



THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

Minutes December 9, 2016

Minutes of a regular meeting of Council held on Friday, December 9, 2016 at 14:00 h. in the Municipal Hall.

1. **CALL TO ORDER & MOMENT of REFLECTION** - *Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long term benefit of our Municipality and those we represent.*

2. **ROLL CALL**

The following were present Mayor Gibson Councillors: Calvin Chartrand, Dave Foote, Debbi Grills and Bob Reid.

Staff: Melinda Reith, Clerk/CAO, Crystal Fischer, Admin Assistant

Absent/Regrets:

3. **RECITAL OF THE MUNICIPAL MISSION AND VISION STATEMENTS**

HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

HCM Vision: Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.

4. **DISCLOSURE of PECUNIARY INTEREST & GENERAL NATURE THEREOF**

Pecuniary Interest applies to you if it applies to clubs/organizations you are involved in, your employer, or activities of your children, parents or spouse; - None

5. **DEPUTATIONS/PRESENTATIONS** – Albert Chartier – Plowing of Francoeur Road

Council directed staff to discuss options for lifting the wing prior to each driveway to reduce the amount of snow being deposited in each driveway throughout the municipality where possible. Acknowledging that this will increase time/costs of plowing.

Action: Terry to speak with contractor to determine options.

6. **ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)**

i. Council Minutes – November 18, 2016

Resolution # 09/12/16/001

Moved by Councillor Foote and seconded by Councillor Reid

BE IT RESOLVED THAT the minutes of the regular meeting of Friday, November 18, 2016 be accepted as presented.

Carried Unanimously

ii. Emergency Management Meeting Minutes – November 25, 2016

Resolution # 09/12/16/002

Moved by Councillor Reid and seconded by Councillor Foote

BE IT RESOLVED THAT the minutes of the Emergency Management Control Group of Friday, November 25, 2016 be accepted as presented.

Carried Unanimously

iii. Rural Mayor's Forum of Eastern Ontario Meeting Minutes – November 5, 2016 – information

7. **CORRESPONDENCE & PETITIONS**

i. Royal Canadian Legion Ontario Command – re: request for support for fourth annual "Military Service Recognition Book" – information

ii. Havelock-Belmont-Methuen – re: Legislative Changes Impacting Tax Registrations and Tax Sales – information

- iii. AMO Communications – Bill 151 The Waste-Free Ontario Act – move toward full producer responsibility – information
- iv. Township of McKellar – re: request of province to fund Fire Department infrastructure under the “Move Ontario Forward” program – information
- v. Township of Madawaska Valley – re: Residential property standards enforcement – Council has circulated resolution in October, RMFEO has addressed this as well
- vi. AMO Communications – Fall Economic Statement Highlights – information
- vii. Ministry of Indigenous Relations and Reconciliation – request to post a First Nations and Treaties map in public space – information
- viii. AMO Communications – re: Expanding Medical Responses through Fire Service – information
- ix. County of Renfrew – re: Ontario’s Long-Term Energy Plan – information
- x. OPP – re: Awareness for Pedestrian Safety - information

8. STAFF REPORTS

- i. Report #09/12/16/801 – Clerk’s Report
- ii. Report #09/12/16/802 – Treasurer’s Report
- iii. Report #09/12/16/803 – Mayor’s Report
- iv. Report #09/12/16/804 – Admin Assistant Report

9. FINANCIAL REPORTS

- i. Cheque Log

Resolution #09/12/16/003

Moved by Councillor Foote and Seconded by Councillor Reid

BE IT RESOLVED THAT Report #09/12/16/901 being the Cheque Log to December 5, 2016 totalling \$545,006 be accepted as presented.

Carried Unanimously

- ii. Comparative Income Statement

Resolution #09/12/16/004

Moved by Councillor Reid and Seconded by Councillor Foote

BE IT RESOLVED THAT the Comparative Income Statement from January 1, 2016 – December 5, 2016, Report #09/12/16/902 be accepted as presented with identified errors to be corrected.

Carried Unanimously

10. BY-LAWS

- i. Report #9/12/16/1001 – Budget – deferred

- ii. Report #9/12/16/1002 – Ontario Community Infrastructure Funding Agreement

Resolution #09/12/16/005

Moved by Council Foote and Seconded by Councillor Reid

WHEREAS By-Law #2016-14 BEING a by-law to authorize the entrance into a Municipal Funding Agreement with the Minister of Agriculture, Food and Rural Affairs to facilitate the transfer of funds to the municipality through the Ontario Community Infrastructure Fund (OCIF) Formula-Based Component Program is required to flow funds through to the municipality.

THEREFORE BE IT RESOLVED THAT By-Law 2016-14 be read a first time short and passed this 9th day of December, 2016.

