



# HCM News

THE UNITED TOWNSHIPS OF  
HEAD, CLARA & MARIA

## Baby Born in Mackey HCM, Please Welcome

### Michael

Michael Gabriel Sproule was born at home in Mackey at 7:55 am on April 13. He weighed 8lbs 7oz and was 21.5 inches long. Michael was welcomed by his mom and dad, Monique and Kyle Sproule.



Welcome Michael, to our community and congratulations Mom and Dad.

## Ministry of Natural Resources

### Forest Fire Reporting 310– FIRE (310-3473)

With warm hot weather comes risk of Forest Fire. The Number for Reporting fire is simply 310-FIRE. When you call, they will want to know: the exact location, condition, fuel type and size. FYI—crews are in the area. The closure of Pembroke has not affected our coverage.

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### Nuisance Bear Reporting

1-866-514-2327 (TTY) 705 945-7641

For Emergency call the OPP or 911.

Keep your yard clean. No food= no bears!

## HEAD, CLARA & MARIA YOUR COUNCIL AND STAFF WORKING FOR YOU

**Mission Statement:** At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

**Vision Statement:** Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.

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## MMAH'S MUNICIPAL COUNCILLOR GUIDE CONTINUED

### **Aboriginal Peoples—**

Continued

Ontario is blanketed by treaties between the Crown and First Nations. It important to know the content of any treaties in your area to ensure that any municipal decision-making is informed by commitments made in the treaties. Prior knowledge of

*It's election time. If you are interested in running for Council, you can review the entire Councillor Guide on line or stop by the office for a copy.*

treaty rights (established or asserted) can provide for better informed decision-making when developing processes, policies or decisions.

As well, engaging with Aboriginal peoples who share your municipality's interests in community development (health, culture, economy) can help your municipality understand where your municipal actions may intersect with the

Aboriginal communities' interests. Stronger communities can result from joint action that builds upon all communities' strengths.

### **Local Boards and other Special Purpose Bodies**

As a councillor, you likely know that there are many kinds of local bodies – public bodies involved in the provision of services at the local government level. They are known by various names: municipal service boards, school boards, police services boards, boards of health, hospital boards, transit commissions, library boards, conservation authorities, children's aid societies, planning boards and land division committees, for example.

Local bodies are mentioned in legislation administered by different provincial ministries. For example, the Ministry of Municipal Affairs and Housing administers the Municipal Act, 2001 and the Planning Act. The Municipal Act, 2001 enables municipalities to establish municipal service boards (see

below) and municipal services corporations. The Planning Act provides for the establishment of planning boards and land division committees.

The Ministry of Education administers the Education Act, which governs district school boards and other school authorities (sometimes called school boards). The Ministry of Community Safety and Correctional Services administers the Police Services Act. That act establishes police services boards for municipalities. The Health Protection and Promotion Act – which establishes boards of health – and the Public Hospitals Act – which regulates and empowers boards of hospitals – are administered by the Ministry of Health and Long-Term Care. Public library boards are regulated under the Public Libraries Act, administered by the Ministry of Culture. The Conservation Authorities Act, administered by the Ministry of Natural Resources, establishes conservation authorities. To be continued....From the Ministry of Municipal Affairs and Housing's Councillor's Guide

**COUNCIL'S PROCEDURE BY-LAW  
CONTINUED**

**RULES OF DEBATE, Cont'd**

No member shall speak more than once to the same question without the leave of Council, except that a reply shall be allowed to be made only by a member of the Council who has presented the motion to the Council.

No member, without leave of the Council, shall speak to the same question, or in reply, for longer than ten (10) minutes.

When a member has been recognized as the next speaker, then immediately before speaking to the matter, such member may ask a question of the Presiding Officer or an official of the Municipality on the matter under discussion, but only for obtaining information, following which the member shall speak.

**POINTS OF ORDER AND PRIVILEGE**

The Presiding Officer shall preserve order and decide questions of order.

