



# HCM News

THE UNITED TOWNSHIPS OF  
HEAD, CLARA & MARIA

## 2014 Canada Day Celebrations in HCM



A torrential downpour threatened to dampen the Canada Day celebration at Old Mackey Park this year but with the sun shining by noon, the day continued on to be bright success. The rain may have dissuaded some of the usual participants but those who did attend had a wonderful time.

Music by Gerald Chaput and the band Common Ground entertained in the picnic shelter throughout the afternoon. The group was also joined by some brave singers and a group - Kurt Penney, Susan Yatabe and Patsy Powell—from Deep River. The celebration was officially opened with a welcome from our hosts, David Balla-Boudreau and Melanie Theil. At noon, Canada's flag was raised by our youngest and oldest community members; Michael Sproule and Earl Francoeur as the assembly sang our national anthem.



Children enjoyed games, crafts, T-shirt painting, a fish pond, tattoos and face painting in their own area of the park. The river and our beautiful playground were also a hive of activity culminating with the "famous" children's dress up parade at 2:00 pm. Children and adults alike were able to test their throwing skills against the radar gun set up by the OPP auxiliary officers. Renfrew County Paramedic, Antonio Amodeo was on call for the afternoon to assist with any possible injuries obtained while having fun.

## CANADA DAY CONTINUED

The adults in the crowd visited pioneer history displays with Peter Boudreau, weaver/spinner Ruby Black, jam maker Laurel Lentz, wood carver Carl Lentz and quilters June Vaughan and Cathy Sutherland. Winston Chartrand made and shared bannock with butter the children made on site. They were also able to share in local history with Danny Charbonneau and browse the wood working table with Omer Beaulieu.



For those who were more competitive, games of "Washer Toss" were set up courtesy of Sue and Ken Giroux.



A fabulous food service team lead by Linda Chartrand provided the crowd with a free BBQ lunch, drinks, veggies, and fruit and of course lots of "Canada Day" cake! Many thanks to all the cooks and servers.

A day like this is a success because of many volunteers. The community of Head, Clara and Maria wishes to acknowledge and thank all of these generous volunteers: Cathy and David Balla-Boudreau, Marion and Gerald Chaput, Melanie and Mike Theil, Melinda and John Reith, Linda and Winston Chartrand, Laurel and Carl Lentz, Betty Condie, Bob and Debbi Grills, Jim and Mar-



lene Gibson, Tammy Stewart, June Vaughan and John Beesley, Cathy and Suds Sutherland, Danny Charbonneau, Sue and Ken Giroux, Jim Murphy, Barbara Brunette, Bob and Sylvia Richey, Donna and Ron Milkes, Art and Brenda Smith, Roseanne Boudreau, Trang Ton, Chris Burant, Betsy Pichette, Calvin Chartrand, Nathaniel and Josh Chaput.



Special thanks to Ken Giroux for wonderful park maintenance and assistance with waste/recycling disposal and to Terry Lamure and Vince Morin for helping transport municipal assets from Stonecliffe for use at the park.

## CANADA DAY CONTINUED



Many thanks to our local businesses and residents for donations:

Omer and Judy Beaulieu, Tom Clouthier, Deep River Outfitters, Deep River Home Hardware, Rocky River Café, Deep River Canadian Tire, Fleury's Valumart, Deep River Giant Tiger, TC Hair, Cahoon's Pharmacy, Morning Mist Resort, Pine Valley Resort, Yates General Store, Laurentian Hills Stained Glass, Carl and Laurel Lentz, Debbi Grills, Marlene Gibson, Tom Jennings and Kevin Waito.

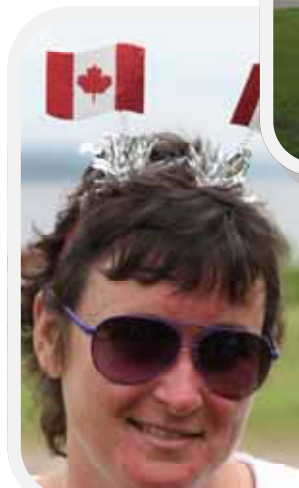
Please consider joining the volunteer ranks at next year's celebration, many hands lighten the work. This day was sponsored with a Heritage Grant from the federal government and our own local fundraising and a contribution from Council.



