

*Request for Decision      United Townships of Head, Clara & Maria Council*

Type of Decision									
Meeting Date	Thursday, April 25, 2019				Report Date	Tuesday, April 9, 2019			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction	X	Information Only			Type of Meeting	X	Open		Closed

Report #25/04/19/1102 – Procedure By-Law

**SUBJECT: Procedure By-Law**

**RECOMMENDATION:**

That Council adopt By-Law 2019-09 being a by-law to establish rules governing the proceedings of Council, the calling of meetings and the conduct of members.

**BACKGROUND/EXECUTIVE SUMMARY:**

Section 238 of the Municipal Act requires that every municipality shall pass a procedure by-law for governing the calling, place and proceedings of meetings. Wishart has provided an updated version of our procedure by-law for council's approval.

**Financial Considerations/Budget Impact:**

None at this time

**Others Consulted:**

Wishart Law Firm LLP

**Approved and Recommended by the Clerk**

Crystal Fischer,  
Interim Clerk