All points of order of procedure not provided for in these Rules shall be decided in accordance with the current edition of Meeting Procedures, by James Lochrie or other such current source of parliamentary procedure as adopted by Council.

The Head of Council shall submit the ruling on a point of order without debate.

When a member rises to a point of order, he shall ask leave of the Presiding Officer to raise a point of order and after leave is granted he shall state the point of order to the Presiding Officer, wait for the Presiding Officer to state, and decide the point of order.

Where a member considers that his integrity or the integrity of the Council as a whole has been impugned, he may as a matter of personal privilege draw the attention of the Council to the matter.

**APPEAL PROCESS**

Thereafter, the member shall only address the Chair for the purpose of appealing the Presiding Officer's decision to the Council.

If no member appeals, the decision of the Presiding Officer shall be final.

If the decision of the Presiding Officer is appealed to the Council, then the question "Shall the ruling of the Chair be sustained?" shall be put immediately without debate and its result shall be final.

**CONDUCT OF MEMBERS OF COUNCIL**

No member shall speak disrespectfully of the Reigning Sovereign, or of any of the Royal Family, or of the Governor-General, the Lieutenant-Governor of any Province, or any member of the Senate, the House of Commons of Canada or the Legislative Assembly of the Province of Ontario.

No member at a meeting shall:

use offensive words or unparliamentary language in or against the Council or against any member;

speak on any subject other than the subject in debate;

criticize any decision of the Council except for the purpose of moving that the question be reconsidered;

disobey the rules of the Council or decision of the Presiding Officer or of the Council on questions of



order or practice or upon the interpretation of the rules of the Council;

and in case a member persists in any such disobedience after having been called to order by the Presiding Officer, the Presiding Officer may submit the following question, no amendment, adjournment or debate being allowed, "that such member be ordered to leave his seat for the duration of the meeting of the Council." If that member subsequently apologizes to Council he may, by majority vote of Council, be permitted to retake his seat.

To be continued...

## CANADA DAY COMMITTEE

### North Renfrew Landowner's Association to Meet in Stonecliffe

The group will hold a meeting here on Tuesday, June 17 at 7:00 p.m. in the Community Centre. Special guest speaker—Charles Cheeseman, Planner County of Renfrew. Local Clerks to speak on municipal taxation.

If not a member, you are welcome to attend as a guest. If interested in membership plan to attend to speak to organizers and executive. \$50 annual fee—\$25 stays local—\$25 to the provincial level. Comes with one “Back off Government” sign.

Light refreshments will be provided.

Next Canada Day Planning Committee meeting will be at the Balla-Boudreau's in Mackey Tuesday, June 10 at 7:00 p.m. If you are interested in volunteering your time, contact any of the members.

Marion Chaput, Linda Chartrand, Cathy and David Balla-Boudreau, Carl and Laurel Lentz and Mel Theil.



Events will be held once again from 11:00 to 3:00 p.m. Hits such as the BBQ lunch, live music, children's parade and games, flag raising, singing of the National anthem and Canada Day cake will be continued. New this year will be traditional food, additional historical displays and a few surprises.

As usual our event is free and open to all and will occur rain or shine. Bring your lawn chair, your family and friends and your sense of fun.

**DON'T  
HAVE A**

*Doctor?*



**NORTH RENFREW  
FAMILY HEALTH TEAM**

*is now accepting  
new patients.*

To register for a  
family physician  
at this Health Team,  
Please contact  
our office:

117 Banting Drive,  
Deep River, ON

**613-584-1037**

8:30 am - 4:30 pm -  
closed 12 noon - 1 pm

MISSING LINK  
SNOWMOBILE  
CLUB

Dates to remember

Next Meeting

Tues. July 8, 2014

7:00 p.m.

"A" Frame - Morning Mist  
(Stonecliffe)



4th Annual

MLSC Ball Tournament

**Correction:** The Ball Tournament will be held

June 14, 2014

Stonecliffe Ball Field

Contact:

Albert Chartier

613-586-2346

There's still time!