This project is funded in part  
by the Celebrate Canada Pro-  
gram at Canadian Heritage

Ce project est financé en partie dans  
le cadre du Programme Celebrate  
Canada de Patrimoine Canadien

**Canada**



### LOST AND FOUND

As exciting as our day was, with all the activities and commotion something was bound to get left behind. Two of our small visitors left without their hand painted T-shirts. If anyone knows Heidi or Haley C. please let them and their guardians know that we have their T-shirts here at the Stone-cliffe Municipal Office.

## COUNCIL / STAFF NEWS

## MUNICIPAL OFFICE CLOSED THURSDAYS

Beginning June, 2014 the **Municipal Office will be closed every Thursday**. Staff will be at work but will not be answering the door, phone or emails. Office doors will be locked. The purpose is to provide a period of time to routinely work on projects which require concentration; where interruptions, no matter how important, prevent progress. Such projects would include tasks such as grant applications, policy, by-law and contract review or creation, bank reconciliation, tax calculations and training.

Council has authorized this closure for a trial to determine if productivity can be improved in this manner. A review will take place at year end where the outcomes and practise will be reassessed.



## RECREATION COMMITTEE

The Social Programming Committee held its latest meeting on July 30, 2014 at the Community Centre. The newly named **HCM Recreation Committee** will hold its meetings (as needed) on the third Wednesday of the month at 7:00 p.m. As an advisory committee of Council, these meetings are open to the public. You are welcome to come out to observe. And of course, volunteers to help out at events are always welcome. The next meetings will be August 20th and September 17th.



Paul Sarrazin has been elected as Chairman and Gayle Watters Co-Chair of the committee. Thank you for taking this on.

Already they are planning new events including a second **community breakfast** to be held on Saturday, September 6 in conjunction with a **ball tournament and BBQ lunch**.

Watch bulletin boards and email for additional details and save the date.

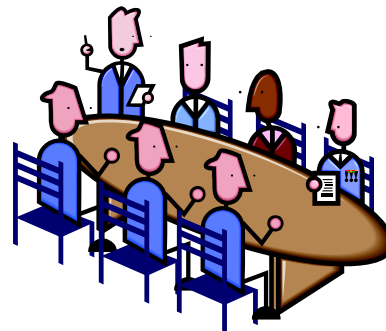


Other event dates include a possible **music night** at Old Mackey Park on September 27, **Remembrance Day ceremonies** on November 11 and our hopefully annual **New Year's Eve Celebration**. Mark your calendar and plan to celebrate with friends, family and neighbours in Head, Clara & Maria.

## COUNCIL / STAFF NEWS

If you would like to volunteer to assist with planning or hosting any of these events, please let any member of the committee know. This would be a great opportunity for high school students who need to fulfill their volunteer hours.

Members are Paul Sarrazin, Gayle and Jim Watters, Carl Lentz, David Balla-Boudreau, Marion Chaput, Linda Chartrand, Merredith Line, Betty Condie, Marlene Gibson with Council reps, Bob Reid and Debbi Grills.



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### MUNICIPAL WEBSITE UPDATES

A huge thank you goes out to **Evan Burgess of Blue North Studios** for his transformation of our municipal website. If you haven't yet had the opportunity, please visit our new site at <http://www.townshipsofheadclaramaria.ca/>. Watch for updates, new content and as always, all meeting agenda, reports and minutes. Keeping you informed of all Municipal operations, Head, Clara & Maria staff and Council are committed to open and transparent government. Find it all on our website.



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### FIRST COMMUNITY BREAKFAST

Our first **Community Breakfast** was held on Sunday, June 29 with wonderful results. Attendance was over 50 people and funds were raised to improve the community centre and provide Recreation programming. Our next is planned for Saturday, September 6, 2014. Come on out for an excellent breakfast with your friends, family and neighbours.



Thanks to all who attended, volunteered or contributed in any manner. A great breakfast was had by all.

