

THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA  
HCM RECREATION COMMITTEE  
**MINUTES**

Wednesday December 7<sup>th</sup>, 2016 – 6:00 p.m.

1. Roll Call

Committee Members: Paul Sarrazin, Gayle Watters, Marlene Gibson, Betty Condie, Linda Chartrand, Rosanne Boudreau, Noella LeBreton

Council Reps: Councillor Dave Foote

Staff: Melinda Reith and Crystal Fischer

Absent: Councillor Calvin Chartrand

Guests:

2. Previous meeting minutes – accepted

3. Unfinished Business

- Wild Game Dinner – \$2000 total profit
- Christmas Cake Bake – expenses have been covered with sales to date with an approximate profit of \$700, still have 50 pounds to sell
- Children’s Halloween Party – greater number of children than expected, overall a good event
- Play Structure(s) – to be reviewed in Spring 2017. Grant has been applied for through DRDCF to help offset installation costs as installation is more complicated than originally anticipated
- Financials–
  - i. Budget – accepted, need revised copies for committee members
  - ii. Accounts Payable Cheque Register – not available
  - iii. Revenue Expense Report - accepted

4. New Business

- CWL Christmas Party
  - i. Increase budget from \$400 to \$500 - approved
  - ii. Change wording to “Community Christmas Party – hosted by CWL, Rec Committee and Council” so not to be confused with a party only for those involved in CWL
  - iii. Door prize – wooden snowmen
- New Year’s Eve
  - i. Volunteers – Roseanne clearing tables and kitchen help
  - ii. Decorating – December 30<sup>th</sup> at 11:00 am  
**Action: Crystal to send community email**
  - iii. Food – appetizers

**Action: Melinda to ask John, Pat Peters and Trang to prep and cook and Wade and Sneh to serve.**

- iv. Door/Tickets – Betty and Linda
  - v. Door Prize – wooden snowmen, YGS gift certificate, HCM sweaters, paddle board tickets
  - vi. Donations will be accepted for DRDHF
- Trail Side Café
    - i. Continuation - approved
    - ii. New trail system – can still come up Boat Launch Road or use municipal roads to access community centre
  - Advertising – Will pass on advertising in 101 Things to do in the Valley and focus on free local advertising
  - Receipts – need to be handed into Noella with payee name, event purchased for, total and payment type as per handout. Receipts need to be handed in to staff when dropping off items that were purchased; if no receipt is handed in, there will be no reimbursement
  - MLSC clear 9oz glasses – Rec Committee will take them for Homecoming 2017
  - Industrial mixer- approved to spend up to \$2500

5. Events

- CWL Christmas Party
  - i. Rep – Linda Chartrand
  - ii. Bar Tender – Gerry Ryan
- New Year's Eve
  - i. Rep – Melinda Reith
  - ii. Bar Tender – Todd and Jen Dowser

6. Questions and Answers

7. Adjournment @7:45 p.m.

- Next meeting January 18<sup>th</sup> 2017 at 6:00 p.m.