

Type of Decision							
Meeting Date	Tuesday, October 16, 2018			Report Date	Monday, October 9, 2018		
Council Decision Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>	Priority	X	High	Low
Complies with Current Policy	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>	Creates New Policy	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>		
Aligns with Strategic Plan	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>	Priority in Asset Management Plan	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>		
Follows Procedure By-law	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>	Follows Procurement By-Law	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>		
Aligns with Zoning By-Law	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>	Aligns with previous Council precedent	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>		
As per Provincial Legislation	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>			Provincial Act or Regulation			
Direction	x	Information Only		Type of Meeting	X	Open	Closed
REPORT TITLE - Removal of Funds from Reserves for Stonecliffe Disposal Site Survey							
Report #16/10/2018 - 1102							

Subject: Continuing process of purchase of lands from MNR for Disposal Site purposes as required under the MOE Certificate of Approval

RECOMMENDATION:

That Council adopt the following resolution authorizing removal of funds from reserves set aside for waste management purposes.

Resolution #1

WHEREAS the process of obtaining the lands and buffer zone from the Ministry of Natural Resources and Forestry for use of the Stonecliffe Disposal Site has been ongoing since 2002;

AND WHEREAS previous surveying has been completed but not billed for which along with current estimates will result in billing for this period of over \$30,000;

AND WHEREAS funds exist in municipal reserves specifically for Disposal site maintenance and replacement;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby authorize up to \$50,000 to be removed from reserves to offset the costs of surveying for the disposal sites for the 2018 budget year as well as additional engineering costs as this project was not in the 2018 budget or plan.

BACKGROUND/EXECUTIVE SUMMARY:

Since 2002 the municipality has been working through various engineering companies with the Ministry of the Environment, the Ministry of Natural Resources and Forestry, the Trans Canada Pipeline, Ontario Hydro and CP rail to survey and transfer to the municipality lands being used for

disposal site purposes on Kenny Road. Various challenges have occurred over the years, often with files being stalled in Ministry offices for months – years.

Currently, Cambium has developed a rapport with an MNRF contact and feel that with a final push, they may be able to get all final tasks completed and the transfer processed before winter. Once completed, we will be compliant with our certificate of use from the MOE.

Staff had originally approved current work of \$8,500 from general revenues but have been advised of the following. We now require Council support to remove the funds required to complete this project. Supporting information below from the surveyor who has been performing various projects since 2002.

“However, there are additional invoicing and billing issues which surround the plan dating back to the original work orders, which require resolution

- a. The work performed for the original plan which shows the additional triangle and 30m setback zone was never billed out at a value of \$12,300.00 plus HST
- b. Work performed 2009, for Plan 49R-16985 showing certain portion of the overall plan was not billed out at value of \$6,000.00 plus HST
- c. Work performed for the original plan was performed in 2014 to update the info and bring the plan to new and modern standards, plan not registered, value of work \$4,000.00 plus HST”

Options/Discussion:

Council may choose to provide these funds or not. The work is required in order for the municipality to be compliant with legislation and the MOE conditions in our certificate.

Funding exists in reserves specifically for this project and may be removed via resolution of council.

Council could choose not to remove the funds from reserves and rely on any general revenues that might be surplus for 2018 or risk a deficit for the 2018 budget year.

There is no question that the funds need to be paid and the additional work completed; the question is where the money will come from.

Financial Considerations – Budget Impact:

Obviously increases the 2018 budget due to a special project not planned. With this project ongoing for over 16 years, staff stopped allocating funds to it each year, as they were part of the budget - only to have them not used. This method provides for the funding on short notice, but as needed. There were too many variables, outside of staff control to determine when this project might begin to move along Ministry channels.

Others Consulted/Resources:

Cambium, MNRF, Adam Kasprzak Surveying Ltd.

Approved and Recommended by the Clerk

Melinda Reith,
Municipal Clerk

Melinda Reith