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### SUMMER STUDENT

If you don't already know, we were successful in obtaining funding for a Summer Student position through the Ontario government's **Summer Experience Program 2014** to help in the office with the development and research required to consider implementing various recreation programs. We were able to hire Nathaniel Chaput, a local student to assist with this project and general office duties. Although he is rather quiet in the office, it was a pleasure having Nathaniel with us this summer. Thanks for your efforts and thank you to the Summer Experience Program for giving us and Nathaniel this experience.

## COUNCIL / STAFF NEWS

## DIGITAL CANADA 150

“Connecting Canadians is about ensuring that Canadians, wherever they live, have access to the latest wireless technologies and high-speed networks at the most affordable prices possible. Through Connecting Canadians, the Government of Canada will invest \$305 million to extend access to broadband Internet at 5 megabits per second (Mbps) to 98% of Canadian households, mainly in rural and remote communities. The Government will issue a call for applications this fall. Following the application process, the Government will work with Internet service providers

to extend affordable, high-speed broadband Internet to households in need.”

The government is asking “providers to **provide feedback online** to help better determine where there are households that could be eligible for funding. In the fall of 2014, the updated coverage maps will be used to identify places that are most in need of investment.

**If you would like to see if your community has coverage, or to provide feedback on service in your area, please visit [ic.gc.ca/ConnectingCanadians](http://ic.gc.ca/ConnectingCanadians).**”

Perhaps this time Head, Clara & Maria will be included in the plans for updated high-speed internet service. Please take the time to visit the site and input your information.



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TRANSCANADA'S ENERGY EAST PIPELINE OPEN HOUSE

TransCanada's Energy East Project Team is moving forward with comprehensive community outreach and invites you to join us at the following upcoming **open house** in your area:

Township of Whitewater Region (Cobden), Thursday, August 28

Cobden Agricultural Hall, 43 Astrolabe Road, Cobden, Ont. Hours: 4 – 8 p.m.



TransCanada representatives and experts will be available to welcome you individually between 4 and 8 p.m. to answer your questions, provide information and receive your comments. Light snacks and refreshments will be served.

## COUNCIL / STAFF NEWS

## SMART SERVE AND SAFE FOOD HANDLING COURSES



**Last call for training.** HCM will be offering **Smart Serve** and **Safe Food Handling** training in early fall. If you are a frequent volunteer for community events, or would like to be and wish to benefit from training in these specific areas, in exchange for volunteering your services back to the community; please let us know at the Municipal office as soon as possible. Training dates will be set soon.

**OFFICE DROP BOX**— Did you know? There is a **drop box** inside the office door at the Municipal Office which may be used to deposit CDs and small books from the library, or payments or correspondence for the Municipal office or Council.



### SAVE THE DATE...YOU ARE INVITED...

It is with mixed emotions that we will soon bid farewell to **Richard and Leanne Yates**; we don't wish to see them go but do appreciate that after decades of dedicated work, they are likely in need of a well-deserved break.

For over 40 years Richard and Leanne have worked tirelessly to provide a valuable service to our community all while running a successful business, raising an amazing family and contributing generously to our community.



You are invited to the Municipal Hall on **Saturday, September 13** to join in saying farewell to **Richard and Leanne**. Details to come.

**Watch the bulletin boards and your email for additional details.**

**Everyone is welcome. Food and Beverage Available.**

**Please spread the word.**

## Vesey's Fundraising



The Fall Vesey's Fundraising flyer has arrived. Support HCM recreation and beautify your property by purchasing bulbs/plants through this fundraising opportunity. Flyers are available at the municipal office and library; posted on bulletin boards or on-line at <http://www.veseys.com> under their fundraising page.

Orders are due September 22, 2014 and plants will be shipped in time for fall planting. Thank you for your continued support of this program.

## Ministry of Natural Resources

### Forest Fire Reporting

**310- FIRE (310-3473)**

With warm hot weather comes risk of Forest Fire. The Number for Reporting fire is simply 310-FIRE. When you call, they will want to know: the exact location, condition, fuel type and size. FYI—crews are in the area. The closure of Pembroke has not affected our coverage.

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### Nuisance Bear Reporting

1-866-514-2327 (TTY) 705 945-7641

For Emergency call the OPP or 911.

Keep your yard clean.

No food= no bears!