Don't wish it were easier,  
wish you were better. Don't  
wish for fewer problems,  
wish for more skills. Don't  
wish for less challenges, wish  
for more wisdom.

Earl Shoaf

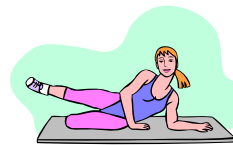


**Tone and Fit Group**

**Meets Monday, Wednesday, and Friday**

**Township Hall - 9:00 am to 10:00 pm**

**Everyone is welcome - No Cost**



**Please come and join us.**

Contact Cathy Sutherland – [mcsutherland1954@gmail.com](mailto:mcsutherland1954@gmail.com)  
for information

The Annual Out-Door Mass will be held on  
Sunday, August 24th at Old Mackey Park.



Mass at 11:00 a.m. BBQ to follow.

Proceeds to the Catholic Cemetery Board. Any one wishing to help with set up, contribute to the BBQ, do some cooking, etc. Please contact Linda at 613-586-2366!

Rain or shine, bring your lawn chairs, umbrellas etc.

## C O U N C I L / S T A F F N E W S

Council has purchased a valuable resource in a video lecture series in Municipal Governance by George Cuff which we plan to show prior to Council meetings in the next months. George is an expert in Municipal Governance and is quite engaging, even in this format. As 2014 is a municipal election year, it is important to understand the role if you are interested in becoming a Council member. It is equally important to understand what qualities you want to look for in a candidate if you are a voter.

George's bio may be located at <http://www.georgecuff.com/about/biographical-sketch>. The following is from his site... *"George Cuff has a Canada-wide reputation amongst municipalities, crown agencies and other public sector bodies as an advisor, consultant and author on the art and principles of governance and the elements of effective organizations.*

*His background includes a Bachelor of Arts (Recreation Administration) (with distinction) degree from the University of Alberta and work experience in banking, oil and gas, recreation administration, environmental protection, local government and the private sector. He has been involved in various aspects of local government since his days as a youth advisor and playground leader in 1970 for the City of Edmonton. He has since applied his academic and experiential observations to his role as advisor to numerous small and large public sector organizations across Canada. "*

Beginning June 20th at 1:00 p.m. prior to the Council meeting, we will begin showing one of the videos in the series with a subsequent video prior to each meeting for the next six/eight months. If you are interested in Municipal politics at all, and can attend, please do. Everyone is welcome. The topic of the first session is Good Governance.

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Members of the public are invited to submit nominations for the "**Ontario Medal for Good Citizenship**" and the "**Senior Achievement Award**" both sponsored by the Ministry of Citizenship and Immigration. If you would like to acknowledge someone by nominating them for one of these medals, please submit your suggestions to the office. It would be appreciated if you could supply some support for why you have selected this person. Councillor Grills has volunteered to work to complete the detailed applications.

Ontario Medal for Good Citizenship recognizes individuals who, through exceptional long-term efforts, have made outstanding contributions to their communities and is **due July 17**.

The Ontario Senior Achievement Award honours people who have made an outstanding contribution to their community after age 65 and is **due June 15**.

Additional information may be located at <http://www.citizenship.gov.on.ca/english/citizenship/honours/goodcitizenship.shtml> and <http://www.citizenship.gov.on.ca/english/citizenship/honours/saa.shtml>.

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There is valuable cost saving information on hydro one's website at the following address. If you do not have internet access, you can always stop by the Municipal Library and we can take you to the site. <http://www.hydroone.com/MyHome/SaveEnergy/Pages/default.aspx>. It offers cost savings with programmable thermostats, furnaces and other cost and energy saving offers.

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The Final Tax Bills will be mailed out by July 10, 2014. The 1st installment is due on July 31 with the 2nd due

## C O U N C I L / S T A F F N E W S

October 31, 2014.

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Beginning June, 2014 the **Municipal Office will be closed every Thursday**. Staff will be at work but will not be answering the door, phone or emails. Office doors will be locked. The purpose is to provide a period of time to routinely work on projects which require concentration; where interruptions, no matter how important, prevent progress. Such projects would include tasks such as grant applications, policy, by-law and contract review or creation, bank reconciliation, tax calculations and training.