Carried Unanimously

- iii. Report #9/12/16/1003 – Emergency Management Plan and Appoint Chair of EMP Committee

Resolution #09/12/16/006

Moved by Council Reid and Seconded by Councillor Foote

WHEREAS By-Law #2016-15 BEING a by-law to adopt the municipality’s Emergency Management Program and Emergency Response Plan and appoint a Chair of the Community Emergency Management Committee is required to ensure compliance with Emergency Management Ontario regulations on an annual basis.

THEREFORE BE IT RESOLVED THAT By-Law 2016-15 be read a first time short and passed this 9th day of December, 2016.

Carried Unanimously

11. UNFINISHED BUSINESS

- i. Report #09/12/16/1101 – Support – Peterborough County – re: Land Ambulance/ Paramedic Services, Long Term Care or Public Health Downloading

Resolution #09/12/16/007

Moved by Councillor Grills and Seconded by Councillor Foote

WHEREAS Peterborough County has circulated a resolution requesting support for their request of the provincial government to stop downloading costs for land ambulance/paramedic services, long term care or public health and in fact request additional funds to offset the ongoing and rising health care costs that are borne by municipalities through the property tax base;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby endorse the enclosed/attached resolution and support the position of Peterborough County circulating this resolution to Premier Wynne, Minister Eric Hoskins, Minister of Health and Long Term Care, and the MPP for Renfrew-Nipissing- Pembroke, John Yakabuski.

Carried Unanimously

12. ADDENDUM (NEW BUSINESS)

- i. Report #09/12/16/1201 – 2017 Council Meeting Calendar

Resolution #09/12/16/008

Moved by Councillor Reid and Seconded by Councillor Grills

WHEREAS the Council of the United Townships of Head, Clara & Maria has agreed to hold an average of one regular Council meeting per month as per section 3.3 of By-Law 2015-07;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby agree to set its 2017 meeting schedule as follows:

1. Council Meeting – 2:00 pm or 14:00 h
 - February 10
 - March 24
 - April 21
 - May 12
 - June 9
 - July – no meeting
 - August – no meeting
 - September 15
 - October 20
 - November 17
 - December 8
2. Committee of the Whole – 1:00 pm or 13:00 h
 - February 24 – if needed
 - September 29 – if needed
3. Emergency Management
 - April 7, 2017 – Exercise and Training
 - Thursday, November 24, 2017 - Community/Municipal Control Group Meeting

Carried Unanimously

- ii. Report #09/12/16/1202 - Support – Federal Infrastructure Phase 2 Incremental

Resolution #09/12/16/009

Moved by Councillor Chartrand and Seconded by Councillor Grills

WHEREAS municipal governments' infrastructure is critical to our collective economic health;

AND WHEREAS stable, predictable and formula-based infrastructure funding allows municipal governments to plan and schedule investments in infrastructure;

AND WHEREAS Ontario municipal governments have asset management plans which set out a municipality's longer term capital plan which reflects the infrastructure priorities of these asset management plans;

AND WHEREAS a federal incrementality rule interferes with municipal long-term infrastructure priorities and diminishes the value of municipal asset planning and management;

AND WHEREAS for some small rural municipalities such as Head, Clara & Maria do not have as priorities those items specified within the most recent funding thereby disqualifying the municipality from receiving any funding in Phase 1;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria calls on the federal government to provide long-term, predictable, and formula-based funding in its Phase 2 programs for municipal governments;

AND FURTHER THAT Council calls on the federal government to change incremental requirements in Phase 2 to recognize in Ontario that a municipal government asset management plan meets a municipal incremental infrastructure requirement.

Carried Unanimously

iii. Annual Performance Appraisal for CAO
Mayor Gibson to complete the review – give to council members in confidence for their input. Discuss with employee after the fact.

13. **CLOSED SESSION** – none

14. **BUSINESS ARISING FROM CLOSED SESSION** – n/a

15. **QUESTIONS AND ANSWERS**

- i. Councillor Reid – Road Super entitled to attend Home Hardware Trade Show.
Councillor Reid to attend with Terry Lamure.

16. **CONFIRMATION OF PROCEEDINGS**

Resolution # 09/12/16/010

Moved by Councillor Grills Seconded by Councillor Chartrand

BE IT RESOLVED THAT By-Law 2016-16 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on Friday, December 9, 2016 be read a first time short and passed.

Carried Unanimously

17. **ADJOURNMENT**

Resolution # 09/12/16/011

Moved by Councillor Chartrand and seconded by Councillor Grills

BE IT RESOLVED THAT this meeting adjourn at 15:41h. to meet on Friday, February 10, 2016 at 14:00 h.

Carried Unanimously

Mayor – Jim Gibson

Clerk – Melinda Reith