**DON'T  
HAVE A  
*Doctor?***



**NORTH RENFREW  
FAMILY HEALTH TEAM**

*is now accepting  
new patients.*

To register for a  
family physician  
at this Health Team,  
Please contact  
our office:

117 Banting Drive,  
Deep River, ON

**613-584-1037**

8:30 am - 4:30 pm -  
closed 12 noon - 1 pm

# MISSING LINK SNOWMOBILE CLUB

## Dates to remember

Next Meeting

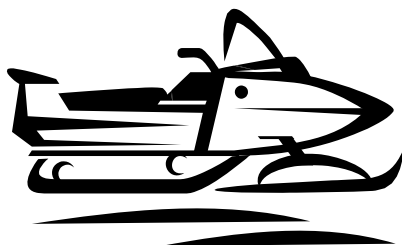
Wednesday

September 3,  
2014

Gibson's

Stonecliffe

7:00 p.m.



## FAST FACTS

Did you know that the library has 12 thrillers by John Grisham including "Sycamore Row", the sequel to "A Time To Kill"?

## Municipal Elections 2014

### Deadline is Fast Approaching!

**Nominations** for the offices below may be made by completing the prescribed form and filing it in the office of the Clerk, accompanied by filing fee of \$200 for the Head of Council and \$100 for all other offices. The filing fee is payable by cash, debit, certified cheque or money order.

A nomination must be signed by the candidate and filed in person or by an agent during regular business hours (8:30—4:00—Monday—Wednesday and Friday) until September 11, 2014 and between 9 a.m. and 2 p.m. on **September 12, 2014 (Nomination Day)**.

**Reeve—One to be elected at large**

**Councillors—Four to be elected at large**

In the event that there are an insufficient number of certified candidates to fill all positions available, nominations will be re-opened for the vacant positions only on Wednesday, September 17, 2014 between the hours of 9 a.m. and 2 p.m. and such additional nominations, if required, may be filed in the office of the Clerk.

**If required, Voting Day will be Monday, October 27, 2014**

**Advanced polls as required to be determined!**

The Annual Out-Door Mass will be held on

Sunday, August 24th at Old Mackey Park at the end of  
Jennings Road



Mass at 11:00 a.m. BBQ to follow immediately after. Proceeds to the Catholic Cemetery Board. Anyone wishing to help with set up, contribute to the BBQ, do some cooking, etc. please contact Linda at 613-586-2366! Rain or shine, bring your lawn chairs, umbrellas etc.

## MUNICIPAL ELECTIONS 2014

If you'd like to become a member of Council, or if you are simply wondering who to vote for...perhaps you might first ask and answer the following questions.

### Have I? Have they? Will I? Will they?

- ...competently and professionally fulfill the responsibilities of office? Make sure to understand the responsibilities of office?
- ...diligently attend all meetings to the best of your abilities?
- ...regularly participate in decision-making process, except when a conflict prohibits participation?
- ...become knowledgeable on all issues before Council?
- ...always exercise independent judgment?
- ...ignore staff recommendations and substitute personal judgment? Or that of a lobbyist?
- ...personally investigate issues?
- ...act with integrity and honesty?
- ...truly care about the future of the community and act accordingly?
- ...be in it for personal gain?

### Other Considerations...

- When, and how, can you seek outside advice or counsel on an issue?
  - Do your constituents deserve a public explanation on all votes cast or decisions you have made?
  - Is it ethical to delay a decision or confuse an issue because of outside pressures?
  - Were you elected to use your best judgment?
  - Were you elected to represent the views of the majority of your constituents?
  - Were you elected to represent the views of those who voted for you?
  - Is it permissible to introduce an issue solely to create a record for your campaign?
  - Is your first commitment to consider the needs of your community, municipality, province or nation?
  - Should you remain independent when joining others may be more conducive to achieving policy goals?
  - Should you ever exchange promises to vote for another's proposed legislation in return for their promise to vote for yours?
  - What are your obligations to subsequently follow the rule of the majority when you argued for an opposite result?
  - Are you respectful of staff roles, responsibilities, and time?
  - Should you be a whistle blower even if means potentially derailing a policy objective you are pursuing?
  - When you speak with the press do you distinguish between official representations and personal views?
- Should you?