Council has authorized this closure for a trial to determine if productivity can be improved in this manner. A review will take place at year end where the outcomes and practise will be reassessed.

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The municipality has been successful in obtaining funding for a **summer student** position for 2014. This year the position will be different from summer positions in the past, filling a need in the office. From our application... *"The **Recreation Programming assistant** will work alongside the Clerk/CAO, Treasurer and administrative assistant fulfilling various clerical, research, planning, and programming activities. The successful student will be tasked with completing on-line research (of other municipal programs), creating brief staff reports (reporting findings); working together to create new policy/programming as per Council direction. The student will provide some background research and information to be incorporated into reports to Council. Upon direction of Council, the student will then be a member of the team who will work on developing programming to fit Council's requirements. Tasks may include conducting on-line or telephone surveys and contacting participants to arrange events or programming.*

*Additional tasks will include participating in the programming, planning and administration of various special events/programs. Tasks may include: drafting, creating and producing advertising for upcoming events, social media and web site updates, planning activities and assisting in managing and conducting special events. Assist in compiling and analyzing data to evaluate program decisions and components.*

*The employee will interact verbally and in writing with the general public, with Council and with other municipal employees on a day to day basis, through written staff reports, social media updates, and posters/ads. The employee will also be required to be in attendance at various recreational events interacting with staff and patrons. Answering telephones and conducting outreach may also be a component depending on the route Council takes."*

Watch the bulletin boards for application details to come soon.

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The Social Programming Committee held its first meeting Tuesday, June 3, 2014 at the Community Centre. Social Programming Committee meetings, as an advisory committee of Council, are open to the public. Watch for notice of upcoming meeting dates and times and come out to observe. And of course, volunteers are always needed.

**ELECTIONS 2014 – WHO DO I VOTE FOR?**

How do I select a candidate? With 2014 being the first time in quite some time that Head, Clara & Maria will have an election; we will revisit tips to assist in being an effective Council member, the role of Council and who do I voter for? Make sure you, if you are running, or your candidate, if you are voting, has demonstrated :

1. Honesty and integrity.
2. The ability to effectively communicate with others, to lead and to gather a consensus to ensure that the best interests of the municipality as a whole are being considering when making decisions. Can work with others as a team!
3. The ability to listen, to accept and provide critical feedback, to learn, to accept criticism and praise, to be able to work with others.
4. The ability to lead through past employment, volunteerism or community activity and engagement. Ask what personal achievements have included.
5. If an incumbent candidate, what has the individual contributed to your community during the past term? Have they done what they said they would do? Have they been meeting the current requirements of the position? If you are running, are you willing to work as hard as possible to keep your promises?
6. If a new candidate, what are they promising to contribute to your community in the next term? Do they really have the ability to do that?
7. Which candidate will best represent the municipality in dealing with residents, ratepayers, neighbouring municipalities, County member municipalities, County staff, provincial levels of government, leaders from other communities and staff?
8. How can you find out the answers to some of these questions?
  - ⇒ Come out to meetings and observe.
  - ⇒ Read or listen to the Council Minutes on-line or in the office.
  - ⇒ Talk to staff and existing Council members.
  - ⇒ Come out to all-candidates meetings.
  - ⇒ Call up candidates and staff and ask questions of them.
  - ⇒ Come out to listen to video presentations from George Cuff a leader in municipal governance describing what good governance is.



**RECYCLING DATES  
2014  
(ON WEBSITE)**

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MPAC - check to see if your name is on the voter's list. MPAC has created an on-line service which assists in determining if you are on the voter's list... <https://www.voterlookup.ca/home.aspx>.

Contrary to popular belief, it is not the responsibility of the municipality to maintain the voter's list. It is created and maintained by MPAC. The municipality assists in forwarding changes and in recording changes during an election but it is up to you to make sure you are on the list. If you have the means and interest, log on to ensure that you are on the voter's list. If you don't have access to a computer, stop by the municipal library and we can assist you.

