

Type of Decision									
Meeting Date	Thursday, May 16, 2019				Report Date	Tuesday, May 8, 2019			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction	X	Information Only			Type of Meeting	X	Open		Closed

Report #16/05/19/1301- Building Permit Fee Schedule

SUBJECT: Building Permit Fee Schedule

RECOMMENDATION:

That Council update Schedule A to by-law 2007-06 to increase building permit fees.

BACKGROUND/EXECUTIVE SUMMARY:

Our building permit fees are lower than most in the County of Renfrew and have not been reviewed since 2011.

The Building Code Act states building department services should generally be self-supporting. Permit application fees can be set at an amount that covers the cost to operate the building department (although the municipality could always choose to set fees at less than full cost recovery of service delivery). Therefore, delivery of building department services should generally not affect the municipal budget. However, the fees are not permitted to exceed the anticipated reasonable costs of the municipality to enforce the Building Code Act.

Total permit fees in Head, Clara and Maria for 2018 amounted to \$1331.51. The amount of revenues generated from building permit fees will vary greatly by year depending on the amount of construction in the municipality; however, revenues generated have not been enough to self-support the building department and increasing the permit fees will help narrow the gap.

Financial Considerations/Budget Impact:

Increasing building permit fees will increase revenues and help off-set building department fees. The amounts will vary depending on the amount of construction taking place in the municipality in any given year.

Below is a comparison of fees in surrounding municipalities. The proposed fee column for Head, Clara and Maria was determined in conjunction with our Chief Building Official.

Fee schedule	HCM	DEEP RIVER	LAURENTIAN HILLS	Proposed for HCM
Residential - New construction	0.22/sq ft	0.67/sq ft - MIN \$30	\$500 MIN plus \$8/sq m over \$20 000 value	0.45/ sq ft
Residential - additions/ repairs/ renovations	0.10/sq ft	0.67/sq ft - MIN \$30	\$100 MIN or \$11/sq m over \$5000 value	0.45/ sq ft
Residential - Wood Shed	\$15			\$30
Residential - Accessory Buildings	0.12/sq ft	0.16/sq ft - MIN \$30	\$11/sq m	0.22/ sq ft
Residential Decks	0.10/sq ft - MAX \$30	\$30	\$11.00/sq m	\$30
Roof	\$30	\$30		\$30
Commercial new build	0.30/sq f	0.70/sq ft - MIN \$150	3.95/sq m	0.60/sq ft
Commercial accessory				0.55/ sq ft
Demolition permit	\$40	\$40	50	\$40
Septic Class 1				
Septic Class 2	\$150		\$300	\$150
Septic Class 3	\$150		\$300	\$150
Septic Class 4	\$300	\$240	\$400	\$300
Zoning	\$40	\$40	\$50	\$40

Others Consulted:

Robert Labre, CBO
Ontario.ca

Approved and Recommended by the Clerk

Crystal Fischer,
Interim Clerk