For help in answering those questions, various resources are available including:

1. On Wednesday, August 27 at 6:00 p.m. in Petawawa, our representative from the Ministry of Municipal Affairs and Housing will be holding an information session on being on Municipal Council. We encourage **anyone thinking of filing whether experienced or not to attend**. Contact the office for car-pooling info.
2. Prior to each Council meeting we are showing a series of talks by George Cuff, an expert in municipal governance. Join us for the next session at 1:00 p.m. on Friday, August 22, 2014.
3. An on-line course created by AMO is available at <http://www.amo.on.ca/amo-content/events/so-you-want-to-run-for-council.aspx>. This course will provide an overview of what you need to know to before you decide to run for municipal office and what you should know to begin your candidacy. **Cost:** \$24.95 gets your 30 days access to a wealth of knowledge
4. The municipal office has a number of books which you may borrow outlining what municipal governance is and describing how to run a successful campaign.

**If your not already, maybe its time to become involved in your community!**

## RECYCLING DATES 2014 (ON WEBSITE)

Recycling continues every second Monday in Mackey and Stonecliffe, and weekly with garbage collection in Deux Rivieres and Bissett Creek. Watch for holidays which switch Monday collection to the following Tuesday.

**August 5—Tuesday, 18**

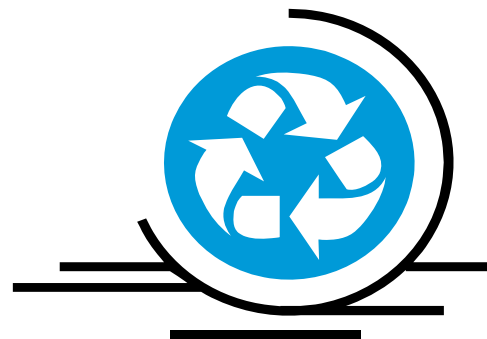
**September 2– Tuesday, 15, 29**

**October 14—Tuesday, 27**

**November 10, 24**

**December 8, 22**

Contact for Andre of BAG Recycling is 613-633-2204 to arrange collection of select large recyclables from your home.



Disposal Site Hours for the remainder of the year.

### **Bissett Creek Site**

Tuesday 12:30 pm - 3:30 pm (3 hours)

Saturday 12:45pm - 3:45pm (3 hours)

Located on Bissett Creek Road

### **Stonecliffe Site**

Thursday 12:45pm - 4:15 pm (3.5 hours)

Saturday 8:30 am to 12:00 noon (3.5 hours)

Located on Kenny Road



## YOUR PUBLIC LIBRARY NEWS

## Library News August 2014

The **Photo Book Information session** will be September 10th at 10:30 at the Library. If you haven't already, please let us know if you are planning on attending. Please remember that you need to collect your photos together on a USB stick well before the event. For those who need photos scanned please arrange for that to be done well in advance of the September date. Scanning can be arranged through the library by emailing [hcmlibra@xplornet.com](mailto:hcmlibra@xplornet.com).

The Library has two **free Ottawa Museum passes** available to sign out. Each pass provides regular admission for a family of 5 (max. of 3 adults) to a variety of Ottawa and area museums.

Looking for some entertainment on those rainy days? A new **DVD pool** has arrived at the library. Also check out our own excellent collection of DVDs. We have recently added some new books to the collection as well. To see what new items have been added to our collection, go to our web page ([www.hcmpubliclibrary.ca](http://www.hcmpubliclibrary.ca)) and click on the "catalogue" link at the top.



*Hello. My name is **Jeannie Tilson**, and I have just started as your new librarian. I moved to Chalk River in April from Peterborough where I was working at the Peterborough Public Library. I have over 20 years of experience in a variety of libraries, and I have a background in history, anthropology, genealogy, and children's literature. You can find me at the Library on Wednesdays. I look forward to meeting the patrons of Head, Clara and Maria Public Library and sharing my love of libraries with the community. (JT)*

Jeannie has replaced Gayle as our "one day a week" librarian. Also from the Library Board, is a reminder from Betty Condie for the spring plant sale. Betty requires clean 28 oz. (796ml) cans to transplant tomato and other plants into. Feel free to drop off cleaned 28 oz. cans to the municipal office and/or library. As the cans disappear with the plants in the spring, Betty is always looking for replacements. Thank you for your help. (MR)

## A MESSAGE FROM OUR TREASURER

### New payment option available for HCM invoices/property tax payments.

1. **ON-LINE**—HCM now has a new online payment option, **ePay for PayPal**. You register, by going on HCM web-site at <http://www.townshipsofheadclaramaria.ca/> and click on **make an ePayment**.

