

Type of Decision									
Meeting Date	Friday, May 13, 2016				Report Date	April 12 2016			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction	x	Information Only			Type of Meeting	X	Open		Closed

## Emergency Management Training Recommendations Report #13/05/16/1101

**Subject:** Emergency Management Recommendation from Municipal Community Control Group, staff and volunteers

**RECOMMENDATION:** for information

### Background/Executive Summary:

On April 1 2016 the Community Control Group, volunteers and staff attended a training session to test the Emergency Operations Centre (EOC). The training, although actually to set up and test the EOC, ended up being a beneficial group discussion to work through the issues our townships might encounter while responding to an event.

The issues were outlined in the report provided after the session. It was recommended by that group that the following items be followed up on and items procured to put our people in the best possible position to assist our residents during a time of need.

- Portable ATTCO unit – this unit would act as storage prior to any event but would give a place for the EOC to meet during an event leaving the main township building available for evacuations, meals, continuation of township business etc.
- A propane fired, automatic generator that would allow the township offices/community centre to continue operations and act as na EOC and/or evacuation centre during major power outages and events. The current system is very limiting in what would be available to continue township business let alone operate a feeding station, evac centre or EOC.
- CB style radios for the township vehicles would also help combat against the communication issues throughout the townships. These along with cell phones would give better coverage along the corridor etc. (A legislated requirement.)
- Some smaller items required to improve our operations would include:
  - the purchase of labelled vests for staff and volunteers,
  - proper food supplies,
  - badges added to the kits for identifying volunteers and
  - white boards for use during an event.

- One other item was mentioned and that was a “charge station” for devices to keep items charged during events etc.

**Financial Considerations/Budget Impact:**

\$31,000 from audited surplus for 2015.

Considerable and noted in the “Surplus” report included in this meeting package.

**Policy Impact:**

Follow policy, fills in missing components of our emergency management response efforts.

**Report Prepared by: Gayle Watters, Admin Assistant**

**Approved and Recommended by the Clerk**

Melinda Reith

Clerk

*Melinda Reith*