R-5655	Sanding	11,500.00	4,550.12	\$6,949.88	
01-03-03R-5660	Standby	12,000.00	3,750.00	\$8,250.00	
01-03-03R-5665	Tools & Supplies	1,500.00	158.24	\$1,341.76	
01-03-03R-5670	Twp Signs & Posts	1,000.00	0.00	\$1,000.00	
01-03-03R-5675	Contingency	0.00	0.00	\$0.00	
01-03-03R-5680	Stockpile Cover	0.00	0.00	\$0.00	
Total Transportation Services		\$138,950.00	\$21,868.55	\$117,081.45	



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Waste Management					
01-04-04W-5120	Education/Training	500.00	125.00	\$375.00	R.O.T. Propane Course - Landfill Site Attendant Feb 28/14
01-04-04W-5125	Environmental Mileage	200.00	0.00	\$200.00	
01-04-04W-5140	Associations - Membership Fees	150.00	0.00	\$150.00	
01-04-04W-5255	Repairs/Maintenance	5,000.00	0.00	\$5,000.00	
01-04-04W-5260	Upgrade/Capital	1,000.00	0.00	\$1,000.00	
01-04-04W-5265	Special Projects	5,500.00	0.00	\$5,500.00	
01-04-04W-5275	Miscellaneous	0.00	0.00	\$0.00	
01-04-04W-5615	Truck Expenses	5,500.00	492.29	\$5,007.71	Gas & oil changes / maintenance
01-04-04W-5616	Truck Repairs	1,100.00	0.00	\$1,100.00	
01-04-04W-5680	Stockpile Cover	0.00	0.00	\$0.00	
01-04-04W-5705	Composter Rebate Program	300.00	0.00	\$300.00	
01-04-04W-5715	Disposal Site Monitoring	30,000.00	0.00	\$30,000.00	
01-04-04W-5720	Disposal Site Study	7,500.00	0.00	\$7,500.00	
01-04-04W-5725	Environmental Expenses	2,000.00	0.00	\$2,000.00	
01-04-04W-5730	Excavation - Landfill Sites Maintenance	12,000.00	0.00	\$12,000.00	
01-04-04W-5735	Household Hazardous Waste	6,500.00	0.00	\$6,500.00	
01-04-04W-5740	Recycling	27,000.00	6,173.19	\$20,826.81	Monthly pmt as per contract
Total Waste Management		\$104,250.00	\$125.00	\$6,790.48	\$97,459.52
Cemetery					
01-05-05C-5900	Cemetery	0.00	0.00	\$0.00	
Total Cemetery		\$0.00	\$0.00	\$0.00	\$0.00
Helipad					
01-05-05H-5901	Helipad Maintenance	3,000.00	0.00	\$3,000.00	
Total		\$3,000.00	\$0.00	\$3,000.00	\$3,000.00
Physician Recruitment					
01-05-05P-5920	Physician Recruitment	0.00	0.00	\$0.00	
Total		\$0.00	\$0.00	\$0.00	\$0.00
Parks & Recreation					
01-06-06P-5130	Hall Supplies	1,000.00	539.80	\$460.20	
01-06-06P-5170	Hall Telephone	700.00	136.74	\$563.26	
01-06-06P-5180	Hall Utilities	10,000.00	2,728.15	\$7,271.85	Propane / hydro



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01-06-06P-5255	Repairs/Maintenance	5,000.00		120.72		\$4,879.28	
01-06-06P-5260	Upgrade/Capital	0.00		9,026.37		(\$9,026.37)	2013 Hall Reno - Balance owing for installing the heating system - Hall + poster re: CIlf requirement
01-06-06P-5265	Special Projects	46,574.00		404.93		\$46,169.07	Sample table, 4 chairs & wastebasket - hall
01-06-06P-5275	Miscellaneous	7,500.00		132.26		\$7,367.74	Kitchen equip - dish/flatware racks,
01-06-06P-5560	Hall Expenses	200.00		0.00		\$200.00	
01-06-06P-5565	Hall Rental Refunds	500.00		150.00		\$350.00	Refund deposit
01-06-06P-5570	Fundraising Expenses	200.00		0.00		\$200.00	
01-06-06P-5572	New Year's Eve Expenses	0.00		0.00		\$0.00	
01-06-06P-5575	Canada Day Expenses	2,500.00		0.00		\$2,500.00	
01-06-06P-5576	Furniture & Equipment	0.00		0.00		\$0.00	
01-06-06P-5580	Parks & Boat Ramps Maintenance	11,000.00		0.00		\$11,000.00	
01-06-06P-5585	Parks & Launch Capital	10,000.00		0.00		\$10,000.00	
Total Parks & Recreation		\$95,174.00		\$13,238.97		\$81,935.03	
01-07-07C-5925	County Consult Fees	0.00		0.00		\$0.00	
Total County Consult Fees		\$0.00		\$0.00		\$0.00	
01-08-08R-5905	Transfer to Reserve Funds	40,000.00		40,000.00		\$0.00	As per budget: \$5,000 to Roads Capital / \$4,000 to Roads Truck / \$2,000 to Gravel Crushing / \$5,000 to Office Technology - office equipment replacement / \$10,000 to Garage Replacement & Repair / \$14,000 to Parks & Boat Launches
Total Transfer to Reserve Funds		\$40,000.00		\$40,000.00		\$0.00	
01-09-09D-5910	Transfer to Deferred Revenue	0.00		0.00		\$0.00	
Total Transfer to Deferred Revenue		\$0.00		\$0.00		\$0.00	
01-10-10S-5265	Special Projects	0.00		0.00		\$0.00	
Total Special Projects		\$0.00		\$0.00		\$0.00	
Total Expenses		\$839,269.00		\$149,023.77		\$690,245.23	
Net Income		\$0.00		\$98,247.23		\$98,247.23	