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The Hazardous Waste collection day held on Saturday, May 31 was the best attended ever. Thank you for making a conscious effort to properly dispose of toxic materials, doing your part to ensure that they do not end up in our landfill, our water or our air.

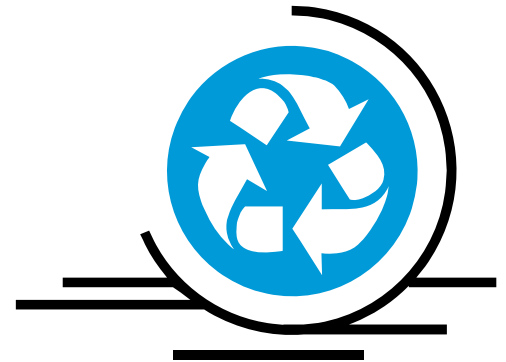
We had approximately 55 households represented (either on or prior to the date) for a total of 3,800 liters and 250 Kg plus car batteries and large propane tanks diverted from our landfill. Congratulations.

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Beginning in July, Gayle Watters will begin to work two days a week for the municipality to assist in completing a back log largely created by provincial downloads and increased reporting. Due to her resignation from the Library, watch for notice of application for that position coming soon.

Recycling continues every second Monday in Mackey and Stonecliffe, and weekly with garbage collection in Deux Rivieres and Bissett Creek. Watch for holidays which switch Monday collection to the following Tuesday.

- June 9, 23**
- July 7, 21**
- August 5—Tuesday, 18**
- September 2- Tuesday, 15, 29**
- October 14—Tuesday, 27**
- November 10, 24**
- December 8, 22**



Disposal Site Hours for the remainder of the year.

**Bissett Creek Site**

Tuesday 12:30 pm - 3:30 pm (3 hours)

Saturday 12:45pm - 3:45pm (3 hours)

Located on Bissett Creek Road

**Stonecliffe Site**

Thursday 12:45pm - 4:15 pm (3.5 hours)

Saturday 8:30 am to 12:00 noon (3.5 hours)

Located on Kenny Road



## YOUR PUBLIC LIBRARY NEWS

### Summer is coming I think!

For those interested, the Book Bingo is moving along. If you have not started you have until the Library Board meeting in December 2014 to complete a line, so there is still a lot of time to participate.

The Book Brick Wall is off to a slow start what with the first attempt of the building of the wall failing. We have a new plan and encourage all to list your books read so we can post them and start with the building of the colourful wall.

Our two spring fundraising events were very successful due to the planning and hard work of all of the Library Board members and the library volunteers. Thank you to all who participated helping to make them such a success. We have one fundraising event left this year; the Fall Card Party in October so keep an eye for details.

A Photo book is still planned for the early fall. We will soon let people know of the next information session to make sure they are ready for the day. For those planning on attending the session in September we need to remind you to collect your photos together on a USB stick well before the event. For those who need photos scanned please arrange for that to be done well in advance of the September date. Scanning can be arranged through the library by emailing [hcmlibra@xplornet.com](mailto:hcmlibra@xplornet.com).



On a different note I would just like to let everyone know that this will be my last submission to the community newsletter, on behalf of the library, as I have resigned from my position here. I have been offered an opportunity which I am very much looking forward to. I will be working for the Township office, but instead of one day a week I will be with them two days a week. I thought it best for me not to work a 3 day week and so am leaving the library which will open up an opportunity for another. I have enjoyed my 10 ½ plus years with the library but am looking forward to some new challenges. I head west June 1<sup>st</sup> with Jim and when I come home I look forward to training my successor. Thank you to all for your positive support over the past years. See you in the Township office.