Follow the instructions provided. Once all information is submitted, you will receive an eCommerce Account Verification email. Follow instructions once again, then you will be on your way to **pay an invoice** (*tipping fees and building permits*) or a **property tax payment**.

**To pay an invoice:** enter your invoice number (*top right hand corner of invoice*), and the amount to pay. A convenience fee (*see note below*) will be displayed and if you agree with the transaction, click to make a payment, it's that easy.

**To pay property taxes:** enter your roll number (*4798 #.*), amount to pay, and follow same process as paying an invoice.

The ePay for PayPal option provides a more flexible electronic payment solution for Visa, MasterCard, Discover, American Express and PayPal users.

**Please note:** This payment model, calculates and charges a convenience fee to the paying customer which covers the credit card processing fees. All convenience fees go USTI Canada.

2. **BANK BRANCH**—Scotiabank tax bill payments:

You may go directly to a Scotiabank branch and pay your tax bill.

Ensure you have your tax bill with you.

If you are **not a Scotiabank customer**: let the teller know that you wish to make a payment as a non-customer and he/she will know the process to follow. If there are challenges, advise the teller to drop the first 4 digits of your roll number (4798) and the payment should proceed. If there are still issues, have the teller call our township office (613-586-2526) and we will be able to walk them through the process.

If you are a **Scotiabank customer**: you are able to pay **tax bills** on-line by adding Head Clara Maria as a payee. When you enter the account # to register your roll number as a payee, drop the 4798 from the beginning.

**Please note:** When making payments in person at a branch, Scotiabank **only** accepts Visa, Debit, **Scotiabank cheques** and cash payments.

3. **MUNICIPAL OFFICE:**

15 Township Hall Road, Stonecliffe, Ontario, K0J 2K0. We accept cash, cheque or money order payments for all invoices and property taxes. If you are not able to attend during office hours, payments may be dropped off after hours at the municipal office entrance thru the mail slot or mailed.

If you have any questions or concerns, please contact our office. Office hours are Monday – Wednesday & Friday, 8:30 am to 4:00 pm. Please keep in mind, our office is **closed** on Thursdays and phones/emails will not be answered.

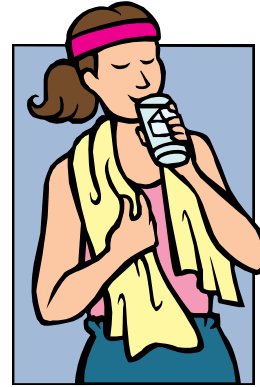
### FAST FACTS

Did you know that the library has Season 1 & 2 of Netflix "HOUSE OF CARDS" for you to borrow?

Noella LeBreton  
Treasurer/Deputy Clerk



# Indoor Walking



## **Tone and Fit Group**

**Meets Monday, Wednesday, and Friday**

**Township Hall - 9:00 am to 10:00 pm**

**Everyone is welcome - No Cost**

**Please come and join us.**

## **NEW This Fall**



## **8-week weight Loss Challenge** Contact

**Cathy Sutherland – [mcsutherland1954@gmail.com](mailto:mcsutherland1954@gmail.com) or 613-586-2591 for information**

## SUMMER SAFETY

**G I A N T   H O G W E E D**  
**H E R A C L E U M   M A N T E G A Z Z I A N U M**

The following is from... <http://www.invadingspecies.com/invaders/plants-terrestrial/giant-hogweed/> has been provided for basic information purposes only and is not to be intended as advice. For clear photos please go on-line or stop by the municipal office. If you think you have located Giant Hogweed, please seek help from a professional exterminator.

**Giant Hogweed** (*Heracleum mantegazzianum*), also known as Giant cow parsnip is a perennial plant and a member of the carrot family. It is a garden ornamental from southwest Asia that is naturalizing in North America and becoming more common in southern and central Ontario. Giant Hogweed has the potential to spread readily and grows along roadsides, ditches and streams. It invades old fields and native habitats such as open woodlands.

