

Type of Decision									
Meeting Date	Friday, June 4, 2010				Report Date	Monday, May 31, 2010			
Decision Required		Yes	X	No	Priority	X	High		Low
Direction Only		Information Only		x	Type of Meeting	X	Open		Closed

REPORT TITLE
Clerk's Report - For Information Only 04/06/10/201

1. Attended workshop on Meeting the Requirements of Bill 168 – Harassment and Violence in the Workplace. New obligations on the workplace to address harassment and violence in addition to human rights issues. Creation of policy is mandatory and a draft has been completed merging new requirements with existing sections of the Code of Conduct. Now need to develop a program on how to report incidents and complete an investigation. Will need to provide training to all, will plan to include information in Council orientation packages and at employee meetings.
2. For summer, will focus on creating a comprehensive Councillor Orientation package for after elections and updating all election policies for 2010.
3. Hall lighting has been completed, well worth the cost. Work continues in garage with doors and heating system, should be completed soon.
4. We have received confirmation of purchase and registration of the buffer of land surrounding Deux Rivieres disposal site. Bissett is in the process. We still await news of what status Stonecliffe site is at.
5. Invitations were sent for joint advertising with OVTA tourist establishments but we did not receive a response.
6. We have been contacted by Air Kipawa with a request to purchase/lease/rent the land for their planes. I replied that I would compile a report to Council prior to a decision. I will contact the planning department at the county on this issue if required although I'm not sure that it is an issue due to land ownership, railway crossing and private roads. A detailed report will be presented later this summer.
7. I have received an application for the hall caretaker position – Linda Stewart has expressed interest. I have yet to negotiate start date but she has completed this work for us before and I am confident that she will do a great job.