

United Townships of Head, Clara & Maria
Municipal Council

Type of Decision									
Meeting Date	July 18, 2014				Report Date	July 16, 2014			
Decision Required		Yes	X	No	Priority		High	x	Low
Direction		Information Only		X	Type of Meeting	X	Open		Closed

REPORT TITLE
Treasurer's Report – Information Only # 18/07/14/802

Treasurer's Report

1. All of the School Boards and County of Renfrew payments have been processed & submitted on June 23, 2014.
2. On June 30, 2014 the property tax arrears list was at \$39,478.71.
3. The penalty & interest has been added to property tax arrears on July 3, 2014 in the amount of \$521.52.
4. On June 18, 2014, I transferred \$309.91 from the General account to the Library bank account to cover HCM's internet expenses from Jan 1 to June 1, 2014.
5. On June 25th, I completed the WHSA (Worker Health & Safety Awareness) online training.
6. On July 4th 2014, I transferred \$50,000 from the Treasury account to the HCM's General bank account to cover regular operating expenses.
7. All of the 2014 Final Tax Bills have been distributed via regular mail on or before July 11, 2014.
8. Update on the Asset Management Plan:
 - a. The plan is 68% completed by Dillon Consulting.
 - b. I've reviewed the plan, made some changes, and added missing information requested by the consulting company.
 - c. I forwarded the changes on July 15th 2014.

9. Update on Scotiabank changes:

- a. It should take approximately two weeks for the Techs to set everything up.
- b. Once set up, I will be taking a one hour training with the Tech at Scotiabank on how to process the EFT payments and efile required for payroll direct deposits.

10. I worked on one of the laptops we received from the County. I was able to install a window's program & different drivers after several attempts. The laptop is ready to be used.