**Similar Species**

There are a number of plants that look very similar to Giant hogweed such as Cow parsnip, Purplestem angelica, Woodland angelica, Valerian, Lovage, and Queen Anne's-Lace (also known as Wild carrot). However, these plants are not as large as a mature Giant hogweed, which grows up to 5.5 metres tall under ideal conditions. The white flower clusters resemble those of Queen Anne's-Lace, but tend to be more widely spaced and can form a flower-head almost one metre wide. Check out the [Giant Hogweed and Look-a-Likes](#) resource to see the differences.

**Health Concerns**

The clear watery sap of Giant hogweed contains toxins that can cause severe dermatitis (inflammation of the skin). You can get severe burns if you get the sap on your skin and the skin is then exposed to sunlight. Symptoms occur within 48 hours and consist of painful blisters. Purplish scars may form that last for many years. Eye contact with the sap has been reported (in the media and by various web sites) to cause temporary or permanent blindness. However, evidence of permanent blindness linked to exposure to Giant hogweed cannot be substantiated by any existing research. Coming in contact with Cow parsnip and Wild parsnip can cause similar reactions.

**Removal and Management**

If you have Giant hogweed on your property, it is recommended that you hire a professional exterminator to remove it. The plant will be removed safely and as few seeds as possible will be spread. Reducing a large population of Giant hogweed will take a long term commitment. The best time to remove the plant is in late April or early May. It is usually less than 30 centimetres tall, easier to dig up, and more susceptible to herbicides at this time of year. It is also cooler in the spring than in the summer so wearing protective clothing is more comfortable.

For Your Information Only— Please do not Consider this specific advice. Seek Professional Assistance!

## MMAH'S MUNICIPAL COUNCILLOR GUIDE CONTINUED

### Council-Board Relations

Local boards and other special purpose bodies have varying degrees of independence from municipal council control. Some local boards may be mandatory (i.e., legislation may require that they be in place when certain services are chosen). Police services boards and

*For more  
information on this  
association, see the AMO  
web site at [amo.on.ca](http://amo.on.ca).*

public library boards may be mandatory in this sense. Other local boards, including municipal service boards, are optional (i.e., your council may set them up at its discretion); once established, however, their operation must comply with relevant statutes.

Some boards or bodies may be beyond effective control of council for practical or legal reasons. Bodies such as school boards, hospital boards,

boards of health, conservation authorities, and district social service administration boards, for example, generally operate quite independently of council. The school boards operating in your municipality are independent of your council and have their own elected governing bodies. In the school context, the general role of municipalities is to run school board elections and collect school taxes.

You should become familiar with the responsibilities of local boards and other special purpose bodies serving your municipality and be aware of their relationship to council.

### Municipal Associations

The Municipal Act, 2001 recognizes municipalities as responsible and accountable governments and endorses the principle of ongoing consultation between the provincial government and municipalities on matters of mutual interest. Subsection 3(1) of the act requires the provincial government to consult with municipalities in accordance

with a memorandum of understanding (MOU) entered into between the provincial government and the Association of Municipalities of Ontario (AMO).

The MOU provides for consultation between the provincial government and AMO when the government is proposing a change in legislation and regulations that will, in the provincial government's opinion, have a significant impact on the current municipal budget or budget cycle. The MOU also provides for provincial consultation with AMO on the negotiation of certain agreements between Canada and Ontario that have a direct municipal impact.

AMO is a non-profit organization that represents almost all municipalities in the province. AMO provides a variety of services – including the gathering and dissemination of information, policy development and inter-government relations.

To be continued....From the Ministry of Municipal Affairs and Housing's **Councillor's Guide**

## COUNCIL'S PROCEDURE BY-LAW CONTINUED

### CONDUCT OF MEMBERS OF COUNCIL

#### Cont'd

No person except members and Officers of the Council shall be allowed to come to the Council table during the sittings of the Council without permission of the Presiding Officer to do so.

When the chair is putting the question, no member shall leave the table or make a disturbance.