So, as ever, I would encourage everyone to visit the HCM Public Library and give yourself the wonderful gift of books and movies. Things in the library are going to be changing but for all of us they will be some of the best changes of our lives. (Gayle Watters)

## SUMMER FIRE SAFETY

After a long hard winter the warm weather has arrived. With it comes the requirement for diligence when using fire, fireworks or smoking materials. The following are some reminders from our Community Fire Safety Officer, the Ministry of Natural Resources and the Office of the Fire Marshal.

### CANADA DAY AND FIREWORKS

- If you must have “family” fireworks, appoint a responsible person to be in charge.
- Carefully read and follow the label directions on the packaging.
- Always keep a water hose or pail of water close by.
- Discharge fireworks well away from combustible materials like buildings, trees and dry grass.
- Keep onlookers a safe distance away, upwind from the area where fireworks are being discharged.
- BE FIRE SMART AND FIRE SAFE!



### FOREST FIRE PREVENTION ACT

*Cost of action re fire—s. 21.1 (1) If a fire is caused by or results from the conduct of a person or is caused by or results from a person disobeying, or refusing or neglecting to carry out, any of the provisions of this Act or the regulations, the cost and expenses of any action taken under this Act with respect to that fire are payable by the person and, (a) if the cost and expenses were incurred by the Ministry, they are payable to the Minister of Finance on the date specified in the request for payment ...; and*

*Smoking prohibited—28. No person shall smoke while walking or working in a forest area during the fire season.*

### MUNICIPAL FIRE PERMITS

Fire season is upon us and so is the requirement for burn permits. (April 1—October 31) Daily Fire Permits are required for burning within fire season aside from small camp type fires used for heat or cooking. Permits are available at the Municipal office.

CONDITIONS OF A DAILY PERMIT—All persons setting an open fire in Head, Clara & Maria shall first obtain a fire permit from the municipality. The material to be burned shall be limited to wood, wood by-product or grass. A person who has obtained a fire permit shall:

- Not permit more than 3 cubic metres of material to be burned at any one time;
- Ensure that the means of extinguishing the fire are available at the site at all times during the fire;
- Ensure that no person shall set any fire out of doors except in the presence of a competent adult person, and this person shall be in constant attendance at any burning operation;...

For full details, please drop by the office.



WE'RE ON THE WEB  
www.townshipsofheadclaramaria.ca

**THE UNITED  
TOWNSHIPS OF HEAD,  
CLARA & MARIA**

15 Township Road  
Stonecliffe, Ontario  
K0J 2K0

Melinda, Noella, Bill, Wilfred, Gayle  
Phone: 613-586-2526  
Fax: 613-586-2596

E-mail: twpshcm@xplornet.com (Melinda)  
treasurer@xplornet.com (Noella)  
chambers@xplornet.com (Bob and Gayle - not  
checked daily)

Bob—CBO/Community Fire Safety Officer  
613-586-1950 or 613-401-6955  
www.townshipsofheadclaramaria.ca

**EMAIL LIST** If you would like to be on our community email list please contact the Municipal Office. It is the intent of staff to keep email addresses secure by using Blind Carbon Copy however; we can not guarantee confidentiality.

**INPUT:** Council and staff are interested in what you have to say. If you have ideas for service changes, comments, concerns, complaints? Please forward to the Municipal Office or any of your members of Council at the contacts provided. Your input is valued. Please take every opportunity you can to take part in the future of your government and your community. It is an election year; consider running and make sure you vote.

**Reeve Tammy Stewart**

cell—613-401-0937  
TLStewart1@live.com

**Doug Antler**

home—705-747-0851  
doug.antler@antlerslodge.ca

**Jim Gibson**

home - 613-586-2761  
hcmjimg@gmail.com

**Debbi Grills**

home - 613-586-1904  
deborah.grills@gmail.com

**Robert Reid**

home—613-586-9384  
robbie1\_400@hotmail.com

***2014—Meeting Dates***

- January 17
- February 21
- March 21
- April 25
- May 23
- June 20
- July 18
- August 22
- September 19
- October 17
- November 21
- December 5



Come on out and enjoy our Community Centre. Plan your event locally.