#### OTHER COMMITTEES

Insofar as possible, the procedures of the committees shall be the same as those set out for Council, unless otherwise prescribed by statute or law; it being understood that Committees act in an advisory capacity only and that unless decision making authority has been delegated by Council, motions presented and resolutions passed at the Committee level shall be deemed proposals and recommendations respectively.

The purpose, composition, jurisdiction, term and support staff assigned to any committee shall be as stipulated in the by-law or resolution establishing that Committee.

Standing, Advisory and Ad-hoc Committees wholly within the sphere of jurisdiction of Council may be established, revised, dis-

banded and replaced, as Council deems necessary.

The Council may, by By-Law or resolution, appoint any of its members or non Council members to standing, special or ad-hoc committees of Council.

Immediately after committee members are appointed, each committee shall meet briefly to appoint a chairperson from among themselves, unless otherwise specifically stipulated herein.

The Head of Council will be deemed to be an ex officio member on all committees where not otherwise prohibited by any Act and shall have full voting privileges when in attendance at any meeting thereof but shall not have the privilege of raising new business or adding any matter to a previously completed meeting Agenda. The Head of Council, in this capacity, does not count towards the determination of a quorum.

Should one be created, the main purpose of a Standing Committee is to oversee the operations of one or more municipal departments as well as to make recommendations to Council on policy matters referred to them. All provisions of this by-law shall apply to Standing Committees of Council.

### SPECIAL/AD HOC COMMITTEES

Special/ad hoc committees shall be constituted for the purpose, and members named, as expressed by resolution of Council. The Head of Council shall be an ex-officio member and in this capacity will not be included in determining a quorum.

If no time limit is set for dissolution, a special/ad hoc Committee shall be dissolved upon the ac-



ceptance of its final report by Council and at the end of the term of Council.

Meetings shall be called as designated by Council, or at the call of the committee chairperson.

Committees appointed to report upon any subject referred to them by the Council shall report their findings and their opinion thereof in writing in the form of minutes and resolutions passed in duly conducted meetings of committee. No minutes shall be received by Council unless signed by the secretary and chair of the committee.

To be continued...



**THE UNITED  
TOWNSHIPS OF HEAD,  
CLARA & MARIA**

15 Township Road  
Stonecliffe, Ontario  
K0J 2K0

Melinda, Noella, Bill, Wilfred, Gayle  
Phone: 613-586-2526  
Fax: 613-586-2596

E-mail: twpshcm@xplornet.com (Melinda)  
treasurer@xplornet.com (Noella)  
chambers@xplornet.com (Bob and Gayle - not  
checked daily)

Bob—CBO/Community Fire Safety Officer  
613-586-1950 or 613-401-6955  
www.townshipsofheadclaramaria.ca

WE'RE ON THE WEB

www.townshipsofheadclaramaria.ca

**EMAIL LIST** If you would like to be on our community email list please contact the Municipal Office. It is the intent of staff to keep email addresses secure by using Blind Carbon Copy however; we can not guarantee confidentiality.

**INPUT:** Council and staff are interested in what you have to say. If you have ideas for service changes, comments, concerns, complaints? Please forward to the Municipal Office or any of your members of Council at the contacts provided. Your input is valued. Please take every opportunity you can to take part in the future of your government and your community. It is an election year; consider running and make sure you vote.

**Reeve Tammy Stewart**

cell—613-401-0937  
TLStewart1@live.com

**Doug Antler**

home—705-747-0851  
doug.antler@antlerslodge.ca

**Jim Gibson**

home - 613-586-2761  
hcmjimg@gmail.com

**Debbi Grills**

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deborah.grills@gmail.com

**Robert Reid**

home—613-586-9384  
robbie1\_400@hotmail.com

**HEAD, CLARA & MARIA  
YOUR COUNCIL AND  
STAFF WORKING FOR YOU**

**Mission Statement:** At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

**Vision Statement:** Providing a healthy, connected, and sustainable community teaming with possibilities for our citizens now and into the future.

**2014—Meeting Dates**

August 22  
September 26  
October 17  
November 21  
December 5

Please note that the Municipal Office and Library are **closed every Thursday until further notice**. Recent demands from the province have significantly increased the workload of staff and time is required to process a back log of work.

**Normal Office Hours are Monday to Wednesday and Friday 8:30—4:00.**